Minutes - Bond Committee Meeting
Chelsea School District
Board of Education
November 6, 2026

Present: Eric Wilkinson, Michelle Craig, Sara Tracy

Administrators: Michael Kapolka, Superintendent, Marcus Kaemming, Casey Zaski, Chief Financial Officer

Meeting was called to order at 8:00 AM

Public Input

- None

Committee Discussion:

- Design Advisory Team (DAT)
  The committee reviewed the DAT Draft and based on suggestions, finalized the DAT criteria and advertisement.

- Bond Survey and Timeline
  The committee reviewed the 2019 bond survey discussed changes and timing for the survey, including decision making rubric and methodology. They also reviewed the Bond timeline and explored options from PFM.

- Design Advisory Team (DAT) Timeline
  The committee reviewed the timeline for the DAT meetings and selection process.

  Next Bond Committee meeting was set for Friday, November 20, 2026 at 8:00am.

Adjournment – Meeting was adjourned at 9:20 AM

Respectfully submitted,

Sara Tracy
Board Secretary