SAINT PETER PUBLIC SCHOOLS

Agreement

With

SCHOOL CULTURAL LIAISON PROGRAM
&
CITY OF SAINT PETER

2026-2027

SCHOOL CULTURAL LIAISON PROGRAM AGREEMENT

THIS AGREEMENT is by and between INDEPENDENT SCHOOL DISTRICT NO. 508 hereinafter referred to as the "School District, and the CITY OF SAINT PETER, hereinafter referred to as "City".

WHEREAS, School District and City desire to join in a mutual effort to enhance communication and program and service access to all members of the Saint Peter Community; and

WHEREAS, School District provides Cultural Liaisons that can provide assistance to City Department to enhance program knowledge and access.

NOW, THEREFORE, in consideration of the mutual covenants and conditions contained in this Agreement, School District and City mutually agree as follows:

ARTICLE I - CULTURAL LIAISON DEFINITION AND DUTIES

1.1. For the purpose of this Agreement, the term "CULTURAL LIAISON" hereinafter referred to as "LIAISON" shall:

a. Be an employee of School District whose primary job task is to assist members of the community who may have access challenges due to language or culture to navigate systems that help provide for use of programs and services.

1.2. The duties of the LIAISON shall include, but are not limited to, the following:

a. Provide promotion of and assistance for registration for Youth Activities (youth sports, special events, general interest).
b. Provide promotion of and assistance for registration for summer swimming lessons.
c. May provide promotion of and assistance for registration for youth athletic associations and summer camps.
d. Provide promotion of and assistance for accessing and using the City Transit system.
e. Assist City staff in connecting with program users including parents and children and elders.
f. From time to time assist in translating and/or providing interpretation for direct communication with program users.

ARTICLE II - FUNDING OF THE CULTURAL LIAISON PROGRAM

The City Agrees to pay the sum of $5,000 per school year to be paid in two installments. One installment of $2500 will be paid in September of 2026 and one in March of 2027.

2.4 School District agrees to provide an invoice for payments specified in this Article.

ARTICLE III – RESPONSIBILITY OF SCHOOL DISTRICT

3.1 School District shall be responsible for the following duties and/or services:

a. Provide guidance and assistance to the LIAISON(S) through the principals, teachers, administrative staff and student body.

b. Requires its principals to coordinate efforts of the LIAISON(S) within the schools.

c. To meet cooperatively with the City and its Recreation and Transit (MRVT) Department on a regular basis to review the goals, needs, operations and effectiveness of the school resource office program and officers.

ARTICLE IV - RESPONSIBILITY OF CITY

4.1 The City shall be responsible for the following duties and/or services:

a. Provide a contact list of City Employees including emails and phone numbers, promotional material and web site information.

b. To meet cooperatively with School District and its Superintendent on an as needed basis to review the goals, needs and effectiveness of the LIAISON(S).

ARTICLE V - INDEMNITY AND HOLD HARMLESS

5.1. School District agrees to indemnify and save harmless the City of and from any and all liability and expenses, including attorneys' fees, of any nature whatsoever (including any claim on account of any injuries, diseases, or claimed injuries or diseases compensable under the Worker's Compensation Laws of the State of Minnesota) resulting or in any manner arising out of the use of any property, structures, or equipment of the School District (whether improved, modified, altered, or developed by City or otherwise) or any activities sponsored by City taking place on any such property, structures or equipment.

5.2 City agrees to indemnify and safe harmless School District of and from any and all liability and expenses, including attorneys' fees, of any nature whatsoever (including any claim on account of any injuries, diseases, or claimed injuries or diseases compensable under the Worker's Compensation Laws of the State of Minnesota) resulting or in any manner arising out of the use by School District of any property, structures or equipment of City (whether improved, modified, altered, or developed by School District or otherwise) or any activities sponsored by School District taking place on any such property, structures, or equipment.

5.5 The parties hereto agree to cooperate with one another in the defense of any claims, demand or rights of action within the terms of this Agreement.

5.6 In no case shall either party's obligation to indemnity the other party exceed the statutory liability limit of the of the party.

ARTICLE VI - GENERAL PROVISIONS

6.1 Regardless of the date of attestation, this Agreement shall commence on July 1, 2026 and end on June 30, 2027. Either party may terminate this Agreement by providing six (6) months written notice to the other of its intention to terminate this Agreement.

6.2 Nothing herein contained is intended or should be construed in any manner as creating or establishing the relationship of co-partners, joint venture, or joint enterprise between the parties hereto or as constituting either party as an agent, representative or employee of the other for any purpose or in any manner whatsoever.

6.3 This Agreement shall be construed and understood solely as an Agreement between the parties hereto and shall not be deemed to create any rights in any other person. No person shall have the right to make claim that she or he is a third-party beneficiary of this Agreement or of any of the terms and conditions hereof, which, as between the parties hereto, may be waived at any time by mutual agreement between the parties hereto.

6.4 Any amendment to this Agreement shall be in writing and shall be executed by the same parties who executed the original Agreement or their successors in office.

6.5 This Agreement, together with all its paragraphs, terms and provisions is made in the State of Minnesota and shall be construed and interpreted in accordance with the laws of the State of Minnesota.

6.6 The waiver by the parties of any breach of any term, covenant, or condition herein contained, shall not be deemed to be a waiver of any subsequent breach of same or any other term, covenant, or condition herein contained.

6.7 Notices to provided for herein shall be sufficient if sent by the regular United States Postal Service, postage prepaid, addressed as follows:

TO THE CITY:
Saint Peter Police Department
Attn: Chief of Police
207 South Front Street
St. Peter, MN 56082

TO SCHOOL DISTRICT #508
School District #508
Attn: School Superintendent
100 Lincoln Drive
St. Peter, MN 56082

6.8 This Agreement may be executed in separate counterparts with the same effect as the if all signatures were on the same Agreement.

6.9 For purposes of this Agreement, a telecopy or facsimile document and signature shall be deemed as, and shall serve as, an original Agreement and signature.

6.10 This Agreement, along with any attached exhibits, embodies the entire understanding of the parties and there are no further or other agreements, permits, or understandings, written or oral, in effect between the parties relating to the subject matter hereof.

6.11 The understandings of Article 5 above shall also extend to any uncommunicated expectations the parties may have regardless whether specifically mentioned in this Agreement.

IN WITNESS WHEREOF, the parties hereto have set their hands on the day and year first written above.

CITY OF SAINT PETER

_____	_____
Shanon A. Nowell	Todd Prafke
Mayor	City Administrator

STATE OF MINNESOTA)
) SS
COUNTY OF NICOLLET)

The foregoing instrument was acknowledged before me this _____ day of _____, 2026, by Shanon A. Nowell and Todd Prafke, the Mayor and City Administrator of the City of Saint Peter, Minnesota.

_____
Notary Public

SCHOOL DISTRICT #508

_____	_____
Charlie Potts	Kate Martens
School Board Chair	School Board Clerk

STATE OF MINNESOTA)
) SS
COUNTY OF NICOLLET)

The foregoing instrument was acknowledged before me this _____ day of _____, 2025, by Charlie Potts and Kate Martens, the Board Chair and Board Clerk of School District #508.

_____
Notary Public