Lakeland Joint School District #272

15506 N Washington Street, Rathdrum, ID 83858
Phone: 208-687-0431 Fax: 208-687-1884
~ Web www.sd272.org

Board Agenda Item Request

AGENDA ITEM: **Discussion Item**

PURPOSE: Emergency School Closures- Policy & Administrative Procedure

MEETING DATE: November 18, 2026

PREPARED BY: Jake Massey

INFORMATIONAL SUMMARY:

With winter weather season here, I want to make sure the board knows how the district prepares for emergency school closures. Our administrative procedure follows Policy 8320: Emergency School Closures.

Our goal is to decide on any closure or 2-hour late start by 4:45 a.m. that day. Once a decision is made, we notify families through:

- SkyAlert messages to families
- Local TV and radio stations
- An automated message on the LJSD main office line
- The district website and social media

The Board Chair will be notified as soon as a decision is made to close school or delay the start time. The board will be asked to approve any emergency closure at its next regular meeting.

All after-school and co-curricular activities are automatically canceled with any decision to close school, including facility-use requests from outside organizations. The Superintendent may determine that it is safe and appropriate to hold the event through discussion with the School Principal and monitoring of weather conditions.

Noninstructional Operations - Emergency School Closures

The Superintendent is responsible for determining any emergency school closure due to extreme weather, hazardous travel, unsafe or unhealthy conditions, or for other emergencies.

The Board of Trustees, upon notification from the Superintendent of the emergency closure, shall certify the school closure due to extreme weather, hazardous travel, unsafe or unhealthy conditions, or for other emergencies at the next board meeting.

Whenever an emergency school closure is declared, those schools affected shall cancel all before and after school activities or programs, extracurricular activities, and/or practices unless notified otherwise by the Superintendent. If practical, canceled activities may be rescheduled at a future date.

Legal Reference:

I.C. § 33-512(c)(ii) Governance of Schools
I.C. § 33-1003A Calculation of Average Daily Attendance

Policy History:
Adopted on: June 9, 2008
Revised on: October 15, 2025

This document is the official policy of Lakeland Joint School District 272 and supersedes all previous versions. Unauthorized alterations are prohibited.