

Regular Meeting
Stafford Board of Education
Stafford Elementary School Cafetorium
Electronic Meeting- via Zoom
August 17, 2020, 6:30 p.m.

Board Members Present (in person):

Ms. Kathy Bachiochi
Mrs. Jennifer Davis
Mr. Mike Delano
Mrs. Andrea Locke, Secretary
Ms. Laura Lybarger
Mr. George Melnick
Ms. Sonya Shegogue, Chairperson

Also Present:

Mr. Steven Moccio, Superintendent of Schools (in person)
Mr. Steven Autieri, Director of Curriculum and Instruction
Mr. Frank Bonavita, Director of School Facilities
Mr. Jonathan Campbell, Assistant Principal, Stafford Middle School
Mrs. Peggy Falcetta, Principal, Staffordville School
Mr. Dean Fortin, IT / Network Coordinator (in person)
Mr. Damian Frassinell, Director of Athletics and Recreation
Ms. Anna Gagnon, Principal, West Stafford School
Mr. Timothy Kinel, Assistant Principal, Stafford High School
Ms. Beth LaPane, Supervisor of Building Services
Ms. Trish Lustila, Interim Director of Pupil Services
Ms. Mary Claire Manning, Principal, Stafford Elementary School
Ms. Susan Mike, Principal, Stafford Middle School
Ms. Diane Peters, Business Manager (in person)

The meeting agenda and copies of all Board meeting materials were posted on the district's website (www.stafford.k12.ct.us) prior to the meeting, in accordance with the requirements for electronic meetings. Audience members were able to participate by phone utilizing the phone number provided on the meeting agenda. The live recording of this meeting will be available on the district website.

Item I. Call to Order- Establishment of Quorum

The meeting was called to order at 6:55 p.m., due to technical difficulties.

Item II. Pledge of Allegiance

Ms. Shegogue led the Board in the Pledge of Allegiance.

Item III. Secretary's Report- Approval of Minutes

Regular Meeting, 07/13/2020
Special Meeting, 07/20/2020

Mrs. Davis made a motion, seconded by Mrs. Locke, that the Board approve the Secretary's Report for the regular meeting held on 07/13/2020, and the special meeting held on 07/20/2020, as presented. Ms. Bachiochi, Mrs. Davis, Mr. Delano, Mrs. Locke, Ms. Lybarger, and Mr. Melnick voted for the motion, which carried.

Item IV. Consent Agenda

A. Acceptance of Resignations- Certified Staff Members

NAME	POSITION	SCHOOL	EFFECTIVE DATE	REASON
Harrison, Jillian	Elementary Teacher, Grade 1	Staffordville School	July 13, 2020	To accept a position in another CT district.
Learned, Ian	Special Education Teacher	Stafford High School	July 19, 2020	To accept a position in another CT district.
Picard, Barbara	Instructional Support Teacher, Math, PK - 1	Staffordville School / West Stafford School	August 31, 2020	Retirement.

- B. Approval of Unpaid Leave of Absence Request- Certified Staff Member
- C. Cafeteria Profit and Loss Report for July 1, 2019, through June 30, 2020
- D. Bills and Grants, 07/10/2020, \$4,953.05
- E. Bills and Grants, 7/20/20, \$677,207.95
- F. Bills and Grants, 7/20/20, \$245,201.19 (Encumbered)
- G. Bills and Grants, 8/4/20, \$99,311.44 (Encumbered)
- H. Bills and Grants, 8/4/20, \$202,912.95

Mr. Delano asked a question regarding the payment from the State for COVID-related expenditures. Ms. Peters stated that the district had not received the funding as of the end of last week.

Mrs. Locke made a motion, seconded by Mr. Delano, that the Board approve the items listed in the consent agenda, as presented. Ms. Bachiochi, Mrs. Davis, Mr. Delano, Mrs. Locke, Ms. Lybarger, and Mr. Melnick voted for the motion, which carried.

Item V. Correspondence

A. **Board Meeting Reminder**- Ms. Shegogue read the Board meeting reminder that was posted on the agenda.

Item VI. Board Reports

A. Curriculum Committee (Chairperson- George Melnick, Laura Lybarger and Kathy Bachiochi)

Mr. Melnick reported that the Curriculum Committee met prior to the Board meeting. Topics covered were the SHS Mastery-Based Assessment, Portrait of the Graduate Framework, Aligning Report Cards to Curriculum Framework, and a Summer Curriculum Retreat Update.

Item VII. Superintendent's Reports

A. Financial Report- July 1, 2020, through July 31, 2020

Board members were provided via the portal with a financial report of funds budgeted and encumbered/expended from July 1, 2020, through July 31, 2020, as prepared by Mrs. Diane Peters, Business Manager. Mr. Moccio stated that a spending freeze has been put in place and only those items necessary for the reopening of schools and in response to the COVID-19 pandemic are being authorized.

Mrs. Peters stated that the total budget for the 2020-2021 school year is \$28,289,798.41, and that the year-to-date expenses represent 4.49% of the total budget. The unspent, unreserved amount of the budget is 34.3%. Mrs. Peters stated that the CARES Act grant was submitted in the amount of \$187,000.

There were no questions from the Board.

B. Update Regarding School Reopening

Mr. Moccio provided an update, as follows:

- The district continues to make preparations for students to return in-person on Tuesday, September 8, 2020. Staff will return on Monday, August 24, 2020.
- A parent survey was distributed with responses due later this week. As of today's date, there were approximately 1,400 responses, with approximately 20% of students attending remotely.
- The schools will be contacting those parents that did not respond to the survey and have begun to prepare class lists.
- The district expects approximately 60% of the students opting to attend in-person to ride the bus.
- The human resources department continues to work with staff members that are requesting accommodations.
- Convocation and some professional development will be provided virtually to staff who will be on-site.
- CIAC has postponed sports through 8/24/20. The district awaits further guidance.
- The district has received some of the technology that was ordered, but other items are still on back-order. Mr. Moccio said he was notified today that the district was approved by the State to receive 200 Chromebooks, which are grant-funded.

C. Stafford High School Graduation Requirement- Mastery Based District Assessment

Mr. Steven Autieri, Director of Curriculum and Instruction, and Mr. Timothy Kinell, Assistant Principal at Stafford High School, made a presentation regarding the new mastery-based district assessment at Stafford High School. In accordance with PA 17-42, the Connecticut State Department of Education increased the graduation requirements from 22 to 25 credits and required a mastery-based district assessment.

Mr. Autieri and Mr. Kinel reviewed a PowerPoint presentation, which outlined the model task that will be implemented during the government course in grade 10. The Active Citizenship Project will serve as an authentic platform for students to research and actively pursue solution-based strategies for a community issue.

III. Public Comment

A member of the audience thanked everyone for working so hard on the school reopening logistics.

Item IX. Old Business

There was no Old Business.

Item X. New Business

A. Review and Possible Approval of Revised Board Policies #4118.12 / 4218.12; 5145.6- Sex Discrimination and Sexual Harassment in the Workplace

Mr. Moccio provided two policies via the portal for the Board of Education's review and possible approval. Mr. Moccio stated that the district's current policies are from Shipman & Goodwin, and the revised policies include the legally required changes, in accordance with the new Title IX federal regulations that became effective on August 14, 2020. A publication from Shipman & Goodwin was also provided via the portal that outlines the changes.

Mr. Moccio stated that the comprehensive administrative regulations are still being developed by Shipman & Goodwin and will include detailed complaint procedures. He stated that he will share those with the Board as they become available.

Mrs. Davis made a motion, seconded by Mr. Melnick, that the Board of Education approve the following policies, as presented: Policy #4118.12/4218.12, 5145.6 – Sex Discrimination and Sexual Harassment in the Workplace. Ms. Bachiochi, Mrs. Davis, Mr. Delano, Mrs. Locke, Ms. Lybarger, and Mr. Melnick voted for the motion, which carried.

Mrs. Davis made a motion, seconded by Mr. Delano, to move item XI.A.- **Interview a Candidate for the School Resource Officer Position (Executive Session Anticipated)**, into executive session. Ms. Bachiochi, Mrs. Davis, Mr. Delano, Mrs. Locke, Ms. Lybarger, and Mr. Melnick voted for the motion, which carried.

Mrs. Davis made a motion, seconded by Mr. Delano, to enter executive session. Ms. Bachiochi, Mrs. Davis, Mr. Delano, Mrs. Locke, Ms. Lybarger, and Mr. Melnick voted for the motion, which carried. The Board entered executive session at 7:55 p.m.

Mrs. Davis made a motion, seconded by Mr. Delano, to return to regular session. Ms. Bachiochi, Mrs. Davis, Mr. Delano, Mrs. Locke, Ms. Lybarger, and Mr. Melnick voted for the motion, which carried. The Board returned to regular session at 8:55 p.m.

Item XI. Personnel Matters

A. Interview a Candidate for the School Resource Officer Position (Executive Session Anticipated)

The Board interviewed a candidate and no action was taken.

Item XII. Student Matters

There were no Student Matters.

Item XIII. Adjournment

Mr. Melnick made a motion, seconded by Mrs. Locke, to adjourn. Ms. Bachiochi, Mrs. Davis, Mr. Delano, Mrs. Locke, Ms. Lybarger, and Mr. Melnick voted for the motion, which carried. The meeting adjourned at 8:56 p.m.

Respectfully submitted,
Christine C. Marinelli, Recording Secretary
(In Person)

Sonya Shegogue, Chairperson

Andrea Locke, Secretary