

Integrated Pest Management Checklist

Name: _____

School: BROWN ELEMENTARY SCHOOL

Room or Area: _____ Date Completed: 10-30-2026

Signature: Peter D. Cohn

Instructions

1. Read the *IAQ Backgrounder* and the Background Information for this checklist.
2. Keep the Background Information and make a copy of the checklist for future reference.
3. Complete the Checklist.
   - Check the "yes," "no," or "not applicable" box beside each item. (A "no" response requires further attention.)
   - Make comments in the "Notes" section as necessary.
4. Return the checklist portion of this document to the IAQ Coordinator.

1. OFFICIAL POLICY STATEMENT

		Yes	No	N/A
1a.	Developed or located the school's official policy statement for integrated pest management (IPM)	☑	☐	☐

2. DESIGNATING PEST MANAGEMENT ROLES

		Yes	No	N/A
2a.	Assigned and trained a qualified person to be the pest manager	☑	☐	☐
2b.	Involved decision makers in the IPM program	☑	☐	☐
2c.	Educated students and staff (the occupants of the building) about IPM and asked them to keep their areas clean and free of clutter	☑	☐	☐
2d.	Encouraged parents to learn about IPM practices and implement them at home	☑	☐	☐
2e.	Developed a program to educate and train all IPM participants	☑	☐	☐
2f.	Included language about IPM into contracts with pest management professionals	☑	☐	☐

3. SETTING PEST MANAGEMENT OBJECTIVES

		Yes	No	N/A
3a.	Set appropriate pest management objectives for school buildings (such as preventing pests from interfering with students' learning environment and preserving the integrity of the building structure)	☑	☐	☐
3b.	Set appropriate pest management objectives for school grounds (such as providing safe playing areas and the best athletic surfaces possible)	☑	☐	☐

4. INSPECTING, IDENTIFYING, AND MONITORING

		Yes	No	N/A
4a.	Inspected all buildings and grounds for pest evidence, entry points, food, water, and harborage sites	☑	☐	☐
4b.	Identified potential pest habitats in buildings and grounds	☑	☐	☐
4c.	Pinpointed the source of any current pest problems	☑	☐	☐
4d.	Monitored to determine the extent of pest problems and to estimate pest populations	☑	☐	☐
4e.	Developed plans to modify habitat (for example, exclusion, repair, and sanitation efforts) to prevent or resolve any pest problems	☑	☐	☐
4f.	Established a monitoring program that consists of routine inspections to estimate pest population levels and identify evidence of pests and potential habitat	☑	☐	☐

5. SETTING ACTION THRESHOLDS



	Yes	No	N/A
5a. Evaluated all available data obtained through inspecting, identifying, and monitoring	☑	☐	☐
5b. Determined how many pests the school buildings, grounds, and occupants can tolerate	☐	☑	☐
5c. Set action thresholds	☑	☐	☐

6. PREVENTIVE STRATEGIES

INDOOR SITES

6a. Implemented appropriate strategies to prevent pests from inhabiting the following areas:

• Entryways	☑	☐	☐
• Classrooms	☑	☐	☐
• Gymnasiums	☑	☐	☐
• Locker rooms	☑	☐	☐
• Offices	☑	☐	☐
• Staff lounges	☑	☐	☐
• Bathrooms	☑	☐	☐
• Food preparation and serving areas	☑	☐	☐
• Rooms with extensive plumbing	☑	☐	☐
• Maintenance areas	☑	☐	☐
• Other	☐	☐	☑

OUTDOOR SITES

6b. Implemented appropriate strategies to prevent pests from inhabiting the following areas:

• Playgrounds	☑	☐	☐
• Parking lots	☑	☐	☐
• Lawns and athletic fields	☑	☐	☐
• Teaching gardens or greenhouses	☑	☐	☐
• Loading docks	☑	☐	☐
• Dumpsters	☑	☐	☐
• Areas with ornamental shrubs and trees	☑	☐	☐
• Other	☐	☐	☑

7. PESTICIDE USE AND STORAGE

7a. Explored alternative pest management methods before concluding that pesticides were necessary	☑	☐	☐
7b. Ensured that pest management professionals integrate IPM into their pest management methods	☑	☐	☐
7c. Identified the least toxic, target-specific chemical (or pesticide formulation) that is the most effective to address the pest problem, preferably as baitsand granules	☑	☐	☐
7d. Reviewed and followed all label instructions on pesticides and learned how to properly apply and handle these chemicals	☐	☐	☑
7e. Used spot-treatment (or bait, crack, and crevice applications) to apply pesticides whenever possible and only treated the obviously infested plants in the area	☑	☐	☐
7f. Used protective clothing or equipment when applying pesticides	☐	☐	☑
7g. Placed all pesticides in tamper-resistant bait boxes or locations that are inaccessible to children and non-target species	☐	☐	☑



7. PESTICIDE USE AND STORAGE (cont.)

	Yes	No	N/A
7h. Locked or fastened lids of all bait boxes and placed bait away from the runway of the box	☐	☐	☑
7i. Applied pesticides when occupants were not present or in areas where they would not be exposed to the chemicals	☐	☐	☑
7j. Ensured that school occupants (students and staff) are notified of upcoming pesticide applications through posted notices and/or letters	☑	☐	☐
7k. Ensured that parents are notified of upcoming pesticide applications through letters	☑	☐	☐
7l. Kept copies of current pesticide labels and information on pesticides easily accessible	☑	☐	☐
7m. Stored pesticides off site or in areas that are locked and accessible only to designated personnel	☐	☐	☑
7n. Ensured that storage areas are adequately ventilated and are located away from areas prone to flooding or where spills or leaks may contaminate the environment	☐	☐	☑
7o. Ensured that flammable liquids are stored away from ignition sources	☑	☐	☐
7p. Ensured that pesticides are stored in their original containers and all lids are securely fastened	☐	☐	☑
7q. Ensured that air in the storage space cannot mix with the air in the central ventilation system	☑	☐	☐

8. EVALUATING RESULTS AND RECORD KEEPING

8a. Ensured that accurate, up-to-date records of IPM practices and a pest management log for each property are kept	☑	☐	☐
8b. Ensured that pesticide records necessary to meet all state, local, and school board requirements are maintained	☑	☐	☐
8c. Ensured that each log book contains the following items:			
• Copy of the pest management plan	☑	☐	☐
• Service schedules for maintenance of buildings and grounds	☑	☐	☐
• Current EPA-registered labels	☐	☐	☑
• Current Material Safety Data Sheets (MSDS) for each pesticide project	☐	☐	☑
• Pest surveillance data sheets	☑	☐	☐
• Diagram noting the location of pest activity, traps, and bait stations	☐	☐	☑

NOTES



Integrated Pest Management Checklist

Name:
School: NECK RIVER ELEMENTARY SCHOOL
Room or Area: Date Completed: 10-30-2026
Signature: Peter D. Cohen

Instructions

1. Read the *IAQ Backgrounder* and the Background Information for this checklist.
2. Keep the Background Information and make a copy of the checklist for future reference.
3. Complete the Checklist.
   - Check the "yes," "no," or "not applicable" box beside each item. (A "no" response requires further attention.)
   - Make comments in the "Notes" section as necessary.
4. Return the checklist portion of this document to the IAQ Coordinator.

1. OFFICIAL POLICY STATEMENT

		Yes	No	N/A
1a.	Developed or located the school's official policy statement for integrated pest management (IPM)	☑	☐	☐

2. DESIGNATING PEST MANAGEMENT ROLES

2a.	Assigned and trained a qualified person to be the pest manager	☑	☐	☐
2b.	Involved decision makers in the IPM program	☑	☐	☐
2c.	Educated students and staff (the occupants of the building) about IPM and asked them to keep their areas clean and free of clutter	☑	☐	☐
2d.	Encouraged parents to learn about IPM practices and implement them at home	☑	☐	☐
2e.	Developed a program to educate and train all IPM participants	☑	☐	☐
2f.	Included language about IPM into contracts with pest management professionals	☑	☐	☐

3. SETTING PEST MANAGEMENT OBJECTIVES

3a.	Set appropriate pest management objectives for school buildings (such as preventing pests from interfering with students' learning environment and preserving the integrity of the building structure)	☑	☐	☐
3b.	Set appropriate pest management objectives for school grounds (such as providing safe playing areas and the best athletic surfaces possible)	☑	☐	☐

4. INSPECTING, IDENTIFYING, AND MONITORING

4a.	Inspected all buildings and grounds for pest evidence, entry points, food, water, and harborage sites	☑	☐	☐
4b.	Identified potential pest habitats in buildings and grounds	☑	☐	☐
4c.	Pinpointed the source of any current pest problems	☑	☐	☐
4d.	Monitored to determine the extent of pest problems and to estimate pest populations	☑	☐	☐
4e.	Developed plans to modify habitat (for example, exclusion, repair, and sanitation efforts) to prevent or resolve any pest problems	☑	☐	☐
4f.	Established a monitoring program that consists of routine inspections to estimate pest population levels and identify evidence of pests and potential habitat	☑	☐	☐

5. SETTING ACTION THRESHOLDS



	Yes	No	N/A
5a. Evaluated all available data obtained through inspecting, identifying, and monitoring	☑	☐	☐
5b. Determined how many pests the school buildings, grounds, and occupants can tolerate	☐	☑	☐
5c. Set action thresholds	☑	☐	☐

6. PREVENTIVE STRATEGIES

INDOOR SITES

6a. Implemented appropriate strategies to prevent pests from inhabiting the following areas:			
• Entryways	☑	☐	☐
• Classrooms	☑	☐	☐
• Gymnasiums	☑	☐	☐
• Locker rooms	☑	☐	☐
• Offices	☑	☐	☐
• Staff lounges	☑	☐	☐
• Bathrooms	☑	☐	☐
• Food preparation and serving areas	☑	☐	☐
• Rooms with extensive plumbing	☑	☐	☐
• Maintenance areas	☑	☐	☐
• Other	☐	☐	☑

OUTDOOR SITES

6b. Implemented appropriate strategies to prevent pests from inhabiting the following areas:			
• Playgrounds	☑	☐	☐
• Parking lots	☑	☐	☐
• Lawns and athletic fields	☑	☐	☐
• Teaching gardens or greenhouses	☑	☐	☐
• Loading docks	☑	☐	☐
• Dumpsters	☑	☐	☐
• Areas with ornamental shrubs and trees	☑	☐	☐
• Other	☐	☐	☑

7. PESTICIDE USE AND STORAGE

7a. Explored alternative pest management methods before concluding that pesticides were necessary	☑	☐	☐
7b. Ensured that pest management professionals integrate IPM into their pest management methods	☑	☐	☐
7c. Identified the least toxic, target-specific chemical (or pesticide formulation) that is the most effective to address the pest problem, preferably as baitsand granules	☑	☐	☐
7d. Reviewed and followed all label instructions on pesticides and learned how to properly apply and handle these chemicals	☐	☐	☑
7e. Used spot-treatment (or bait, crack, and crevice applications) to apply pesticides whenever possible and only treated the obviously infested plants in the area	☑	☐	☐
7f. Used protective clothing or equipment when applying pesticides	☐	☐	☑
7g. Placed all pesticides in tamper-resistant bait boxes or locations that are inaccessible to children and non-target species	☐	☐	☑



7. PESTICIDE USE AND STORAGE (cont.)

		Yes	No	N/A
7h.	Locked or fastened lids of all bait boxes and placed bait away from the runway of the box	☐	☐	☑
7i.	Applied pesticides when occupants were not present or in areas where they would not be exposed to the chemicals	☐	☐	☑
7j.	Ensured that school occupants (students and staff) are notified of upcoming pesticide applications through posted notices and/or letters	☑	☐	☐
7k.	Ensured that parents are notified of upcoming pesticide applications through letters	☑	☐	☐
7l.	Kept copies of current pesticide labels and information on pesticides easily accessible	☑	☐	☐
7m.	Stored pesticides off site or in areas that are locked and accessible only to designated personnel	☐	☐	☑
7n.	Ensured that storage areas are adequately ventilated and are located away from areas prone to flooding or where spills or leaks may contaminate the environment	☐	☐	☑
7o.	Ensured that flammable liquids are stored away from ignition sources	☑	☐	☐
7p.	Ensured that pesticides are stored in their original containers and all lids are securely fastened	☐	☐	☑
7q.	Ensured that air in the storage space cannot mix with the air in the central ventilation system	☑	☐	☐

8. EVALUATING RESULTS AND RECORD KEEPING

8a.	Ensured that accurate, up-to-date records of IPM practices and a pest management log for each property are kept	☑	☐	☐
8b.	Ensured that pesticide records necessary to meet all state, local, and school board requirements are maintained	☑	☐	☐
8c.	Ensured that each log book contains the following items:			
	• Copy of the pest management plan	☑	☐	☐
	• Service schedules for maintenance of buildings and grounds	☑	☐	☐
	• Current EPA-registered labels	☐	☐	☑
	• Current Material Safety Data Sheets (MSDS) for each pesticide project	☐	☐	☑
	• Pest surveillance data sheets	☑	☐	☐
	• Diagram noting the location of pest activity, traps, and bait stations	☐	☐	☑

NOTES



Integrated Pest Management Checklist

Name:

School: Polson Middle School

Room or Area: Date Completed: 10-30-2026

Signature:

Instructions

1. Read the *IAQ Backgrounder* and the Background Information for this checklist.
2. Keep the Background Information and make a copy of the checklist for future reference.
3. Complete the Checklist.
   - Check the "yes," "no," or "not applicable" box beside each item. (A "no" response requires further attention.)
   - Make comments in the "Notes" section as necessary.
4. Return the checklist portion of this document to the IAQ Coordinator.

1. OFFICIAL POLICY STATEMENT

		Yes	No	N/A
1a.	Developed or located the school's official policy statement for integrated pest management (IPM)	☑	☐	☐

2. DESIGNATING PEST MANAGEMENT ROLES

		Yes	No	N/A
2a.	Assigned and trained a qualified person to be the pest manager	☑	☐	☐
2b.	Involved decision makers in the IPM program	☑	☐	☐
2c.	Educated students and staff (the occupants of the building) about IPM and asked them to keep their areas clean and free of clutter	☑	☐	☐
2d.	Encouraged parents to learn about IPM practices and implement them at home	☑	☐	☐
2e.	Developed a program to educate and train all IPM participants	☑	☐	☐
2f.	Included language about IPM into contracts with pest management professionals	☑	☐	☐

3. SETTING PEST MANAGEMENT OBJECTIVES

		Yes	No	N/A
3a.	Set appropriate pest management objectives for school buildings (such as preventing pests from interfering with students' learning environment and preserving the integrity of the building structure)	☑	☐	☐
3b.	Set appropriate pest management objectives for school grounds (such as providing safe playing areas and the best athletic surfaces possible)	☑	☐	☐

4. INSPECTING, IDENTIFYING, AND MONITORING

		Yes	No	N/A
4a.	Inspected all buildings and grounds for pest evidence, entry points, food, water, and harborage sites	☑	☐	☐
4b.	Identified potential pest habitats in buildings and grounds	☑	☐	☐
4c.	Pinpointed the source of any current pest problems	☑	☐	☐
4d.	Monitored to determine the extent of pest problems and to estimate pest populations	☑	☐	☐
4e.	Developed plans to modify habitat (for example, exclusion, repair, and sanitation efforts) to prevent or resolve any pest problems	☑	☐	☐
4f.	Established a monitoring program that consists of routine inspections to estimate pest population levels and identify evidence of pests and potential habitat	☑	☐	☐

5. SETTING ACTION THRESHOLDS



	Yes	No	N/A
5a. Evaluated all available data obtained through inspecting, identifying, and monitoring	☑	☐	☐
5b. Determined how many pests the school buildings, grounds, and occupants can tolerate	☐	☑	☐
5c. Set action thresholds	☑	☐	☐

6. PREVENTIVE STRATEGIES

INDOOR SITES

6a. Implemented appropriate strategies to prevent pests from inhabiting the following areas:

• Entryways	☑	☐	☐
• Classrooms	☑	☐	☐
• Gymnasiums	☑	☐	☐
• Locker rooms	☑	☐	☐
• Offices	☑	☐	☐
• Staff lounges	☑	☐	☐
• Bathrooms	☑	☐	☐
• Food preparation and serving areas	☑	☐	☐
• Rooms with extensive plumbing	☑	☐	☐
• Maintenance areas	☑	☐	☐
• Other	☐	☐	☑

OUTDOOR SITES

6b. Implemented appropriate strategies to prevent pests from inhabiting the following areas:

• Playgrounds	☑	☐	☐
• Parking lots	☑	☐	☐
• Lawns and athletic fields	☑	☐	☐
• Teaching gardens or greenhouses	☑	☐	☐
• Loading docks	☑	☐	☐
• Dumpsters	☑	☐	☐
• Areas with ornamental shrubs and trees	☑	☐	☐
• Other	☐	☐	☑

7. PESTICIDE USE AND STORAGE

7a. Explored alternative pest management methods before concluding that pesticides were necessary	☑	☐	☐
7b. Ensured that pest management professionals integrate IPM into their pest management methods	☑	☐	☐
7c. Identified the least toxic, target-specific chemical (or pesticide formulation) that is the most effective to address the pest problem, preferably as baitsand granules	☑	☐	☐
7d. Reviewed and followed all label instructions on pesticides and learned how to properly apply and handle these chemicals	☐	☐	☑
7e. Used spot-treatment (or bait, crack, and crevice applications) to apply pesticides whenever possible and only treated the obviously infested plants in the area	☑	☐	☐
7f. Used protective clothing or equipment when applying pesticides	☐	☐	☑
7g. Placed all pesticides in tamper-resistant bait boxes or locations that are inaccessible to children and non-target species	☐	☐	☑



7. PESTICIDE USE AND STORAGE (cont.)

		Yes	No	N/A
7h.	Locked or fastened lids of all bait boxes and placed bait away from the runway of the box	☐	☐	☑
7i.	Applied pesticides when occupants were not present or in areas where they would not be exposed to the chemicals	☐	☐	☑
7j.	Ensured that school occupants (students and staff) are notified of upcoming pesticide applications through posted notices and/or letters	☑	☐	☐
7k.	Ensured that parents are notified of upcoming pesticide applications through letters	☑	☐	☐
7l.	Kept copies of current pesticide labels and information on pesticides easily accessible	☑	☐	☐
7m.	Stored pesticides off site or in areas that are locked and accessible only to designated personnel	☐	☐	☑
7n.	Ensured that storage areas are adequately ventilated and are located away from areas prone to flooding or where spills or leaks may contaminate the environment	☐	☐	☑
7o.	Ensured that flammable liquids are stored away from ignition sources	☑	☐	☐
7p.	Ensured that pesticides are stored in their original containers and all lids are securely fastened	☐	☐	☑
7q.	Ensured that air in the storage space cannot mix with the air in the central ventilation system	☑	☐	☐

8. EVALUATING RESULTS AND RECORD KEEPING

8a.	Ensured that accurate, up-to-date records of IPM practices and a pest management log for each property are kept	☑	☐	☐
8b.	Ensured that pesticide records necessary to meet all state, local, and school board requirements are maintained	☑	☐	☐
8c.	Ensured that each log book contains the following items:			
	• Copy of the pest management plan	☑	☐	☐
	• Service schedules for maintenance of buildings and grounds	☑	☐	☐
	• Current EPA-registered labels	☐	☐	☑
	• Current Material Safety Data Sheets (MSDS) for each pesticide project	☐	☐	☑
	• Pest surveillance data sheets	☑	☐	☐
	• Diagram noting the location of pest activity, traps, and bait stations	☐	☐	☑

NOTES



Integrated Pest Management Checklist

Name:

School: Daniel Hand High School

Room or Area: Date Completed: 10-30-2026

Signature:

Instructions

1. Read the *IAQ Backgrounder* and the Background Information for this checklist.
2. Keep the Background Information and make a copy of the checklist for future reference.
3. Complete the Checklist.
   - Check the "yes," "no," or "not applicable" box beside each item. (A "no" response requires further attention.)
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4. Return the checklist portion of this document to the IAQ Coordinator.

1. OFFICIAL POLICY STATEMENT

		Yes	No	N/A
1a.	Developed or located the school's official policy statement for integrated pest management (IPM)	☑	☐	☐

2. DESIGNATING PEST MANAGEMENT ROLES

		Yes	No	N/A
2a.	Assigned and trained a qualified person to be the pest manager	☑	☐	☐
2b.	Involved decision makers in the IPM program	☑	☐	☐
2c.	Educated students and staff (the occupants of the building) about IPM and asked them to keep their areas clean and free of clutter	☑	☐	☐
2d.	Encouraged parents to learn about IPM practices and implement them at home	☑	☐	☐
2e.	Developed a program to educate and train all IPM participants	☑	☐	☐
2f.	Included language about IPM into contracts with pest management professionals	☑	☐	☐

3. SETTING PEST MANAGEMENT OBJECTIVES

		Yes	No	N/A
3a.	Set appropriate pest management objectives for school buildings (such as preventing pests from interfering with students' learning environment and preserving the integrity of the building structure)	☑	☐	☐
3b.	Set appropriate pest management objectives for school grounds (such as providing safe playing areas and the best athletic surfaces possible)	☑	☐	☐

4. INSPECTING, IDENTIFYING, AND MONITORING

		Yes	No	N/A
4a.	Inspected all buildings and grounds for pest evidence, entry points, food, water, and harborage sites	☑	☐	☐
4b.	Identified potential pest habitats in buildings and grounds	☑	☐	☐
4c.	Pinpointed the source of any current pest problems	☑	☐	☐
4d.	Monitored to determine the extent of pest problems and to estimate pest populations	☑	☐	☐
4e.	Developed plans to modify habitat (for example, exclusion, repair, and sanitation efforts) to prevent or resolve any pest problems	☑	☐	☐
4f.	Established a monitoring program that consists of routine inspections to estimate pest population levels and identify evidence of pests and potential habitat	☑	☐	☐

5. SETTING ACTION THRESHOLDS



	Yes	No	N/A
5a. Evaluated all available data obtained through inspecting, identifying, and monitoring	☑	☐	☐
5b. Determined how many pests the school buildings, grounds, and occupants can tolerate	☐	☑	☐
5c. Set action thresholds	☑	☐	☐

6. PREVENTIVE STRATEGIES

INDOOR SITES

6a. Implemented appropriate strategies to prevent pests from inhabiting the following areas:			
• Entryways	☑	☐	☐
• Classrooms	☑	☐	☐
• Gymnasiums	☑	☐	☐
• Locker rooms	☑	☐	☐
• Offices	☑	☐	☐
• Staff lounges	☑	☐	☐
• Bathrooms	☑	☐	☐
• Food preparation and serving areas	☑	☐	☐
• Rooms with extensive plumbing	☑	☐	☐
• Maintenance areas	☑	☐	☐
• Other	☐	☐	☑

OUTDOOR SITES

6b. Implemented appropriate strategies to prevent pests from inhabiting the following areas:			
• Playgrounds	☑	☐	☐
• Parking lots	☑	☐	☐
• Lawns and athletic fields	☑	☐	☐
• Teaching gardens or greenhouses	☑	☐	☐
• Loading docks	☑	☐	☐
• Dumpsters	☑	☐	☐
• Areas with ornamental shrubs and trees	☑	☐	☐
• Other	☐	☐	☑

7. PESTICIDE USE AND STORAGE

7a. Explored alternative pest management methods before concluding that pesticides were necessary	☑	☐	☐
7b. Ensured that pest management professionals integrate IPM into their pest management methods	☑	☐	☐
7c. Identified the least toxic, target-specific chemical (or pesticide formulation) that is the most effective to address the pest problem, preferably as baitsand granules	☑	☐	☐
7d. Reviewed and followed all label instructions on pesticides and learned how to properly apply and handle these chemicals	☐	☐	☑
7e. Used spot-treatment (or bait, crack, and crevice applications) to apply pesticides whenever possible and only treated the obviously infested plants in the area	☑	☐	☐
7f. Used protective clothing or equipment when applying pesticides	☐	☐	☑
7g. Placed all pesticides in tamper-resistant bait boxes or locations that are inaccessible to children and non-target species	☐	☐	☑



7. PESTICIDE USE AND STORAGE (cont.)

	Yes	No	N/A
7h. Locked or fastened lids of all bait boxes and placed bait away from the runway of the box	☐	☐	☑
7i. Applied pesticides when occupants were not present or in areas where they would not be exposed to the chemicals	☐	☐	☑
7j. Ensured that school occupants (students and staff) are notified of upcoming pesticide applications through posted notices and/or letters	☑	☐	☐
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7l. Kept copies of current pesticide labels and information on pesticides easily accessible	☑	☐	☐
7m. Stored pesticides off site or in areas that are locked and accessible only to designated personnel	☐	☐	☑
7n. Ensured that storage areas are adequately ventilated and are located away from areas prone to flooding or where spills or leaks may contaminate the environment	☐	☐	☑
7o. Ensured that flammable liquids are stored away from ignition sources	☑	☐	☐
7p. Ensured that pesticides are stored in their original containers and all lids are securely fastened	☐	☐	☑
7q. Ensured that air in the storage space cannot mix with the air in the central ventilation system	☑	☐	☐

8. EVALUATING RESULTS AND RECORD KEEPING

8a. Ensured that accurate, up-to-date records of IPM practices and a pest management log for each property are kept	☑	☐	☐
8b. Ensured that pesticide records necessary to meet all state, local, and school board requirements are maintained	☑	☐	☐
8c. Ensured that each log book contains the following items:			
• Copy of the pest management plan	☑	☐	☐
• Service schedules for maintenance of buildings and grounds	☑	☐	☐
• Current EPA-registered labels	☐	☐	☑
• Current Material Safety Data Sheets (MSDS) for each pesticide project	☐	☐	☑
• Pest surveillance data sheets	☑	☐	☐
• Diagram noting the location of pest activity, traps, and bait stations	☐	☐	☑

NOTES