St. Croix Prep's Strategic Plan

5 year tracking sheet

Qtr 1	
Date and Year of Report	**November 2026**
Strategy (Example-1.1.A: Develop a K–12 Academic Excellence Framework)	**1.2.B - Implement the Curriculum Review Cycle**
Action Plan (Example-Develop a written Academic Excellence Framework document)	**Build out each phase of the curriculum review cycle to help guide staff through the process. This will include questions for each phase and a rubric for reviewing instructional resources.**
Leader Responsible	**Deanna Thompson**

Overall Status

- ☑ **On Track** – Progress is occurring as planned
- ☐ **Some Concern** – Progress is occurring, but adjustments are needed
- ☐ **Off Track** – Significant barriers are affecting implementation
- ☐ **Completed** – Quarter or initiative expectations have been met

1. Executive Summary

In 3–5 sentences, summarize what occurred during this quarter. Identify the most important accomplishments, emerging concerns, and whether implementation is proceeding as planned.

Quarter Summary
Our group decided to work through one phase of the review cycle at a time. We are currently completing Phase 1.

2. Describing Implementation

Briefly describe how the initiative is being implemented. Include relevant grade spans, departments, programs, staff groups, or phases of implementation. For this quarter, focus on what has actually begun or been completed rather than restating the original plan.

Implementation Update
The curriculum review cycle is currently being used for both social studies and math. Adding guiding questions for each phase will help guide teachers through each phase. Once we complete Phase 1, teachers completing the Math program review will use the questions to guide their work and the rubric to evaluate potential instructional resources.

3. Monitoring Progress

Process Benchmarks

Report the quarter actions that were expected to occur. Indicate whether each benchmark was completed as planned.

Status Options: Not Started | In Progress | Met | Delayed | Revised

Process Benchmark	Person Responsible	Target Date	Status	Qtr Update / Evidence
Complete details and guiding questions for Phase 1	Deanna, Kirsten, Angie, CarlaJoy, Andrew	December 3, 2026	In Progress	SCPA Curriculum Rev…

Progress Summary	
What has gone well?	It was very easy to agree on what we wanted to do to move forward with this part of the strategic plan.
What has been challenging?	Finding time for everyone on the committee to meet.
Describe any benchmarks that needed revising.	None

4. Measuring Impact

Early Evidence of Change

Report any early evidence showing that implementation is beginning to affect practice, behavior, attitudes, systems, or student outcomes. Quarter evidence may be preliminary.

Early Evidence of Change Benchmark	Measure / Evidence Used	Person Responsible	Target Date	Status / Qtr Result

What are we learning?	
What does the Qtr evidence suggest about whether the initiative is having its intended impact?	

Data not yet available	
Identify important outcome measures that will not be available until later in the year.	At the end of the year, we will survey staff involved in using the curriculum review process to get feedback.

5. Resources Supporting Implementation

Identify significant people, time, materials, technology, professional development, or funding used during the quarter. Note any anticipated resource changes.

Resource	Existing Resource / Expanded Use	Reallocation or Reassignment	New Resource / Cost	Qtr Update / Notes

Time	Curriculum Work Wednesdays & PD days			

Resource Concerns

- ☑ No additional resources anticipated at this time
- ☐ Additional resources may be needed
- ☐ Reallocation of existing resources is recommended
- ☐ Budget adjustment may be necessary

Explanation, if applicable:	

6. Communication Plan

Identify significant communication completed during the quarter and upcoming communication related to this initiative.

Communication / Audience	Person Responsible	Date	Status	Qtr Update / Next Step
Math curriculum review team - updated Phase 2	Deanna	1/15/27		

7. Challenges, Risks, and Adjustments

Identify any barriers or emerging issues that could affect successful implementation. Explain what is being done in response.

Challenge / Risk	Impact on Initiative	Response / Adjustment
We have never had a K-12 process for reviewing curriculum	Could affect buy-in	Need to clearly communicate changes, keep teachers involved in decision-making, adjust process as needed

If no significant concerns exist, state: **No significant barriers have been identified at this time.**

8. Priorities for next quarter

Identify the 3–5 most important actions or outcomes expected during the next reporting period.

Next Quarter Priority	Person Responsible	Target Date
1. Phase 2	Group	January 2027
2.		
3.		
4.		
5.		

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9. Board-Level Summary

Overall Quarter Assessment:

☑ On Track

☐ Some Concern
☐ Off Track
☐ Completed

One key accomplishment the Board should know	- Using the K-12 review cycle for math
One issue or decision the Board should be aware of	- None so far

Board action needed at this time:

☑ None
☐ Information/Discussion
☐ Policy Direction
☐ Budget/Resource Approval