TENTATIVE MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION
BOX ELDER SCHOOL DISTRICT

Tentative minutes of a Regular Meeting of the Board of Education, Box Elder County School District, held Monday, November 2, 2026, at 6:30 p.m.

Those in attendance at the meeting included Board President Tiffani Summers, Board Vice President Danielle Wright, Karen Cronin, Julie Taylor, Wade Hyde, Stephanie DeFilippis, and Bryan Smith. Also, present were Superintendent Keith Mecham and Assistant Superintendents AJ Gilmore and Heidi Jo West.

President Summers welcomed those in attendance and conducted the business of the meeting.

Approval of Agenda

Julie Taylor made the motion to approve the agenda. Daniel Wright seconded the motion, which passed unanimously.

Brian Smith – Yes
Tiffani Summer - Yes
Danielle Wright - Yes
Karen Cronin - Yes
Stephanie DeFilippis - Yes
Wade Hyde - Yes
Julie Taylor – Yes

Action Items

Approval of New Business Administrator

Danielle Wright made the motion to approve Jerry Jackman as the Business Administrator beginning January 1, 2027. Wade Hyde seconded the motion, which passed unanimously.

Brian Smith – Yes
Tiffani Summer - Yes
Danielle Wright - Yes
Karen Cronin - Yes
Stephanie DeFilippis - Yes
Wade Hyde - Yes
Julie Taylor – Yes

Approval of Contract to Construct Parking Lot at BRHS

Neil Stevens, Business Administrator, presented the contract to construct the parking lot at Bear River High School. DWA Construction is the Construction Manager for this project. Parking lots could be completed before snow falls. The amount is about $1M. This parking lot will have 234 spaces, with 20 spaces not used during school hours for busing access which will allow safer busing access for students.

Danielle Wright made the motion that the DWA Construction contract be approved for the amount

of $1,089,632 to construct new parking lots at Bear River High School. Stephanie DeFilippis seconded the motion, which passed 6-1.

Brian Smith – Yes
Tiffani Summer - Yes
Danielle Wright - Yes
Karen Cronin - No
Stephanie DeFilippis - Yes
Wade Hyde - Yes
Julie Taylor – Yes

Karen Cronin stated, “I 100% support that we need additional parking and that is why we purchased property several years ago for that purpose. I support putting the parking in that area which would be more cost effective than having to relocate the softball field.”

Adjournment

With the announcement that the next meeting will be held on Wednesday, November 11th, 2026 at 6:30 p.m. at the Independent Life Skills Center, President Tiffani Summers adjourned the meeting at 6:44 p.m.

APPROVED: _____

ATTESTED: _____ _____
School Business Administrator President, Board of Education
Box Elder School District