Memo

To: Dr. Karla Guseman

CC: Board of Education

From: Dr. Ilandus Hampton

Date: November 17, 2026

Re: Disposal of Broken and Unused Property

Julie Adelmann, Director of Support Services, is requesting permission to dispose of old and unrepairable ice machine at Joliet Central High School. Julie is in the process of replacing the equipment. Before these items can be disposed of, the Board of Education must approve the disposal.

The administration recommends that the Board of Education approve the disposal of the equipment listed on the attached memorandum.

If you have any questions, please contact me at your convenience.

Thank you.