**BEMIDJI AREA SCHOOLS**
**BEMIDJI, MINNESOTA**

**DATE:** NOVEMBER 16, 2026

**TO:** BOARD OF EDUCATION

**FROM:** HUMAN RESOURCES

**SUBJECT:** REQUEST FOR EDUCATIONAL LEAVE:
GRACE LAUDERBAUGH

**COMMENTS:**

Grace Lauderbaugh, Bemidji Middle School special education paraprofessional, has requested an Educational Leave of absence under the provisions the Employment Agreement between ISD #31 and the Education Support Professional Employees. Ms. Lauderbaugh is requesting an educational leave from January 4, 2027 through April 9, 2027. This leave is unpaid, without fringe benefits. The School District does not guarantee that Ms. Lauderbaugh will be placed in her current position when she returns from leave.