

BYLAWS OF THE BOARD

BCB

BOARD OPERATIONS PROCEDURES DURING MEETINGS

OCTOBER 15, 2001

The order of business at regular meetings generally shall be as follows:

- Call to Order
- Roll Call
- Pledge of Allegiance
- Communications
 - Audience Communications (limited to a total of fifteen (15) minutes, with remainder following Personnel Matters)
- Consent Agenda
- Approval of Minutes of Previous Meeting(s)
- Instructional Matters
- Business Matters
- Personnel Matters
- Remainder of Audience Communications
- Reports from the Superintendent
- Hearing from Board Members
- Adjournment

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BCBC

BOARD OPERATIONS PREPARATION OF AGENDA

FEBRUARY 1993

The superintendent and Board president shall cooperatively determine the items of business to be included in the agenda of all Board of Education meetings. Any two members of the Board may request an item to be included on the agenda by notifying the superintendent and Board president seven days prior to a meeting.

Agendas shall be forwarded or mailed to the members of the Board and other regular interested parties, including the media, no later than the Friday preceding the meeting. The superintendent and staff shall compile appropriate documents and information to assist Board members in the meeting preparations. These materials shall be included with their agendas. The Board will make reasonable efforts to examine the pertinent information before deciding upon any issue.

The Board may place routine items on a consent agenda for a regular Board meeting, upon unanimous approval by Board members present at a committee meeting. Any member of the Board can remove items from the consent agenda prior to voting.

BYLAWS OF THE BOARD

BCBI/KCA

BOARD OPERATIONS PUBLIC PARTICIPATION IN MEETINGS

~~AUGUST 15, 2011~~

All meetings of the Board of Education shall be open to the public. A person shall not be required as a condition of attendance at a meeting to register or otherwise provide his/her name or other information to fulfill a condition precedent to attendance. Any person shall be permitted to address the Board under the agenda item, "Audience Communications," and when addressing the Board, he/she shall be requested to state his/her name and address for the record.

In order to permit a fair allotment of time to participants, the Board shall have the option of limiting the time a person may address the Board to twice during any one meeting for no more than five three minutes each time.

In cases where a number of individuals are associated and wish to address the Board on the same topic, they are urged to appoint a spokesperson for the group.

In cases where individuals or groups desire to be listed on the printed agenda of the meeting for purpose of addressing the Board, a written statement of such intention must be received by the president of the Board or by the superintendent's office not later than five days prior to the date of the meeting.

The Board will allow taping, videotaping, and photographing in an area designated by the Board and in such a manner as to not disrupt the dignity and function of the Board meeting. Taping, videotaping, and photographing of individuals or groups that are being recognized will be allowed outside the designated area during the communications portion of the meeting. If the meeting is being disrupted, the Board may direct all taping, videotaping, or photography to cease.

Persons may be excluded from attendance at open meetings only for a breach of the peace committed at the meeting.

Disorderly Conduct at Meetings

If a person conducts himself/herself in a disorderly manner at a Board of Education meeting or a school district meeting and, after notice from the officer presiding, persists therein, the officer presiding may order the disorderly person to withdraw from the meeting, and on the person's refusal may order a law enforcement officer or other person to take the disorderly person into custody until the meeting is adjourned.

A person who refuses to withdraw from the meeting on being so ordered, or a person who willfully disturbs a school district meeting by rude and indecent behavior, by profane or indecent discourse, or in other ways makes a disturbance, is guilty of a crime punishable by a fine or by imprisonment.