SCHOOL DISTRICT 197
West St. Paul • Mendota Heights • Eagan Area

TO: School Board Members

FROM: Peter Mau, Assistant Superintendent

DATE: November 23, 2026

SUBJECT: Administrative Review of Policy 519, Interviews of Students by Outside Agencies

BACKGROUND

An administrative review of Policy 519 has been performed and the current policy adheres to the district's processes and procedures currently in place. The district's current policy was reviewed against MSBA's model policy and continues to match that language. Based on this review, minor changes are recommended at this time. Language relating to new statutory requirements was added and minor language changes were made. This policy was last updated in April of 2024.

School District 197 reviews its policies on a 3-year cycle unless otherwise required by law. Typically, recommended policy changes are brought to the school board for three readings, with approval at the third reading. However, when the administration is recommending minor or no changes to the policy, it is labeled as an "administrative review." Consistent changes the board has asked to be applied to policies are considered minor. One example is using more inclusive language such as using "parent/guardian" instead of just "parent."

When labeled an "administrative review" the policy is placed on the consent agenda for a single reading with a recommendation to approve the policy as presented. As a reminder, board members always have the opportunity to remove a policy from the consent agenda to discuss it as part of the main agenda.

This policy was also reviewed using the district's Four-Way Equity Test. District procedures aligned to this policy align to the legal requirements. Interviews of students at school are conducted when legally required. We make every effort to maintain an educational environment and limit disruptions in our schools. This helps create a safe and welcoming environment for all students.

RESOLUTION

BE IT RESOLVED by the School Board of School District 197 to approve Policy 519, Interviews of Students by Outside Agencies, as presented.