RICHLAND COUNTY COMMUNITY UNIT NO. 1
1100 EAST LAUREL STREET - OLNEY, ILLINOIS 62450 - P/618-395-2324 - F/618-392-4147

Jason Fox, Superintendent of Schools
Rylan Rusk, Assistant Superintendent of Business
Kacie Rodgers, Assistant Superintendent of Curriculum

MEMORANDUM

TO: Mr. Fox, Superintendent

FROM: Mr. Rylan Rusk, Assistant Superintendent of Business

DATE: November 10, 2026

RE: BID REQUEST FOR GASOLINE / DIESEL FUEL

Every year the Board approves the bid specifications for fuel bids for our district vehicle fleet. Below are the bid specifications. I recommend approval of the bid specifications.

The Board of Education of Richland County CUSD No. 1, Counties of Richland, Wayne, Clay, Lawrence, and Jasper, Illinois, will receive sealed bids for furnishing diesel fuel and non-leaded gasoline for its school bus fleet and other district vehicles for the period of January 1, 2027 through December 31, 2027 until 9:00 a.m. on Friday, December 11, 2026 at the District Office located at 1100 E. Laurel Street, Olney, Illinois. Bids will be opened at that time and will be awarded at the December 17, 2026 meeting of the Richland County Community Unit School District No. 1 Board of Education. All bidders must provide a fixed product margin on a per gallon basis. This fixed margin or price differential over supplier cost must include the fuel supplier's freight cost and be guaranteed for the entire year.

Sealed bids should be addressed as follows:

Rylan Rusk, Assistant Superintendent of Business
Richland County CUSD #1
1100 East Laurel Street
Olney, IL 62450

Please mark the envelope "**GASOLINE / DIESEL FUEL BID."**

RICHLAND COUNTY CUSD #1
FUEL BIDS FOR JANUARY 1, 2027 – DECEMBER 31, 2027

OPEN PRICE

	87 Octane w/ Ethanol	#2 Diesel w/ 5%	#2 Diesel	Premium ULS w/ 5%	Premium ULS
Price	_____	_____	_____	_____	_____
L.U.S.T. Tax	_____	_____	_____	_____	_____
Environmental Impact Tax	_____	_____	_____	_____	_____
Illinois Motor Fuel Tax	_____	_____	_____	_____	_____
TOTAL	_____	_____	_____	_____	_____

FIRM PRICE

	87 Octane w/ Ethanol	#2 Diesel w/ 5%	#2 Diesel	Premium ULS w/ 5%	Premium ULS
Price	_____	_____	_____	_____	_____
L.U.S.T. Tax	_____	_____	_____	_____	_____
Environmental Impact Tax	_____	_____	_____	_____	_____
Illinois Motor Fuel Tax	_____	_____	_____	_____	_____
TOTAL	_____	_____	_____	_____	_____

COLD WEATHER TREATMENT _____PER GALLON

_____

Company Name & Contact Person _____

Address _____

City, State, Zip Code _____

Telephone No. _____

Signature _____