CONSENT AGENDA **AGENDA ITEM V-1a**
R26/27-15a

CCC BOARD OF EDUCATION – TOPIC SUMMARY	
Topic:	Minutes of the Executive and Regular Sessions from October 14, 2026
Date:	November 18, 2026
Division/Department:	President's Office
RECOMMENDATION:	Approval of the Minutes for October 14, 2026

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BOARD OF EDUCATION MEETING
MINUTES
October 14, 2026

Clackamas Community College
Roger Rook Hall – room RR 111 A & B
19600 Molalla Ave,
Oregon City, OR 97045

EXECUTIVE SESSION

I. CALL TO ORDER

Chair Wade Hathhorn called the Executive Session of the Clackamas Community College Board of Education to order at 6:03 p.m. on Wednesday, October 14, 2026. Present were Board members Wade Hathhorn, Ryan Ingersoll, Josephine "Jo" Crenshaw, Alina Krollenbrock, Jane Reid, Irene Konev, and Rob Wheeler, along with President Tim Cook, Vice President Jeff Shaffer, and Board Recorder Kattie Riggs.

Items discussed were pursuant to:

ORS 192.660(2)(d), To conduct deliberations with persons designated by the governing body to carry on labor negotiations.

ORS 192.660(2)(h), To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

Chair Wade Hathhorn adjourned the Executive Session at 6:34 p.m.

REGULAR SESSION

I. CALL TO ORDER

Chair Wade Hathhorn called the regular meeting of the Clackamas Community College Board of Education to order at 6:37 p.m. on October 14, 2026.

II. ROLL CALL

PRESENT: 7 – Board Members Wade Hathhorn, Ryan Ingersoll, Josephine "Jo" Crenshaw, Ryan Ingersoll, Irene Konev, Alina Krollenbrock, Jane Reid, and Rob Wheeler

COLLEGE REPRSENTATIVES: 8 – President Tim Cook, Vice President Jeff Shaffer, ASG President Isabella Caceres, Classified President Jennifer Pope, Full-Time President Beverly Forney, Associate Faculty Vice President Maria Julia Sorrento, Executive Assistant Jessi Alley-Snell, Recorder Kattie Riggs, and other CCC staff

III. LABOR AND LAND ACKNOWLEDGMENTS

Chair Hathhorn called upon Alina Krollenbrock and Irene Konev to read both the land and labor acknowledgments.

IV. PUBLIC COMMENTS

Chair Hathhorn called upon those wishing to speak before the Board and there were two speakers.

Andrew Tonkin, Clackamas County and staff member, shared concerns regarding the increases in buildings over the years and no increase to staffing to maintain the facilities.

Casey Layton, Milwaukie resident and staff member, appreciated the shared support of the successful Indigenous Peoples Day event held on October 10, 2026.

V. CONSENT AGENDA

1. The Board considered the approval of the following:
    a. Minutes (Work and Regular Sessions) 09.16.2026
    b. Minutes (Special Session – Budget Committee Interviews) 09.29.2026
2. The Board acknowledged the acceptance of the following:
    a. Monthly Financial Reports
    b. Personnel Report
    c. Bond Update
    d. 2025 – 2026 End of Year Enrollment Report

R26/27-12a Motion made by Ryan Ingersoll, seconded by Jo Crenshaw, to approve and accept Consent Agenda items 1a through 2d (excluding agenda item 2c). The motion carried by the following vote:

Aye: 7 – Board Members Wade Hathhorn, Ryan Ingersoll, Jo Crenshaw, Irene Konev, Alina Krollenbrock, Jane Reid, and Rob Wheeler

2c. CONSENT AGENDA – Bond Update (pulled from the Consent Agenda)

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Board Director Ryan Ingersoll asked to pull the Bond Update off of the Consent Agenda for discussion. Ryan asked how the College assesses and plans for the long-term operational and budgetary impacts of bond-funded capital projects, including ongoing staffing needs, facility maintenance, utilities, and other costs associated with the operating and sustaining of the new or renovated spaces?

Jeff Shaffer, Vice President of Finance & Operations, shared that the College incorporates anticipated operational costs associated with bond-funded projects into its long-term financial forecasting and annual budgeting processes. This includes identifying additional staffing needs, utilities, maintenance, and other ongoing expenses as new or renovated facilities and campus improvements are completed. For the current bond, the College will also evaluate specialized maintenance requirements, such as bioswales and athletic field event planning, to ensure these operational impacts are accounted for in future budgets.

R26/27-12b Motion made by Ryan Ingersoll, seconded by Jane Reid, to accept Consent Agenda items 2c. The motion carried by the following vote:

Aye: 7 – Board Members Wade Hathhorn, Ryan Ingersoll, Jo Crenshaw, Irene Konev, Alina Krollenbrock, Jane Reid, and Rob Wheeler

VI. NEW BUSINESS – FIRST READ

VII. NEW BUSINESS – ACTION

1. Resolution No. R26/27 – 13, Authorizing the College to Contract with Hydro-Temp Mechanical Inc. in the Amount of $671,000 for the Wilsonville AHU Replacement Project

   Ron Prince, Dean of Campus Services, and Dale Kuykendall, CCC's Owner's Representative, requested approval of a $671,000 contract with Hydro-Temp Mechanical, Inc. to replace the three original air handling units at the Wilsonville campus, which date back to the building's 1992 construction and have experienced ongoing issues, including the need for temporary colling in certain spaces. Following a competitive bidding process with eight submissions, Hydro-Temp Mechanical was identified as the lowest responsive bidder. The project is expected to take approximately eight months to complete, including an estimated six-month lead time for equipment.

R26/27-13 Motion made by Rob Wheeler, seconded by Alina Krollenbrock, approving Resolution No. R26/27-13, authorizing the college to contract with Hydro-Temp Mechanical Inc. in the amount of $671,000 for the Wilsonville AHU Replacement Project. The motion carried by the following vote:

Aye: 7 – Board Members Wade Hathhorn, Ryan Ingersoll, Jo Crenshaw, Irene Konev, Alina Krollenbrock, Jane Reid, and Rob Wheeler

Chair Hathhorn shared that the Board Executive Committee asked staff to make greater use of the Consent Agenda for routine and administrative items to streamline Board meetings and create more time for substantive discussions, particularly those related to the Board's strategic planning

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responsibilities. Board members may request that any Consent Agenda item be removed for further discussion. This approach may also involve revising or renaming standing agenda sections to better align with the Board's priorities and needs.

2. Budget Calendar for Fiscal Year (FY) 2027-28

Christy Owen, Dean of Business Services, presented the new budget calendar for the fiscal year 2027-28 and provided the background on why adopting a budget calendar has become a newly added step in the budget process along with a few other newly added items.

There was a question as to when the Board would be provided with the tax revenue and state funding updates. The response was that in November the Board would hear the Fall Forecast, which provides assumptions for multiple areas both revenues and expenses. The Governor's budget would be submitted by December and the Ways & Means Committee with debate the distribution of the funds through the winter and sometimes even go as late as April and May.

There was a question regarding the purpose of the public listening sessions and how the public input would be incorporated into the College's internal budget development process. The listening sessions would provide community members an opportunity to share priorities and concerns before the President finalizes the proposed budget; however, the level of detail available about potential budget reductions or program changes would depend on how far internal discussions have progressed. The Board emphasized the importance of providing the public with as much information as possible to ensure meaningful and informed participation before budget decisions are made. The revised May Budget Committee meeting schedule also includes a dedicated public comment meeting separate from the deliberations and voting meeting, allowing additional time for questions, staff responses, and consideration of public feedback before the Committee votes.

R26/27-14 Motion made by Irene Konev, seconded by Jo Crenshaw, approving the Budget Calendar for FY 2027-28. The motion carried by the following vote:

Aye: 7 – Board Members Wade Hathhorn, Ryan Ingersoll, Jo Crenshaw, Irene Konev, Alina Krollenbrock, Jane Reid, and Rob Wheeler

VIII. STUDENT/FACULTY PRESENTATIONS

1. Associated Student Government (ASG) Introductions and Presentation

Isabella Caceres, Associated Student Government (ASG) President, introduced herself and Isabella Fiello, ASG Secretary. The two of them shared who the other members of ASG were for the academic year 2026 – 27 and a few items ASG is working on over the next few months such as:

- *Domestic Violence Awareness Month*
- *Kindness Month*
- *Blood Drive, November 17, 9 AM – 3 PM*
- *Mental Health Awareness Month*

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- *Sexual Assault Awareness Month*
- *Take Back the Night!*
- *Halloween Costume Event*
- *Pop Into ASG!*
- *Neurodivergence Day*

IX. ASSOCIATION REPRESENTATIVE REPORTS AND COMMENTS

1. Associated Student Government (ASG)

2. Classified Association *(ACE)*
   Jennifer Pope, Classified President, shared information regarding the bargaining between the Association and the college.

3. Full-Time Faculty Association (FTF)
   Beverly Forney, Full-Time Faculty President, shared information regarding the bargaining between the Association and the college.

4. Associate Faculty (Previously Part-Time Faculty) Association (CCCAFA)
   Maria Julia Sorrento, Associate Faculty Vice President, shared information regarding the bargaining between the Association and the college.

X. COLLEGE REPORTS

1. President's Report
   a. Introduction of New Full-Time Faculty

   President Cook asked the Deans to come forward to introduce the new full-time faculty.

   Dean Armetta Burney introduced:
   - *Courtney Baker – Human Services*
   - *Joshua Wimp - Automotive*

   Dean Danielle Hoffman introduced:
   - *DeAnne Vermillion – English for Speakers of Other Languages (ESOL)*
   - *Todd Walker – English*

   Each faculty member's teaching history was shared along with a fun fact about their personality.

   President Cook also shared information about events around the college.

   b. Strategic Vision

   President Cook shared his vision for the college over the next five years keep education and student success at the core, become the county's trusted community hub, and work with

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partners to expand opportunity while building a sustainable future for CCC. President Cook is hoping by 2031, CCC would be the heart of a connected Clackamas County—a welcoming place where people learn, businesses find talent, community partners work together, and residents find opportunities throughout their lives. CCC would be known for accessible education, strong partnerships, and thoughtful stewardship of public resources.

The key starting points would be to:

- *Convene a countywide education and community partnership group around two or three shared priorities.*
- *Pilot a community hub at one CCC campus, with partners offering services, events, or training alongside the college.*
- *Review programs, finances, and shared-service opportunities to identify what we can strengthen, redesign, or do together.*

President Cook provided an update about a few events that he had attended over the last month.

XI. BOARD OPERATIONS

1. Board Chair Business Report

2. CCC Education Foundation Report
   Ryan shared the Foundation report.

3. Oregon Community College Association (OCCA) Report
   Jane shared the OCCA report.

4. Board of Education Community Reports
   Each Board member provided updates about things they had participated in over the last month or two.

XII. ADJOURNMENT

Chair Hathhorn adjourned the meeting at 8:32 p.m.

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Date **Kattie Riggs, Recorder**

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Wade Hathhorn, Board Chair **Tim Cook, President**

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