Consider approval of RFP 2627-002 Warehouse Freezer Refrigeration Repair and Ceiling Support Retrofit

1. Background:
   The Child Nutrition Department is requesting approval for the purchase of equipment and repair services for the Child Nutrition Warehouse freezer, to include refrigeration equipment, pipe repairs, and ceiling support system installation.

2. Process:
   Southwest ISD issued a Request for Proposal (RFP) for Warehouse Freezer Refrigeration Repair and Ceiling Support Retrofit based on the Administrator's Reference Manual (ARM) requirements for Simplified Acquisition Threshold purchases over $100,000 using Child Nutrition Services Funds. The Administrator's Reference Manual (ARM) prohibits purchasing cooperative contracts for purchases over $100,000 and requires formal procurement through a Request for Proposal (RFP). The District advertised the RFP through the local newspaper, and multiple vendors were solicited. The District received proposals from two vendors, Arnold Refrigeration, Inc. and Stuebing Services. The proposals were analyzed and evaluated by the Child Nutrition staff.

3. Fiscal Impact:
   The purchase of the equipment and repair services will not exceed $150,000. Child Nutrition Services Fund Balance and local funds will be used to pay for the cost.

4. Recommendation:
   That the Board approves the purchase of equipment and repair services for the Child Nutrition Warehouse freezer from Stuebing Services in an amount not to exceed $150,000.

5. Required:
   Board Action.