INDEPENDENT SCHOOL DISTRICT NO. 194
Proposal for Extended Field Trip

Do not communicate with students and parents until the trip has been fully approved by the board.

A Proposal for Extended Field Trip form must be completed for any proposed student trip defined as an Extended Field Trip, either instructional or supplemental, as described in School Board Policy 610, Extended Trips and Excursions. This request form must be completed and submitted ***for approval at a School Board meeting held*** a minimum of 30 days prior to the planned trip.

GENERAL INFORMATION

Board meeting date: 10/27/2026

Name of Building: LNHS, LSHS

Date of Application: 10/23/2026

18:44:12

Teacher/Advisor: Rich Heilman **Group/Course:** Lakeville Nordic Ski Teams

Total Adult Supervisors: 4 **Number of Students:** 24

Destination: Domestic Ironwood, MI and Cable, WI

Has this trip been taken before? Yes

Educational Goal, Objective or Purpose of the Trip: Team training for skier and team development on snow

Departure Date: 12/28/2026

Return Date: 12/30/2026

School Days Missed: 0

Itinerary Summary: Performance, skill and team building

Will the field trip include a unique/out of the ordinary activity, such as canoeing, paintball, ropes course?

No

BUDGET INFORMATION

	COST FROM:	TOTAL COST
Transportation	Student/Family	N/A
Meals	Student/Family	N/A
Lodging	Student/Family	N/A
Insurance	Student/Family	Student/Family
Registration	Student/Family	N/A
Substitute Teacher	none	N/A

Other	none	N/A
TOTAL COST OF TRIP:		**10,000**

Total Cost to District: $0.00

SUPERVISOR NAMES

Activities Director: Aaron.Soule@isd194.org, Eric.Albright@isd194.org, Mike Zweber
Principal: Kim.Budde@isd194.org, Shaun.Murphy@isd194.org
Submitted by: heil1799@isd194.org Date: 10/23/2026 18:44:12

DECISION PROCESS

Steps for Supervisors: must be completed by the Supervisors the Thursday prior to the School Board meeting.

1. Type your name next to your title
2. Enter today's date
3. Click on the box next to your decision twice, right-click and select the checked box

---

Activities Director: Aaron.Soule@isd194.org, Eric.Albright@isd194.org, Mike Zweber
Date: 11/12/26
- ❑ X Approved - confirmed the total cost to District is $0.00
- ❑ Disapproved

Principal: Kim.Budde@isd194.org, Shaun.Murphy@isd194.org
Date: 11/12/26
- ❑ X Approved - confirmed the Total Cost to District is $0.00
- ❑ Disapproved

Completed forms will be sent to the School Board for final approval. See the BoardBook for official meeting minutes.

INDEPENDENT SCHOOL DISTRICT NO. 194
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GENERAL INFORMATION

Board meeting date: 11/10/2026

Name of Building: LNHS

Date of Application: 11/5/2026 11:07:56

Teacher/Advisor: Monica Bickett **Group/Course:** Lakeville North Dance Team

Total Adult Supervisors: 11 **Number of Students:** 30

Destination: Domestic Minneapolis MN

Has this trip been taken before? Yes

Educational Goal, Objective or Purpose of the Trip: State Tournament

Departure Date: 2/18/2027

Return Date: 2/20/2027

School Days Missed: 1

Itinerary Summary: State Tournament competition on Friday and Saturday

Will the field trip include a unique/out of the ordinary activity, such as canoeing, paintball, ropes course?

No

BUDGET INFORMATION

	COST FROM:	TOTAL COST
Transportation	Regular Bus, similar to all other competitions	N/A
Meals	Student/Family	$30/day, $60 total
Lodging	Student/Family	$200
Insurance	Activity/Club	Activity/Club
Registration	Activity/Club	N/A
Substitute Teacher	Activity/Club	N/A
Other	Activity/Club	N/A

TOTAL COST OF TRIP:		**$260**

Total Cost to District: $0.00

SUPERVISOR NAMES

Activities Director: Aaron.Soule@isd194.org
Principal: Kim.Budde@isd194.org
Submitted by: fred4323@isd194.org Date: 11/5/2026 11:07:56

DECISION PROCESS

Steps for Supervisors: must be completed by the Supervisors the Thursday prior to the School Board meeting.

1. Type your name next to your title
2. Enter the today's date
3. Click on the box next to your decision twice, right-click and select the checked box

---

Activities Director: Aaron.Soule@isd194.org
Date: 11/5/26
- ☑ Approved - confirmed the total cost to District is $0.00
- ☐ Disapproved

Principal: Kim.Budde@isd194.org
Date: 11/5/26
- ☑ Approved - confirmed the Total Cost to District is $0.00
- ☐ Disapproved

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INDEPENDENT SCHOOL DISTRICT NO. 194
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GENERAL INFORMATION

Board meeting date: 11/10/2026

Name of Building: LNHS

Date of Application: 11/5/2026 18:01:35

Teacher/Advisor: Austin Meyer

Group/Course: Now & Then

Total Adult Supervisors: 2

Number of Students: 18

Destination: Domestic Chicago IL and surrounding

Has this trip been taken before? No

Educational Goal, Objective or Purpose of the Trip: Vocal Jazz Performance and Clinic Festival

Departure Date: 4/16/2027

Return Date: 4/18/2027

School Days Missed: 1

Itinerary Summary: Performance

Will the field trip include a unique/out of the ordinary activity, such as canoeing, paintball, ropes course?

No

BUDGET INFORMATION

	COST FROM:	TOTAL COST
Transportation	Activity/Club, Student/Family	Acquiring Quotes currently, approx $200 per student
Meals	Student/Family	Approx. $220 per student
Lodging	Activity/Club, Student/Family	Approx. $80 per student
Insurance	Activity/Club	Activity/Club
Registration	Activity/Club	$600
Substitute Teacher	Activity/Club	One day sub $150

Other	Activity/Club	N/A
TOTAL COST OF TRIP:		**$9750 total**

Total Cost to District: $0.00

SUPERVISOR NAMES

Activities Director: Aaron.Soule@isd194.org
Principal: Kim.Budde@isd194.org
Submitted by: meye4640@isd194.org Date: 11/5/2026 18:01:35

DECISION PROCESS

Steps for Supervisors: must be completed by the Supervisors the Thursday prior to the School Board meeting.

1. Type your name next to your title
2. Enter the today's date
3. Click on the box next to your decision twice, right-click and select the checked box

Activities Director: Aaron.Soule@isd194.org
Date: 11/6/26

- ☑ Approved - confirmed the total cost to District is $0.00
- ☐ Disapproved

Principal: Kim.Budde@isd194.org
Date: 11/6/26

- ☑ Approved - confirmed the Total Cost to District is $0.00
- ☐ Disapproved

Completed forms will be sent to the School Board for final approval. See the BoardBook for official meeting minutes.

INDEPENDENT SCHOOL DISTRICT NO. 194
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GENERAL INFORMATION

Board meeting date: 11/10/2026

Name of Building: LNHS

Date of Application: 11/3/2026 21:28:53

Teacher/Advisor: Austin Meyer

Group/Course: Choir

Total Adult Supervisors: 1

Number of Students: 8

Destination: Domestic Decorah, IA

Has this trip been taken before? Yes

Educational Goal, Objective or Purpose of the Trip: Selected Students will perform at Luther College with 900 other singers from across the region. The Dorian Honors Vocal Festival is in it's 77th year of providing state of the art vocal music instruction and performance by acclaimed national ensemble, Cantus.

Departure Date: 1/10/2027

Return Date: 1/11/2027

School Days Missed: 1

Itinerary Summary: Performance

Will the field trip include a unique/out of the ordinary activity, such as canoeing, paintball, ropes course?

No

BUDGET INFORMATION

	COST FROM:	TOTAL COST
Transportation	Activity/Club, Student/Family	$325 total with the school vans, about $40 each
Meals	Student/Family	$40 per student
Lodging	Activity/Club, Student/Family	about $50 per student
Insurance	Activity/Club	Activity/Club

Registration	Student/Family	$30 per student
Substitute Teacher	Activity/Club	125
Other	Activity/Club	N/A
TOTAL COST OF TRIP:		**$160 per student, $1280 total**

Total Cost to District: $0.00

SUPERVISOR NAMES

Activities Director: Aaron.Soule@isd194.org
Principal: Kim.Budde@isd194.org
Submitted by: meye4640@isd194.org Date: 11/3/2026 21:28:53

DECISION PROCESS

Steps for Supervisors: must be completed by the Supervisors the Thursday prior to the School Board meeting.

1. Type your name next to your title
2. Enter the today's date
3. Click on the box next to your decision twice, right-click and select the checked box

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Activities Director: Aaron.Soule@isd194.org
Date: 11/3/26

- ☑ Approved - confirmed the total cost to District is $0.00
- ☐ Disapproved

Principal: Kim.Budde@isd194.org
Date: 11/3/26

- ☑ Approved - confirmed the Total Cost to District is $0.00
- ☐ Disapproved

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INDEPENDENT SCHOOL DISTRICT NO. 194
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GENERAL INFORMATION

Board meeting date: 11/2/2026

Name of Building: LNHS

Date of Application: 10/31/2026 16:54:19

Teacher/Advisor: Doug Stanton **Group/Course:** LNHS Student Council

Total Adult Supervisors: 1 **Number of Students:** 3

Destination: Domestic Brainer, MN

Has this trip been taken before? No

Educational Goal, Objective or Purpose of the Trip: This forum is for student leaders in your school. Students play a vital role in creating and building a positive school culture. This is an opportunity for your leaders to get training and skills to use throughout the upcoming school year and beyond. They will have the chance to network with other school leaders, get new ideas, and get useful tips to help create a culture of community in your school.

Departure Date: 11/8/2026

Return Date: 11/9/2026

School Days Missed: None - Nov. 9 is a Teacher Workshop Day

Itinerary Summary: Learn from keynote speakers, get training and build skills in leadership, network with other MN high school leaders, and bring back new ideas for our school.

Will the field trip include a unique/out of the ordinary activity, such as canoeing, paintball, ropes course?

No

BUDGET INFORMATION

	COST FROM:	TOTAL COST
Transportation	Activity/Club	Use of district van via Schmitt's at $0.77 / mile

Meals	Activity/Club	N/A
Lodging	Activity/Club	$234.60
Insurance	Activity/Club	Activity/Club
Registration	Activity/Club	$115 / student = $230; scholarship picks up third student cost
Substitute Teacher	Does not apply, as Nov. 9 is a Workshop Day	N/A
Other	Activity/Club	N/A
TOTAL COST OF TRIP:		**$750, plus meals**

Total Cost to District: $0.00

SUPERVISOR NAMES

Activities Director: Aaron.Soule@isd194.org
Principal: Kim.Budde@isd194.org
Submitted by: stan1500@isd194.org Date: 10/31/2026 16:54:19

DECISION PROCESS

Steps for Supervisors: must be completed by the Supervisors the Thursday prior to the School Board meeting.

1. Type your name next to your title
2. Enter the today's date
3. Click on the box next to your decision twice, right-click and select the checked box

---

Activities Director: Aaron.Soule@isd194.org
Date: 11/2/26
- ☑ Approved - confirmed the total cost to District is $0.00
- ☐ Disapproved

Principal: Kim.Budde@isd194.org
Date: 11/2/26
- ☑ Approved - confirmed the Total Cost to District is $0.00
- ☐ Disapproved

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GENERAL INFORMATION

Board meeting date: 11/10/2026

Name of Building: LNHS

Date of Application: 10/29/2026 19:42:11

Teacher/Advisor: Meggan Malone

Group/Course: Lakeville North DECA

Total Adult Supervisors: 4

Number of Students: 70-100

Destination: Domestic Minneapolis, MN

Has this trip been taken before? Yes

Educational Goal, Objective or Purpose of the Trip: To bridge classroom learning with real-world business application, transforming academic knowledge into career-ready leadership skills

Departure Date: 2/28/2027

Return Date: 3/2/2027

School Days Missed: 2

Itinerary Summary: Competition

Will the field trip include a unique/out of the ordinary activity, such as canoeing, paintball, ropes course?

No

BUDGET INFORMATION

	COST FROM:	TOTAL COST
Transportation	Perkins	N/A
Meals	Student/Family	N/A
Lodging	Student/Family	N/A
Insurance	Student/Family	Student/Family
Registration	Student/Family	N/A
Substitute Teacher	Perkins	N/A

Other	Student/Family	N/A
TOTAL COST OF TRIP:		**N/A**

Total Cost to District: $0.00

SUPERVISOR NAMES

Activities Director: Aaron.Soule@isd194.org
Principal: Kim.Budde@isd194.org
Submitted by: malo4637@isd194.org Date: 10/29/2026 19:42:11

DECISION PROCESS

Steps for Supervisors: must be completed by the Supervisors the Thursday prior to the School Board meeting.

1. Type your name next to your title
2. Enter the today's date
3. Click on the box next to your decision twice, right-click and select the checked box

---

Activities Director: Aaron.Soule@isd194.org
Date: 10/30/26
- ☑ Approved - confirmed the total cost to District is $0.00
- ☐ Disapproved

Principal: Kim.Budde@isd194.org
Date: 10/30/26
- ☑ Approved - confirmed the Total Cost to District is $0.00
- ☐ Disapproved

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INDEPENDENT SCHOOL DISTRICT NO. 194
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GENERAL INFORMATION

Board meeting date: 11/17/2026

Name of Building: LSHS

Date of Application: 11/9/2026 11:12:00

Teacher/Advisor: Joe Janquart

Group/Course: Boys Basketball

Total Adult Supervisors: 4

Number of Students: 20

Destination: Domestic Duluth, MN

Has this trip been taken before? No

Educational Goal, Objective or Purpose of the Trip: The purpose of the trip is to provide student-athletes with an opportunity to participate in competitive basketball games while developing teamwork. The overnight stay also promotes team bonding, responsibility, independence, and positive relationships among teammates in a structured team environment.

Departure Date: 12/28/2026

Return Date: 12/29/2026

School Days Missed: none

Itinerary Summary: Competition, teambuilding

Will the field trip include a unique/out of the ordinary activity, such as canoeing, paintball, ropes course?

No

BUDGET INFORMATION

	COST FROM:	TOTAL COST
Transportation	Activity/Club	$1,500
Meals	Activity/Club	$500
Lodging	Activity/Club	$1,500
Insurance	Activity/Club	Activity/Club

Registration	Activity/Club	N/A
Substitute Teacher	none	N/A
Other	none	N/A
TOTAL COST OF TRIP:		**$3,500**

Total Cost to District: $0.00

SUPERVISOR NAMES

Activities Director: Eric.Albright@isd194.org
Principal: Shaun.Murphy@isd194.org
Submitted by: janq0923@isd194.org Date: 11/9/2026 11:12:00

DECISION PROCESS

Steps for Supervisors: must be completed by the Supervisors the Thursday prior to the School Board meeting.

1. Type your name next to your title
2. Enter the today's date
3. Click on the box next to your decision twice, right-click and select the checked box

---

Activities Director: Eric.Albright@isd194.org
Date: 11/10/26
- ★ Approved - confirmed the total cost to District is $0.00
- ❑ Disapproved

Principal: Shaun.Murphy@isd194.org
Date: 11/12/26
- ❑ X Approved - confirmed the Total Cost to District is $0.00
- ❑ Disapproved

Completed forms will be sent to the School Board for final approval. See the BoardBook for official meeting minutes.