



UNITED INDEPENDENT SCHOOL DISTRICT AGENDA ACTION ITEM

TOPIC Second Reading of Policy FDA (LOCAL): Admissions – Inter-district Transfers

SUBMITTED BY: Gloria Rendon **OF:** Asst. Superintendent for Administration

APPROVED FOR TRANSMITTAL TO SCHOOL BOARD: _____

DATE ASSIGNED FOR BOARD CONSIDERATION: March 23, 2011

RECOMMENDATION:

It is recommended that the United ISD Board of Trustees approve Second Reading of Policy FDA (LOCAL): Admissions – Inter-district Transfers

RATIONALE:

BUDGETARY INFORMATION:

BOARD POLICY REFERENCE AND COMPLIANCE:

ADMISSIONS
INTERDISTRICT TRANSFERS

FDA
(LOCAL)

TRANSFER REQUESTS	Nonresident students shall not be permitted to attend District schools except as permitted below.
EXCEPTIONS	Resident students who become nonresidents during the final six weeks of the spring semester for elementary or middle school students, or the final nine weeks of a semester for high school students, shall be permitted to continue in attendance for the remainder of the semester. At any other time of the year, students shall be expected to immediately transfer out of the District. An appeal for an extension may be made to the Superintendent when circumstances warrant.
STUDENTS MOVING OUT	
SENIORS	A student who resided in and was in attendance in the District for the entire grade 11 year and who has earned at least 18 credits by the end of that school year may complete grade 12 in the same school where the student attended grade 11 if the family has moved from the District.
CHILDREN OF EMPLOYEES	<p>A nonresident full-time employee may request that his or her child be admitted into District schools by filing an application with the Superintendent or designee.</p> <p>An employee may request that his or her child be assigned to the school where the parent works or to the campus in closest proximity to his or her employment site. Such requests shall be approved provided that space is available. If space is not available then the next nearest campus shall be considered.</p> <p>A transfer is granted through the highest grade at a school as long as space remains available or until the transfer is revoked. This benefit shall become void upon termination of employment, and the student shall be returned to his or her designated home campus or District.</p> <p><u>This Inter-District transfer benefit does not apply for employees to utilize a HOST or POA for children other than their own.</u></p>
FACTORS	In approving transfers, the Superintendent shall consider availability of space and instructional staff, the student's disciplinary history, and attendance records.
EXPELLED TRANSFER STUDENTS	A student who has been expelled from another school district and who is otherwise eligible to enroll in District schools shall not be admitted into the regular classroom. The District shall require an expelled applicant for admission to produce a true copy of the expulsion order and shall continue the expulsion order under the terms of the order. [See FDA(LEGAL)]
TRANSPORTATION	The District shall not provide transportation for nonresident students.

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REVOCAION OF
TRANSFER

A transfer student shall be notified in the written transfer agreement that he or she must follow all rules and regulations of the District, including those for student conduct and attendance, and that violation of the District's rules and regulations may result in revocation of the transfer agreement. The effective date of the revocation will be set in accordance with the written transfer agreement.

Written notification of any transfer revocation shall be sent to the school district of residence.

APPEALS

Any appeals shall be made in accordance with FNG(LOCAL) and GF(LOCAL), as appropriate.