WOODRIDGE SCHOOL DISTRICT 68

memo

To:	The Board of Education and Dr. Patrick Broncato, Superintendent
From:	Curt Saindon, Assistant Superintendent for Business Services/CSBO Josh Halverson, Director of Technology Services
Date:	November 13, 2026
Subject:	Recommendation to Purchase Non E-Rate Technology Items

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As was discussed in October, we have two main purchasing cycles for refreshing our technology equipment, our non e-rate related purchases (student and staff devices, TV's and other items not covered by the e-rate program) and e-rate related purchases (switches, routers, hubs, battery backups, wireless access points, servers and other equipment that supports our network). We used to bring these two sets of purchases to the Board at the same time in late winter, order the equipment in early spring and receive it in the late spring and early summer. However, with extended delivery timeframes we are wanting to bring the non e-rate items to the Board in the fall to get them ordered in the winter and in the production queue early in hopes of getting the equipment in the late spring or early summer before the next school year starts.

We are therefore bringing the non e-rate related purchases to the Board for approval in November, so we can place the order before Winter Break and hopefully get the items delivered before school is out in May. Per updated pricing provided by our current technology device provider (Trafera) and electronics retailers (Best Buy and Costco), we are looking to order 616 Touch Screen Chromebooks (300 for 1st Grade, 300 for 5th Grade, and 16 spares) at an estimated cost of $639 per unit ($393,624). This includes a case, a charger, a four year warranty and basic software bundle for each device. We are also wanting to order 88 Chromebook Plus devices (for the ED and MD Certified Staff) at a cost of $1,379 per unit ($121,352) to replace the old teacher laptops being taken out of service. Finally, we are purchasing some laptops (38) at $1,789 each for DAC, ED and MD staff ($67,982), and a few docking stations (2), monitors (2), TV's (5) and Vivi Casting Station Licenses (280) for classroom and staff use at a total cost of about $39,020. Final pricing for all of these items will be determined when the order is placed. Therefore, the total estimated cost for our non e-rate related technology purchases is $621,978, with final pricing to be locked in after the Board approves the purchase and a purchase order is issued. Funding for these purchases is included in the FY26-27 Technology Budget that is part of the overall FY26-27 Education Fund Budget. As always, if you have any questions please let me know. Thank you.

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RECOMMENDATION

It is the recommendation of the Administration that the Board to approve the purchase of non e-rate related technology items from Trafera, Best Buy and Costco, as described above and outlined on the attached spreadsheet, for an approximate total cost of $621,978, with the final total cost to be determined based on final quantities and pricing at the time the orders are placed and the purchase order is created. Funding for these technology purchases are included as part of the FY 2026-27 Technology Budget in the Education Fund, and are included in the FY 2026-27 Education Fund School District Budget.