Exhibit – Student Long Term Bus Suspension (4-10 Days) Reporting Form

Dear Parent(s)/Guardian(s):

Illinois law requires a School District to provide the following information to a parent/guardian of a child who is suspended from the bus due to an act of gross disobedience or misconduct.

_____ _____
Student Incident Date

Student handbook rule(s) violated:_____

Date and time of pre-suspension conference with student:_____

(If this conference was not held because the student's conduct posed an immediate danger to persons or property, list the date and time the pre-suspension conference will be conducted.)

Date(s) of Bus Suspension:_____

Date student is eligible to resume riding the bus:_____

Description of incident: *(List all pertinent information (date, time, location) regarding the specific act(s) of gross disobedience or misconduct resulting in the decision to suspend, including a rationale for the specific duration of the suspension.)*

_____

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It has been determined that: *(At least one of the following must be checked and completed.)*

☐ Your child's continued presence on the bus poses a threat to the safety of other students, staff or members of the school community for the following reasons. *(Check all that apply)*:

- ☐ Psychological harm is likely to be caused to the students, staff, or members of the school community due to the egregious nature of your child's conduct *(i.e. physical violence, threat)*;
- ☐ The history or record of your child's past conduct indicates your child is likely to engage in similar conduct in the future;
- ☐ The presence of your child on the bus will foster a culture that such conduct is acceptable or tolerated;
- ☐ Other reasons *(describe reason(s) for threat to safety, staff or school community)*:_____

_____

_____

☐ Your child's continued presence on the bus substantially disrupts, impedes or interferes with the operation of the bus as follows *(Check all that apply)*:

- ☐ Psychological harm is likely to be caused to the students, staff, or members of the school community due to the egregious nature of your child's conduct *(i.e. physical violence, threat)*;
- ☐ The history or record of your child's past conduct indicates your child is likely to engage in similar conduct in the future;
- ☐ The presence of your child on the bus will foster a culture that such conduct is acceptable or tolerated;
- ☐ Other reasons *(describe reason(s) for substantial disruption, impediment, or interference with operation of school)*:

_____

_____

The school is required to make all reasonable efforts to resolve threats or disruptions and minimize the length of suspensions. To this end, the following efforts to resolve the threat or disruption have been or will be made *(check all that apply)*:

☐ The following appropriate and available behavioral and disciplinary interventions have been attempted and exhausted:

(List all behavioral and disciplinary interventions and resources previously utilized to address the student's behavior.)

- ☐ Assembly/Presentation on Behavior Expectations/Prohibited Student Conduct
- ☐ MTSS/PBIS
- ☐ Check-In/Check-Out
- ☐ Individualized Check-In/Check-Out
- ☐ Social Academic Instructional Group (SAIG)
- ☐ Detention
- ☐ In-school suspension
- ☐ Bus suspension (3 days or less)
- ☐ Other:

_____

_____

_____

☐ There are no other appropriate and available behavioral and disciplinary interventions to address the student's gross disobedience or misconduct.

_____

_____

☐ The following restorative justice practices will be attempted:

(List all restorative justice practices previously utilized and that will be used in the future to address the threat to bus safety.)

_____

_____

During the period of bus suspension, your child may not ride the bus to or from school or any School District activity.

To discuss this matter, you may contact the Building Principal. Alternatively, you have the right to have the suspension reviewed by the School Board or a hearing officer acting on the Board's behalf. To schedule a Board hearing, please send a written request within ten (10) calendar days to:

Superintendent
1809 West Hovey Avenue
Normal, IL 61761-4439

_____ _____
Building Principal Date

C: Board of Education