JUDSON INDEPENDENT SCHOOL DISTRICT

Meeting Date: November 19, 2026

Submitted By: Dr. Lacey Gosch
Title: Chief of Staff & Support Services

Agenda Item: Consider and take action regarding approving the evaluation of responses under Request for Qualifications 26-07 for Professional Legal Services, establish an approved pool of qualified legal counsel, and authorize the Superintendent or designee to execute all associated contracts, related documents, and approve expenditures under these agreements.

CONSENT ITEM

RECOMMENDATION:

It is recommended that the Board of Trustees approve the evaluation of responses under Request for Qualifications 26-07 for Professional Legal Services, establish an approved pool of qualified legal counsel as set forth in the attachments, and authorize the Superintendent or designee to execute all associated contracts, related documents, and approve expenditures under these agreements.

IMPACT/RATIONALE:

Allows the District to purchase goods and services in accordance with Section 44.031 of the Texas Education Code.

Expenditures will be funded from various departmental and district-wide budgets as services are rendered and required.

The Board approves the evaluation of responses under RFQ 26-07 Professional Legal Services, establishes an approved pool of qualified legal counsel as set forth in the attachments, and authorizes the Superintendent or designee to execute all contracts, approve associated expenditures, and manage legal engagements arising from this approval.

The District received a total of nine (9) responses. The contract will commence on or about November 20, 2026, and shall remain in effect for a period of five (5) years, subject to early termination by either party upon providing thirty (30) days' written notice with or without cause.

BOARD ACTION REQUESTED:

Approval/Disapproval

JUDSON INDEPENDENT SCHOOL DISTRICT

MEMORANDUM November 6, 2026

To: Dr. Lacey Gosch, Chief of Staff & Support Services

From: Lynne Trevino, Director of Purchasing

RE: Request for Proposal (RFQ) 26-07 Legal Services

This proposal was created for the benefit of the District and in accordance with state law, a notice was published in *The Hart Beat* on October 7 and October 14, 2026. The District received a total of nine (9) responses.

Evaluations were completed based on the evaluation criteria identified in the Request for Qualifications. The purpose of this solicitation is to establish an approved pool of legal counsel capable of providing comprehensive legal services to Judson Independent School District.

It is recommended that the Board of Trustees approve the evaluation of responses under Request for Qualifications 26-07 for Professional Legal Services, establish an approved pool of qualified legal counsel, and authorize the Superintendent or designee to execute all associated contracts, related documents, and approve expenditures under these agreements.

Expenditures will be funded from various departmental and district-wide budgets as services are rendered and required.

The contract will commence on or about November 20, 2026, and shall remain in effect for a period of five (5) years, subject to early termination by either party upon providing thirty (30) days' written notice with or without cause.

All board members, employees and agents involved in the planning, recommending, selecting or contracting of a vendor are reminded of the conflict-of-interest reporting requirements as mandated in Chapter 176 of the Local Government Code. A copy of Form CIS has been included as an additional attachment. In the event that a conflict exists, the form should be completed and submitted to the Purchasing Department not later than the 7th day after the conflict is identified. Once a recommendation to make the purchase was established, the prospective vendor was requested to complete a Texas Ethics Commission Form 1295. This requirement became effective on January 1, 2016 and is related to the passage of House Bill 1295 which is now incorporated into the Texas Government Code 2252.908. The form is attached and identifies all interested parties associated with the vendor as it relates to this procurement. Upon approval by the Board of Trustees and issuance of a district purchase order, the form will be posted on the Texas Ethics Commission's website as required by statute.

It is the policy of Judson Independent School District not to discriminate on the basis of age, race, religion, color, national origin, sex, marital or veteran status, disability or other legally protected status in its programs, services or activities as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; and Section 504 of the Rehabilitation Act of 1973, as amended. The following person has been designated to handle inquiries regarding the non-discrimination policies: Executive Director of Human Resources. 8012 Shin Oak. Live Oak, TX. 78233. (210) 945-5608