st.croixprep

Executive Director's Report to the Board

Date of Report: Nov 24, 2026
Report Prepared By: Jenn Fuchs, Ph.D.

Priority 1: Academic Excellence

Focus: Alignment of curriculum, continuous improvement, and evolving needs.

- **Curriculum and Instruction (C&I):** The C&I team meets biweekly.
    - **Grading and Reporting Guidebook:** Training for the C&I team on the Grading and Reporting Guidebook was developed.
    - **Professional Development:** Discussed sessions for the rest of the year with the focus in January on offering a menu of options.
- **Connections to Strategic Planning**

Strategic Plans for Year 1	Leader
1.1.A Develop a K–12 Academic Excellence Framework	Joann Karetov
1.2.B Implement the Curriculum Review Cycle	Deanna Thompson

Priority 2: Culture and Organizational Alignment

Focus: Unified culture, safety, shared norms, and policy compliance.

- **School Culture, *The Thin Book of Trust* Training:** Session 2 for US in November. All divisions will receive the training.
- **Safety:** Planning for a Medical Emergency HOLD drill; the schoolwide drill was held. The crisis team had its quarterly meeting to discuss the rest of drills and reunification.
- **Wellness Committee:** The Wellness Committee met and discussed the garden grant.
- **Governance and families:** The SCPA Governance met. The AIPAC met. Kevin and I met with Parent Group Leadership.
- **Community events:** We had a Soccer Pep Fest and the Book Fair.
- **Board will hear updates on Strategic Plans**
- **Connections to Strategic Planning**

Strategic Plans for Year 1	Leader
2.1.A Clarify and Align Schoolwide Expectations	Amy Kleinboehl
2.2.A Articulate St. Croix Prep's Definition of Classical Education	Andrew Sachariason
2.3.A Clarify Operational Roles and Service Standards	Peggy Rosell

Priority 3: People and Professional Excellence

Focus: Developing faculty, investing in people, and professional growth.

- **Professional Development:** Continued planning on how to fit time for MTSS and division work into each day.
- **Insurance renewal:** A post-renewal discussion with USI.
- **Executive Director professional learning and networks:** Ratwik Law Conference; MASA & MCPE Annual Business Meeting; FoE Executive Director meetings; weekly MACS Tuesday Administrator Support Calls
- **Connections to Strategic Planning**

Strategic Plans for Year 1	Leader
3.1.A Conduct and Communicate a Total Compensation Benchmarking Review	Terri Smith
3.2.A Clarify Leadership and Academic Oversight	Keven Seim

Priority 4: Financial Sustainability and Stewardship

Focus: Stewardship, diversifying revenue, and aligning resources.

- **Authorizer reporting:** Financials and required reports were submitted to FoE.
- **Financial reporting calendar:** Kevin and I have been through upcoming financial reporting.
- **Strategic Plan 4.1.E:** The 4.1.E action team that I am a part of (Evaluate expansion opportunities and risks) met.
- **Connections to Strategic Planning**

Strategic Plans for Year 1	Leader
4.1.E Evaluate expansion opportunities and risks	Bill Blotske
4.2.A Establish Clear Financial Communication Practices	Kevin Fitton

Priority 5: Strategic Communication and Brand Development

Focus: Trust, transparency, and telling the school's story.

- **Infinite Campus, Phase 1 (Announcement & Vision) moving into Phase 2 (Preparation & System Mapping):**
    - Client Tools Review with Infinite Campus covered Support Portal and Campus Community access, support cases, the staff upload file, and Statement of Work questions.
    - Onsite Implementation Planning Meeting introduced the SCPA and Infinite Campus project teams and reviewed the proposed implementation schedule.
    - Continued planning for the Lower School Infinite Campus introduction, scheduled for November.
- **Communication systems (strategic plan):** The team I lead met on improving crisis and change communication.
- **Legislative outlook:** The Executive Director joined the MACS Election Insider Update on how the Minnesota Legislature may affect charter school needs.
- **Connections to Strategic Planning**

Strategic Plans for Year 1	Leader
5.1.A Establish a Coordinated Communication Framework	Bill Blotske
5.1.C Improve Crisis and Change Communication Practices	Kevin Fitton