Douglas County School District
Board Agenda Item Memo

Date: November 19, 2026

To: DCSD Board of Trustees

From: Terri Willoughby, Chief Financial Officer

Re: Required Submission-Department of Taxation

Requested Action: Accept the attached documents and approve submission to the Department of Taxation.

Background Information: On May 19, 2026, the Nevada Department of Taxation placed Douglas County School District on "Fiscal Watch". Under Nevada law, Fiscal Watch is defined as the monitoring of a local government by the Department of Taxation after the Department determines certain financial risk conditions exist. After an agency is placed on Fiscal Watch, the Department of Taxation and the Committee on Local Government Finance (CLGF) increase their oversight of the organization. At this time, the following items are required to be submitted by the District to the Department on an ongoing basis, along with proof of submission to this Board and their approval and acceptance of the items.

- Monthly Bank Reconciliations
- Monthly Treasurer's Report
- Cash Balances of All Funds
- Written status report on how fiscal practices or budgetary conditions have been corrected and/or improved.

These items are attached to this report for the Board's review and consideration.

Budget Considerations and Impact: None.

Recommendation: Accept this report and the attached documents.

Key issues for Board Discussion: Discussion of the effects of Fiscal Watch and the recovery process. The proposed response to Fiscal Watch would be for the District to:

- Acknowledge the findings

- **Develop a written corrective action plan**
- **Establish monthly financial reporting**
- **Strengthen internal controls**
- **Complete all audits and filings on time**
- **Provide regular updates to the Board and State officials**
- **Demonstrate measurable progress within 6-12 months**

Attachment(s):

1. Bank Statements and Reconciliations: October 2026
2. Cashbook 26-27
3. GL Cash Reports: October 2026
4. Fiscal Practices and Budgetary Conditions Corrective Action Plan Report
5. Audit Extension Approval-Department of Taxation