

## **I. ELIGIBILITY REQUIREMENTS**

To serve on the board of directors for Hartley County Appraisal District, a person must have resided in the appraisal district for at least two years preceding the date of taking office. Other factors could cause disqualifications for serving. An employee of a taxing unit that participates in the appraisal district may not serve. But, an elected official or member of the governing body of a participating taxing unit may serve.

### **Selection of Board**

Voting taxing units specified by statute select the appraisal district directors. The voting taxing units for the Hartley County Appraisal District are: Hartley County, Hartley ISD, Channing ISD, Dalhart ISD, City of Channing and City of Dalhart. The Hartley County Tax Assessor Collector serves as a nonvoting director. In Hartley County the Tax Assessor Collector is also the County Sheriff.

A person is disqualified from serving on the Board if they owe delinquent taxes. This does not apply if the person has signed an installment payment agreement, deferred or abated a suit with the District.

A person may not be appointed or continue to serve on the board if: related within the second degree of consanguinity or affinity to an appraiser who appraises property for use in the appraisal district's appraisal review board proceedings or, a person who represents property owners for compensation before the appraisal district's appraisal review board. The director's relatives may not be employed by chief appraiser if they are within the second degree of affinity or third degree of consanguinity.

### **Term of Office and Vacancy**

Board of Directors members serve two-year terms. Each term begins January 1 of the even numbered years.

Procedure for filling a vacancy on the Board:

- a. Voting taxing units are notified of vacancy
- b. Voting taxing units nominate a candidate by resolution
- c. Nominations are submitted to chief appraiser within 45 days
- d. Chief appraiser delivers a list of nominees to the directors within next 5 days
- e. Directors select by majority vote on the the nominees to fill vacancy.

### **Recalling a Director**

A taxing unit may recall any director the unit voted for in the appointment process. The taxing unit must file a resolution with the chief appraiser stating that the taxing unit is calling for a recall of a member. Within 10 days after the taxing unit files a recall resolution, the chief appraiser must give written notice to the presiding officer of each voting taxing unit.

A recall election takes place in which only the taxing units that voted for that board member may vote. The voting recall-voting taxing unit has the same number of votes that it cast in electing the member. The taxing unit files a resolution casting its votes in favor of recall on or before the 30<sup>th</sup> day after the original recall resolution is filed.

Not later than the 10<sup>th</sup> day after the last day for voting in favor of the recall, the chief appraiser shall count the votes in favor of the recall. The chief appraiser will then have the votes canvassed by the Hartley County Judge to verify the votes. After the votes are verified, the chief