Lyon County School District
Board Memo

Date: November 17, 2026

To: Board of School Trustees

From: BillieJo Hogan, Executive Director of Human Resources

Re: NEW LCSD Board Policy GBCFA: Personal Vehicle Use

Recommendation
That the Board of Trustees approve new LCSD Board Policy GBCFA: Personal Vehicle Use as a first reading.

Background Information
POOL/PACT recommended this new policy on Personal Vehicle Use for school districts. Updating LCSD policies to reflect these recommended changes maintains our good standing with the insurance pool and helps mitigate risk and liability.
This policy outlines requirements and guardrails for employees using their personal vehicles for district and work-related business, ensuring that official supervisor/administrator/manager approval is required before use.

Budget Considerations
None

Discussed at Previous Meeting
N/A

Attachment(s)
Lyon County School District Board Policy GBCFA: Personal Vehicle Use.pdf