

## **Mid-Valley Special Education Cooperative**

Executive Advisory Board Meeting

Wednesday, December 3, 2014

1304 Ronzheimer Avenue

St. Charles, IL 60174

The Mid-Valley Special Education Cooperative Board met in Regular Session on Wednesday, December 3, 2014 at the Mid-Valley Special Education Cooperative, Administration Building.

### **Call to Order**

Dr. Schlomann, Superintendent D303, Board Chairman called the meeting to order at 9:02 a.m.

### **Roll Call**

Upon roll call the following members were also present: Dr. Hichens, Superintendent D101; Dr. Stirn, Superintendent D301; Dr. Goier, Interim Superintendent D302; and Dr. Mutchler, Superintendent D304.

Also present: Special Education Administrative Liaisons/Designees from the member districts; Dr. Carla Cumblad, Mid-Valley Executive Director; Nancy Sporer, Mid-Valley Director of Business and Human Resources; and Bonnie Carlson, Mid-Valley Executive Assistant.

### **Approval of Agenda - Amended**

Dr. Schlomann called for the Approval of the Agenda. Dr. Stirn moved and Dr. Mutchler seconded the motion. Approval of the Amended Agenda was confirmed by 4-1 roll call vote. Dr. Goier abstained.

### **Public Comment**

None

### **Consent Agenda**

- 4.1 Approval of Minutes, Executive Board Meeting, November 5, 2014
- 4.2 Approval of Bills, November, 2014
- 4.3 Approval of Payroll, November, 2014
- 4.4 Approval of the Financial Report, November, 2014
- 4.5 Approval of Donation/Award

Dr. Schlomann called for Approval of the Consent Agenda. Dr. Mutchler moved and Dr. Hichens seconded the motion. Approval of the Consent Agenda was confirmed by 4-1 roll call vote. Dr. Goier abstained.

### **Information**

#### **5.1 Student and Staff Enrollment, November, 2014**

Dr. Cumblad reported to the Board the enrollment and staffing report for November. In the last month, many students were referred and dismissed with a net decrease of one student. Staffing is where it is expected to be.

#### **5.2 Administrative Liaison Meeting Minutes, November 17, 2014**

Dr. Cumblad shared the minutes from the Administrative Liaison Meeting on November 17, 2014. Highlights included: a review of the Mid-Valley referral process, electronic IEP discussion, enrollment and future planning, professional development and behavior technical assistants update.

**5.3 Finance committee Meeting Minutes, November 20, 2014**

Nancy Sporer shared minutes from the Finance Committee meeting on November 20, 2014. Highlights included: discussion on final tuition invoices, IDEA excess cost requirements, and technology support from D303.

**5.4 Illinois State Board of Education Licensure Review of Mid-Valley**

Dr. Cumblad shared with the Board the Illinois State Board of Education Licensure Review of Mid-Valley. Patti Lopuszanski filed a complaint regarding the licensure of the Mid-Valley staff. The Illinois State Board of Education conducted a complete investigation of all licenses and registrations. All personnel records were found to be compliant and all credentials were properly registered.

**5.5 ISBE Complaint Investigation Report**

Dr. Cumblad shared with the Board the ISBE Complaint Investigation Report. Patti Lopuszanski filed a formal, systemic complaint with the Illinois State Board of Education alleging that Mid-Valley Special Education Cooperative had violated the Establishment Clause of the first Amendment of the Constitution when locating the Twelve Plus Program at Fox Valley Christian Church. Dr. Cumblad reported the matter will not be investigated by ISBE.

**5.6 Safe Schools Report**

Maura Burns, Principal, MJC, shared the Safe Schools Report with the Board. The current enrollment is eleven students and is anticipated to increase in January with five additional students. Mrs. Burns shared a spreadsheet of each districts current enrollment.

**5.7 Behavior Technical Assistance Report**

Jennifer Phillips shared a PowerPoint presentation with the Board on the Behavior Technical Assistance Report. Highlights included: meeting with teams to work on better relationships, site collaboration, and trainer of trainer professional development. Mrs. Phillips shared that the program is continuing to grow, but the nature of the requests are different from previous years. Discussion included several suggestions.

**5.8 Holiday Hours**

The Mid-Valley Administrative Office will be closed December 24-25 and December 31 –January 1.

**5.9 Annual Report on Mid-Valley Instructional Materials**

Dr. Cumblad reported to the Board the Annual Report on Mid-Valley Instructional Materials. The report showed the changes in instructional materials over the years. For the current year, social work materials and materials in New Directions high school program have been added to keep up with high school requirements.

**5.10 Freedom of Information Legal Fees**

Nancy Sporer reported the Freedom of Information Legal Fees to the Board. Legal fees for FY14-15 are currently \$394.90 in staff time, \$755.00 in attorney fees. Since 2012 the total cost of legal fees has been \$34, 834.

**5.11 Grants Update**

Nancy Sporer presented the Grant Update to the Board. A summary of the amounts and activities for the IDEA Flow-through and Preschool federal grants was provided. It was noted that some districts have not submitted their amendments, but is not critical.

**5.12 Preliminary Notice of Program Withdrawal**

Dr. Cumblad notified the Board of the Preliminary Notice of Program Withdrawal. The possibility of D303 withdrawing from the SAIL program and providing their own program for students 18-21 was shared.

## **For Discussion**

### **6.1 ESY Location and Dates**

Dr. Cumblad shared with the Board that 2015 ESY program will be held from July 6-30, Monday-Thursday, 8:00-12:00. Locations are Mades-Johnstone Center, Shelby, and Munhall Elementary in St. Charles.

### **6.2 Board Workshop Date**

The Board workshop date was discussed. The workshop will include the Business Officers from each supporting district. A date will be provided at the next Board meeting.

### **6.3 Annual Needs Assessment**

Dr. Cumblad shared a copy of the final Annual Needs Assessment with the Board. The assessment will go out to Mid-Valley and District staff in January. Some changes have been made to the assessment to include mental health, compliance, RtI and social emotional needs. A link to the assessment will also be available on the Mid-Valley website.

### **6.4 Senate Bill 16 and the Impact on Special Education**

Senate Bill 16 and the Impact on Special Education was discussed. At this time the bill is not being considered, but if it does pass it would lump together special education, orphanage, personnel, and summer school reimbursements into the general state aid allocated.

## **For Action**

### **7.1 Approval of the Personnel Report, November, 2014**

Dr. Stirn motioned, seconded by Dr. Hichens for Approval of the Personnel Report, November, 2014. Motion was passed with unanimous roll call vote.

### **7.2 Approval of the Memorandum of Understanding with Elgin Community College for SAIL Program**

Dr. Mutchler motioned, seconded by Dr. Stirn for Approval of the Memorandum of Understanding with Elgin Community College for the SAIL program. Motion was passed with unanimous roll call vote.

### **7.3 Approval of Audit Report**

Dr. Mutchler motioned, seconded by Dr. Stirn for Approval of the Audit Report. Motion was passed with unanimous roll call vote.

### **7.4 Approval of the Interagency Agreement with Fox Valley Special Recreation Association for After-School Program**

Dr. Hichens motioned, seconded by Dr. Mutchler for Approval of the **Interagency** Agreement with Fox Valley Special Recreation Association for After-School Program. Motion was passed with unanimous roll call vote.

### **7.3 Approval of Waubensee Community College Contract for Spring Semester, 2015**

This item was tabled.

## **Adjournment**

Motion made by Dr. Stirn and seconded by Dr. Mutchler. By consensus the motion carried 5-0 Ayes.

The meeting adjourned at 10:07 a.m.

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Chair of the Mid-Valley Board

