Board Officers

Dr. Joseph Fullerton
President

Melissa Herr
Vice President

Susan Dieffenbach
Treasurer

Gina Brillhart
Secretary (non-voting)

Board Members

Dr. Lisa Albert
Jane Ausel
Amy Beachy
Dr. Kathleen Blouch
Michael Fisher
Juanita Fox
Idette Groff
Melissa Herr
JoAnn Hentz
Paul W. Irvin
Kait Linton
Dr. David Lillenstein
Luis Morales
Staci Murray
Robert Okonak
Raymond Ondrusek
Lester Putt
Lynda Shrum
Tim Stauffer
Daniel Woolley

Matthew Stem
Executive Director

Lancaster-Lebanon Intermediate Unit 13 Board Actions
November 11, 2026

BOARD ACTION:
Approved $16,711,325.94 in disbursements

BUSINESS SERVICES
Approved Purchase Orders over $10,000.00
Approved the following contract(s):

For Business Services (EDO):

LAURA A. MIKOWYCHOK DESIGN & MEDIA LLC	Graphic Design and Research Report Preparation
SAS INSTITUTE INC	PVAAS Support

For Business Services (PaTTAN):

COMMUNICATION AND LITERACY INNOVATIONS	Professional Development
CTG HOSPITALITY INC (DBA CHEF TONY'S FOOD TRUCK)	Catering
LITERACY TRANSFORMATIONS LLC	Professional Development
TERRANAV SPRAY DRONES LLC	Professional Development

EARLY CHILDHOOD AND SPECIAL EDUCATION SERVICES
Approved the Financial Statements and Leadership Reports for Head Start and Early Head Start Programs
Approved a 60-day budget revision in the Head Start Enterprise System
Acknowledged a donation of books from Books-A-Million
Approved the following contracts(s):

ESSENTIAL ELEMENTS LLC	Head Start classroom observations & training (amendment)

Approved the following marketplace contracts(s):

SCHOOL DISTRICT OF LANCASTER	Special Education Services - IU13 District Consortium
SCHOOL DISTRICT OF LANCASTER	Special Education Services - Personal Care Assistants
SCHOOL DISTRICT OF LANCASTER	Special Education Services - Job Training
SCHOOL DISTRICT OF LANCASTER	Special Education Services - Speech and Language Itinerant Services
SCHOOL DISTRICT OF LANCASTER	Special Education Services – Itinerant Occupational and Physical Therapy

INSTRUCTIONAL, TECHNOLOGY AND FACILITIES SERVICES
Approved the following contract(s):

For Instructional Services:

JOTFORM INC	Staff Licenses for IELCE Registration Platform (amendment)

For Technology Services:

TEAM LEWIS INC	Snow Removal at NEC & Jonestown

HUMAN RESOURCES SERVICES

First-Reading of revised Policy 249 – Bullying/Cyberbullying
Approved Job Share Memorandum of Understanding for Education Association
Approved Longevity Stipend to Head Start and Early Head Start staff
Approved Cost of Living Adjustment from the Office of Head Start for all Head Start, Early Head Start, and Pre-K Counts staff

Approval of personnel actions:

- Resignation: 11
- Death: 1
- Employment: 19
- Change of Position, Salary or Status: 77
- Leave of Absence: 4

Approved the following contract(s):

For Human Resources Services:

UNITED CONCORDIA COMPANIES INC	Dental Administrative Services

IU13 FAST FACTS

Holiday Student Bazaars







These IU13 events offer an opportunity for classroom mini-businesses to showcase student creativity, sales skills, and customer service skills! Purchase treats, crafts, plants, and more while interacting with students to help them develop valuable skills!

LANCASTER COUNTY

Thursday, December 3, 2026
9 AM – 1 PM
The Conference and Training Center at IU13
1020 New Holland Avenue, Lancaster, PA

LEBANON COUNTY

Thursday, November 19, 2026
9 AM – 1 PM
StoneRidge Retirement Living Communities
440 East Lincoln Avenue, Myerstown, PA

Contact: Job Training Services
717-947-1475 | jobtrainingservices@iu13.org