The Conestoga Valley School Board met in a School Board Work Session at 7:00 p.m. on Monday, October 12, 2026, in the District Administration Board Room, 502 Mount Sidney Road, Lancaster, PA 17602.

School Board Members Present:	Idette B. Groff, Dr. Diane Martin, Dianna Capka, Phil Eby, Kathy Trowbridge, Julie Fisher, Mark Gensel and Philip Benigno
School Board Members Absent:	Laura Givler
Administrators Present:	Adele Huntzinger, Matt Furlong, Dr. Jill Koser, Dr. Don Mann (arrived at 7:04 pm), Dr. Dan Hartman, Sarah Schaefer, Adam McGraw
Administrators Absent:	None
Others Present:	Marilyn Martin, Katie O'Dell, Diane Tyson, Eric Hollinger, Lawrence Bell, Liza Kuhn, Lisa Bartelt, Madeline Evarts, Edward Gallagher, Dwilyn Flaud, Crystal Flaud, Dr. Kelly Galbraith, Josh Anthony

OPENING/WELCOME

Mr. Gensel called the meeting to order at 7:00 PM and led the Pledge to the Flag. Mrs. Martin reported eight Board members were present with Ms. Givler absent. With a quorum in place, the meeting proceeded.

With no changes to the posted agenda, Mr. Gensel asked for a motion to approve the agenda. Mr. Benigno motioned and Mr. Eby seconded. A voice vote was held and the motion passed unanimously (8/0).

COMMENTARY ON DISTRICT ACTIVITY

Superintendent's Comments

Dr. Hartman highlighted several items from across the district.

- Community Bonfire on Wednesday, October 21 – all are invited to this community event.
- Nominations are being accepted for the Educator Award of Excellence. Due December 1st.

Board Comment

None

PRESENTATION

K-12 Curriculum Updates (New Course Approvals)

Dr. Galbraith, Director of Curriculum and Instruction, and Dr. Koser, Assistant to the Superintendent for Elementary Education, presented curriculum courses for board review and approval. To allow for school board and community review, administration will seek approval of courses at the November 16, 2026 school board meeting as part of the consent agenda.

PUBLIC/PROFESSIONAL/STAFF INPUT

Public Comments

None

ACTION/DISCUSSION ITEMS

Item 5A - Finance Update

Mrs. Adele Huntzinger, CFOO, presented the fiscal impact of the 2025-2026 school year and included an update on budgetary reserves and fund balance commitment and assignment. This item will be approved as part of the consent agenda on October 19, 2026.

Item 5B – Review of Proposal for Intensive Coaching Institute – Virtual

Dr. Koser discussed the proposal to approve funding for nine staff members (four elementary reading specialists and four elementary math specialists, plus Dr. Galbraith) to participate in the Intensive Instructional Coaching Institute – Virtual provided by the Instructional Coaching Group. The proposal will be added to the consent agenda on October 19, 2026.

Item 5C – Discussion of Policy Approval Timeline

Mr. Benigno requested the Policy Approval timeline be reviewed. Discussion ensued with a decision made to shorten the time between the initial introduction of policy changes to final adoption of the policy.

REVIEW BOARD AGENDA

Mr. Gensel noted the tentative agenda for the October 19, 2026 Board Meeting was attached for review.

PUBLIC COMMENTS

Lisa Bartelt – resident – commented regarding the final vote of Policy 123.3.

BOARD MATTERS

Board Initiatives

Mr. Gensel reminded all board members of the reorganization meeting to be held on Monday, December 7, 2026. He appointed a nominating team with Ms. Trowbridge as chair of the team along with Mr. Benigno and Mrs. Fisher. Any school director interested in being considered needs to inform a nominating team member.

Mrs. Groff informed the board that she has past TIFF file records for anyone who would like to review.

ADJOURNMENT TO EXECUTIVE SESSION

Mr. Gensel asked for a motion to adjourn the meeting to executive session for the purpose of reviewing the board self-evaluation. Mr. Benigno motioned and Dr. Martin seconded. A voice vote was conducted and the motion passed unanimously (8/0). The meeting adjourned at 8:10 p.m.

Respectfully submitted,

Marilyn S. Martin
School Board Secretary