Board Agenda Item Overview

Meeting Date: November 17, 2026 **Meeting Type:** Regular

Item Category: Future Action Item **Primary Contact:** Dr. Roosevelt Nivens

Presenter(s)/Add'l Contact(s): Christi Cottongame

Item Name: DISCUSSION OF LIBRARY MATERIALS THAT HAVE BEEN DONATED OR PROPOSED FOR PROCUREMENT

Item Summary: Library materials shall be recommended and procured in accordance with guidelines adopted by the Texas State Library and Archives Commission and the District standards and priorities expressed in Board Policy EFB Local.

Key steps in the procurement process include:

- Creation of Recommended List: Librarians and other professional staff shall assist in developing the list of library materials following the Collection Development Goals and Selection Criteria as outlined in EFB Local.
- Board Approval Requirement: All library materials—whether purchased or donated—are publicly listed for at least 30 days and must receive formal Board approval before being added to campus collections. These requirements do not apply to replacement materials with the same ISBN, additional copies with the same ISBN, or titles with the same ISBN that have been previously reviewed and approved.
- Review Criteria: The Board reviews the recommended list, and each Board member may propose adjustments prior to action being taken.
- Transparency and Feedback Access: Parents and community members may view the recommended list on the district website and provide feedback. That feedback is made available to the Board each month to review prior to any action taken.

Recommendation: Administration recommends that the Board of Trustees approve the recommended list of donated or proposed library materials for procurement.

Policy Reference: EFB Local - Library Materials

Strategic Plan Priority: Safe Learning and Working Environment

District Value(s): ☒ Accountability ☐ Big-Thinking ☐ Compassion ☒ Excellence ☒ Integrity ☐ Joy

Currently Budgeted? ☒ Yes ☐ No ☐ No Budgetary Impact

Completion or Implementation Timeline: Implementation will take place after Board approval.