# 203 OPERATION OF THE SCHOOL BOARD – GOVERNING RULES ~~AND ORDER OF THE REGULAR BOARD OF EDUCATION MEETINGS~~

## I. *PURPOSE*

The purpose of this policy is to provide governing rules for the conduct ~~and to ensure consistency in the order of business at regular~~of meetings of the ~~Board of Education.~~ school board.

## II. *GENERAL STATEMENT OF POLICY*

An orderly school board meeting allows ~~Board of Education~~school board members to participate in discussion and decision of school district issues. ~~-~~Rules of order allow ~~Board of Education~~school board members the opportunity to review school-related topics, discuss school business items, and bring matters to conclusion in a timely~~,~~ and consistent ~~and orderly~~ manner.

## III. *RULES OF ORDER*

Rules of order for ~~Board of Education~~ school board meetings shall be as follows:

~~A.~~ A. Minnesota statutes ~~where~~when specified;

~~B.~~ B. Specific rules of order as provided by the school board consistent with Minnesota statutes; and

~~C.~~ C. *Robert's Rules of Order* (latest edition) where not inconsistent with A. and B., above.

~~*MEETING ORDER*~~

~~A. The Board of Education shall conduct an orderly Board of Education meeting. The Board of Education will, at all regular Board of Education meetings, follow an agenda order similar to:~~

~~1. Preliminary Actions~~
~~a. Call to Order~~
~~b. Pledge of Allegiance~~
~~c. Roll Call and Board Introductions~~
~~d. Good News~~
~~e. Board Communications~~
~~f. Agenda Additions~~
~~g. Approval of Agenda~~
~~2. Consider Approval of Agenda~~
~~3. Consent Agenda Discussion Items~~
~~4. Reports~~
~~5. Recommended Actions~~
~~6. Additions to the Agenda~~
~~7. Superintendent's Report~~
~~8. Adjournment~~

B. Items in this order may be considered part of a consent agenda.
C. The Board of Education may depart from the order of business with the consent of the majority of members present.



**[NOTE: The editions of Robert's Rules of Order differ, so specifying the edition used is important.]**

**Legal References:**

Minn. Stat. Ch. 13D (Open Meeting Law)
Minn. Stat. § 123B.09, Subds. 6, 7, and 10 (Boards of Independent School Districts)
Minn. Stat. § 123B.14 (Officers of Independent School Districts)

**Cross References:** None

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