



COSSA Regular Board Meeting

July 21, 2025 5:00 PM
Agency Board Room
109 Penny Lane
Wilder, ID 83676

Board Members:

Sara Bartles - Chair	Present	Jennifer Wright	Absent
John Baldazo - Vice	Present	Micah Doramus	Present
Adam Percifield	Present	Norm Stewart	Present
Bree Walker	Absent	Alejandro Zamora	Present
Leslie Parker	Present	Rob Sauer	Absent

COSSA Staff Members Present:

Dr. Kelsey Williams	Superintendent
Tammie Anderson	Special Education Director
Jacob Smith	Business Manager/ Board Clerk

1. Call Board of Trustees Meeting to Order
Chair Bartles called the meeting to order at 5:00 pm.
 - 1.a. Pledge of Allegiance
2. Public Forum
No public comments.
3. Approval of the Consent Agenda (Action Items)
 - 3.a. Agenda
 - 3.b. Board Minutes: June 16, 2025
 - 3.c. Finance Report and Bills Payable**John Baldazo made a motion to approve the agenda as presented. Adam Percifield seconded the motion. All voted in favor, the motion passed.**
4. Information Items/Reports
 - 4.a. Business Office Report
Jacob Smith presented updates regarding business office highlights and upcoming deadlines.
 - 4.b. Special Services Report
Tammie Anderson presented updates regarding staffing needs and recruitment efforts for special education. Options were discussed to provide school psychologist services to schools.
 - 4.c. COSSA Administration Report
Dr. Kelsey Williams provided updates on staffing, CTE programs, facilities, and COSSA Foundation.



4.d. Maintenance/Facilities Report

The provided report by John Sparks was reviewed and discussed.

5. Old Business (Action Items)

5.a. Personnel Handbook (Second reading)

5.b. CTE Course Description Manual (Second reading)

5.c. CRTEC Student Handbook (Second reading)

5.d. Academy Student Handbook (Second reading)

John Baldazo made a motion to approve all handbooks with minor technical corrections, except CTE Course Description Manual in order for requested revisions to be made, as discussed. Leslie Parker seconded the motion. All voted in favor, the motion passed.

6. New Business (Action Items)

6.a. ISBA Resolution

Board discussed the presented draft of the ISBA Resolution regarding special education funding.

John Baldazo made a motion to approve the resolution as presented and directed staff to submit the resolution to ISBA. Adam Percifield seconded the motion. All voted in favor, the motion passed.

6.b. District MOAs for CTE and Exceptional Child

Board and staff discussed the draft MOAs for services provided to each member district.

John Baldazo made a motion to table the board decision until the next regularly scheduled board meeting so that further input and revisions could be made. Leslie Parker seconded the motion. All voted in favor, the motion passed.

6.c. Curriculum

Dr. Kelsey Williams presented a recommended curriculum for the upcoming school year.

John Baldazo made a motion to table the board decision until the next board meeting in order to gather further input and provide an opportunity for public input. Leslie Parker seconded. All voted in favor, the motion passed.

7. Policy Development (Action Items)

7.a. 1st Reading - Board Policy 3340. Corrective Actions, Punishment, and Denial of Enrollment

7.b. 1st Reading - Board Policy 3340P. Corrective Actions, Punishment, and Denial of Enrollment Procedure

7.c. 1st Reading - Board Policy 1500B. Board Operating Protocols

7.d. 1st Reading - Board Policy 1500P. Board Meeting Procedure

7.e. 1st Reading Board Policy 3525. Immunization Requirements

7.f. 1st Reading - Board Policy 9803. Flags & Banners

7.g. 1st Reading - Board Policy 2320. Health, Sex Education, and Human Sexuality

7.h. 1st Reading - Board Policy 2320P. Health, Sex Education, and Human Sexuality



- 7.i. 1st Reading - Board Policy 2320F. Parental Permission Form for Sex Education or Instruction Related to Human Sexuality
- 7.j. 1st Reading - Board Policy 3265. Student-Owned Electronic Communication Devices
- 7.k. 1st Reading - Board Policy 3281. Gender Identity and Sexual Orientation
- 7.l. 1st Reading - Board Policy 4105. Public Participation in a Board Meeting
- 7.m. 1st Reading - Board Policy 4105F. Request to Address the Board
- 7.n. 1st Reading - Board Policy 4600. Volunteer Assistance Procedures
- 7.o. 1st Reading - Board Policy 4600P. Volunteer Assistance Procedures
- 7.p. 1st Reading - Board Policy 8300. Emergencies and Disaster Preparedness
- 7.q. 1st Reading - Board Policy 8300P. Emergencies and Disaster Preparedness

Board reviewed and discussed each policy presented. One point of discussion was to immediately approve and enact certain policies given the time sensitive urgency to implement the policies ahead of the start of school.

John Baldazo made a motion to approve the following policies for immediate implementation: Board Policies: 3340, 3340P, 1500B, 1500P, 3525, and 3265. Leslie Parker seconded the motion. All voted in favor, the motion passed.

John Baldazo made a motion to approve the remaining board policies to 2nd Reading. Adam Percifield seconded the motion. All voted in favor, the motion passed.

- 8. Personnel Report (Action Item)

Dr. Kelsey Williams presented the personnel report of new hire recommendations and resignations.

John Baldazo made a motion to approve the personnel report as presented. Leslie Parker seconded the motion. All voted in favor, the motion passed.

- 9. Executive Session- Idaho Code 74-206(b)(d): (b) To consider the evaluations, dismissal or disciplining of, or to hear complaints or charges brought against, public officers, employees, staff members or individual agents, or public school students; (d) To consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code.

9.a. Possible Action to be taken as a result of Executive Session.

No executive session was held.

- 10. Board Requests to Administration

Board recommended holding a work group session with member district superintendents to review policies, procedures, and handbooks.

- 11. Adjournment

John Baldazo made a motion to adjourn the meeting. Adam Percifield seconded the motion. All voted in favor, the motion passed. The meeting adjourned at 6:44pm.