Spring Branch Independent School District
Agenda Item Information

Date of Board Meeting: November 18, 2026

Subject: Public Comment

Administrator Responsible:

Name: Jennifer Blaine, Ed.D.

Position: Superintendent of Schools

Purpose of Agenda Item: Public Comment

ADDITIONAL INFORMATION AND/OR BACK-UP:

At regular meetings, the Board sets aside a specific time entitled "Public Comment" to hear persons who desire to make comments to the Board concerning either agenda or non-agenda items. At special meetings, workshops and retreats, the Board sets aside a specific time to hear persons who desire to make comments to the Board concerning agenda items.

Individuals who wish to participate during the portion of the meeting designated for public comment shall sign up by completing the appropriate form on the District website, by submitting the form in person at the Administration Building, or by sending an e-mail with the District form as an attachment to the e-mail address listed on the form. Public comment forms must be received no later than 12:00 p.m. (noon) on the day of the meeting and shall indicate the agenda item or topic on which they wish to address the Board.

The length of public comment shall be at the discretion of the Board President, not to exceed four minutes.

Except as permitted by Board Policy BED (Local) and the Board's procedures on public comment, public comment shall occur at the beginning of the meeting.

The presiding officer or designee shall determine whether a person addressing the Board has attempted to solve a matter administratively through resolution channels established by policy. If not, the person shall be referred to the appropriate policy to seek resolution.

Because individual rights are protected by various laws and Board policies, complaints regarding specific employees or students should be directed to the Administration. If a person makes complaints about a specific employee or student during public comment, the Board President has the discretion to move the Board into closed session to hear such complaints.

The Board cannot deliberate, discuss, or make a decision on any subject that is not on the agenda, so as a general matter the Board does not respond to questions at public comment. Specific factual information or review of existing policy, however, may, where legally allowed, be provided in response to inquiries or questions.