MINUTES
Capitan Board of Education
Regular Board Meeting
October 19, 2026

The Board of Education of the Capitan Municipal School met in Regular Session in Room 101 of the Administration Building and virtually at 6:00 pm.

I. Introduction

A. Call to Order/ Roll Call – Mr. Greer, Board President, called the session to order at 6:00 pm. Roll Call was taken**.**

1) **Ascertain a Quorum** – Mr. Greer ascertained that there was a quorum with the following members present:

Zeke Greer	**President**
Dennis Rich	**Vice President**
Wes Hacker	**Secretary**
Cynthia Black	**Member**
Absent	
Brett McInnes	**Member**

Staff attending the meeting in person included Heather Gutierrez—Superintendent, Jamie Shepperd – Chief Financial Officer, Caitlin Whitley--Administrative Assistant, Tyson Rush – Secondary Principal, Briana Gibson – Elementary Principal, Vicki Beets – Director of Student Services, Shane Shepperd – Director of Operations, Maintenance and Transportation, Michelle Stearns – Teacher, Petra Allen – SFE/Cafeteria,

Guests attending include Student Council members, Ryan Trosper, Erik Harrigan, and Shane Villado

Guests and Staff are given the option to view all meetings virtually on the District Facebook and YouTube channel.

B. Pledge of Allegiance – Mr. Greer led the pledge to the United States Flag and the official salute to the New Mexico Flag.

C. Prayer – Ms. Black offered a prayer over the meeting.

D. Approval of Agenda – Ability to float items within the agenda (Action)
A motion to approve the agenda with the ability to float items within the agenda as presented, was offered by Mr. Rich seconded by Mr. Hacker. The motion passed with a 4-0 voice vote as follows:

Mr. Greer - Yes Mr. Rich – Yes Mr. Hacker – Yes Ms. Black -- Yes

E. Approval of Minutes from the September 21, 2026 Regular Board Meeting (Action)
A motion to approve the September 21, 2026, Regular Board Meeting minutes, as presented was offered by Ms. Black, seconded by Mr. Rich. The motion passed with a 4-0 voice vote as follows:

Mr. Greer -- Yes Mr. Rich – Yes Mr. Hacker – Yes Ms. Black – Yes

F. Approval of Minutes from the September 29, Special Board Meeting (Action)
A motion to approve the September 29, 2026, Special Board Meeting minutes, as presented was offered by Ms. Black, seconded by Mr. Rich. The motion passed with a 4-0 voice vote as follows:

Mr. Greer -- Yes Mr. Rich – Yes Mr. Hacker – Yes Ms. Black – Yes

II. Presentations/Recognitions

A. Tigers in Action: Rooted in Tradition. Driven by Excellence

1) Student Leadership Spotlight- Capitan High School Student Council-Mrs. Stearns and the Student Body Vice President presented an update on Student Council.

B. Food Service Program Update-SFE

1) Petra Allen presented an update on the cafeteria.

III. Finance

A. Discussion and Possible Action on the following items:

1) *Cash Balance Report
2) *MTD Expenditures in Check Voucher Report
3) *Payroll Fund Totals
4) *Budget Adjustment Requests
5) *Utility Comparison
6) * Large Donations
7) * Approval of Consent Agenda Items (Action)

Mrs. Shepperd presented the items from the consent agenda. A motion to approve the consent agenda as presented was offered by Mr. Rich, seconded by Mr. Hacker. The motion passed with a 4-0 voice vote as follows:

Mr. Greer - Yes Mr. Rich – Yes Mr. Hacker – Yes Ms. Black – Yes

IV. Public Comment (Limited to 3 minutes per individual or 5 minutes per group and must pertain to posted Board Items)

Mr. Ryan Trosper, president of ENMU Ruidoso, addressed the Board regarding ENMU Ruidoso and Lincoln County.

V. Board Items

A. Old Business

1. Consideration of and possible approval of amendment to SRO Memorandum of Understanding for 2026-2027 SY. (Discussion/Action)

The board discussed the amended contract to SRO Memorandum of Understanding for 2026-2027 SY. A motion to approve the amended contract to SRO Memorandum of Understanding for 2026-2027 SY, as presented was offered by Ms. Black, seconded by Mr. Rich. The motion passed with a 4-0 voice vote as follows:

Mr. Greer - Yes Mr. Rich – Yes Mr. Hacker – Yes Ms. Black – Yes

B. New Business

1) Consideration of and approval of a Resolution Authorizing and Approving Submission of a Completed Application for Financial Assistance and Project Approval to the New Mexico Finance Authority; and (Discussion/Action)

Mr. Ryan Harrigan from RBC capital markets, presented on the Resolution Authorizing and Approving Submission of a Completed Application for Financial Assistance and Project Approval to the New Mexico Finance Authority and answered questions. A motion to approve the Resolution Authorizing and Approving Submission of a Completed Application for Financial Assistance and Project Approval to the New Mexico Finance Authority, as presented was offered by Ms. Black, seconded by Mr. Hacker. The motion passed with a 4-0 roll call vote as follows:

Mr. Greer - Yes Mr. Rich – Yes Mr. Hacker – Yes Ms. Black – Yes

2) **Consideration of and approval of a Resolution Authorizing Sale of School Bonds, Establishing Procedures for the Sale and Delivery of the Bonds, Authorizing and Approving Submission of a Completed Application for Financial Assistance and Project Approval to the New Mexico Finance Authority, and Authorizing Other Matters Related to the Issuance of the Bonds. (Discussion/ Action)**

Mr. Ryan Harrigan from RBC capital markets, presented on Resolution Authorizing Sale of School Bonds, Establishing Procedures for the Sale and Delivery of the Bonds, Authorizing and Approving Submission of a Completed Application for Financial Assistance and Project Approval to the New Mexico Finance Authority, and Authorizing Other Matters Related to the Issuance of the Bonds. A motion to approve Resolution Authorizing Sale of School Bonds, Establishing Procedures for the Sale and Delivery of the Bonds, Authorizing and Approving Submission of a Completed Application for Financial Assistance and Project Approval to the New Mexico Finance Authority, and Authorizing Other Matters Related to the Issuance of the Bonds as presented was offered by Mr. Hacker, seconded by Ms. Black. The motion passed with a 4-0 roll call vote as follows:

Mr. Greer - Yes Mr. Rich – Yes Mr. Hacker – Yes Ms. Black – Yes

3) **Consideration of and approval of a Resolution Authorizing and Approving New Mexico Public Schools Insurance Authority to Add & Offer Waiver Benefit Coverage(s) to all benefits eligible employees for long term disability. (Discussion/Action)**

A motion to approve the Resolution Authorizing and Approving New Mexico Public Schools Insurance Authority to Add & Offer Waiver Benefit Coverage(s) to all benefits eligible employees for long term disability, as presented was offered by Ms. Black, seconded by Mr. Hacker. The motion passed with at 4-0 roll call vote as follows:

Mr. Greer - Yes Mr. Rich – Yes Mr. Hacker – Yes Ms. Black – Yes

4) **Consideration and possible approval of the purchase of cybersecurity software from Abnormal through the existing MOU with Region 9. (Discussion/Action)**

Mr. Shane Villado presented on the cybersecurity software from Abnormal. A motion to approve the purchase of cybersecurity software from Abnormal through the existing MOU with Region 9, as presented was offered by Mr. Rich, seconded by Ms. Black. The motion passed with at 4-0 voice vote as follows:

Mr. Greer - Yes Mr. Rich – Yes Mr. Hacker – Yes Ms. Black – Yes

5) **First reading and discussion of proposed revisions to CMS Board Policy A-0450, Commitment to Religious Neutrality. (Discussion Only)**

The board discussed proposed revisions to CMS Board Policy A-0450, Commitment to Religious Neutrality. No action was taken, this was a discussion only item.

6) **First reading and discussion of proposed revisions to CMS Board Policy J-1900, Released Time for Religious Instruction. (Discussion Only)**

The board discussed proposed revisions to CMS Board Policy J-1900, Released Time for Religious Instruction. No action was taken, this was a discussion only item.

7) **First reading and discussion of proposed revisions to CMS Board Policy J-3850, Limited Open/Closed Forum. (Discussion Only)**

The board discussed proposed revisions to CMS Board Policy J-3850, Limited Open/Closed Forum. No action was taken, this was a discussion only item.

VI. Public Comment (Limited to 3 minutes per individual or 5 minutes per group and must pertain to posted Board Items)

None

VII. Superintendents Report – Mrs. Gutierrez

A. Capital Outlay Projection Updates – Shane Shepperd, Director of Operations, Facilities & Safety.

- Mr. Shepperd updated the board on proposed projects for Capitan Municipal Schools.

B. Personnel Update

- **Custodians**
- **Bus Drivers**

C. Current Enrollment Report:

1. CMS Total: 450

- **CES: 205**
- **CMS: 105**
- **CHS: 140**

D. Upcoming Events

2) October 29th-Emergency Services Day-CES
3) October 29th- Trunk-R-Treat
4) November 3rd- Election Day-District Closed
5) November 6th- Friday-Regular School Day
6) December 3rd-5th-NMSBA Annual Convention

VIII. New Agenda Items for Next Meeting

a. Elizabeth Potter-Food for Kids

IX. Adjournment – President Greer

A motion to adjourn at 7:49 pm was made by Mr. Rich, seconded by Mr. Hacker. The motion passed with a 4-0 voice vote as follows:

Mr. Greer - Yes Mr. Rich – Yes Mr. Hacker – Yes Ms. Black – Yes

APPROVED:

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President, Zeke Greer **Secretary, Wes Hacker**