Crosslake Community Schools District 4059
MSBA/MASA Mandatory, Three-Year Review
Orig. 2023

Board Approved:

411 GROUP HEALTH INSURANCE COVERAGE

I. PURPOSE

The purpose of this policy is to comply with the provisions of Minnesota law applicable to Crosslake Community Schools' (CCS) procurement of group health insurance coverage for its employees.

II. GENERAL STATEMENT OF POLICY

A. This policy informs CCS employees of the policy for purchasing group health insurance coverage.
B. A charter school with at least 25 employees shall request group health insurance coverage proposals and fulfill the proposal and notification processes set forth in this policy.
C. A board of directors of a charter school with employees organized under Minnesota Statutes, section 124E.12, subdivision 3, must comply with Minnesota Statutes, section 471.6161, governing group insurance.

III. SEALED PROPOSAL PROCESS

A. CCS must implement a sealed proposal process.
B. CCS will request sealed proposals for group health insurance from a minimum of three sources at least every two years. The requests will be made at a reasonable time before the date set by CCS to open the sealed proposals.
C. All sealed proposals will be opened at the same time on the date set by CCS. This date shall be at a reasonable time prior to the plan's renewal date.
D. CCS administration will recommend the proposal that appears to be in CCS's best interest to the CCS Board of Education. CCS may reject any or all of the proposals submitted.
E. CCS administration will notify employees covered under the group health insurance coverage before the effective date of changes in the group coverage policy contract.
F. Upon opening the proposals according to this policy, the proposals become public data under Minnesota Statutes, chapter 13.

Legal References:
Minn. Stat. Ch. 13 (Government Data Practices)
Minn. Stat. § 124E.12 (Employment)
Minn. Stat. § 471.6161 (Group Insurance; Governmental Units)
Cross References: None