WICHITA FALLS ISD BOARD OF TRUSTEES
November 16, 2026

Agenda Item:	Architect/Engineering Services for Sheppard Elementary Construction (Federal Grant)
Administrator Responsible:	Leah Horton, Chief Financial Officer
Attachments:	None

___X____Action Needed _____Future Action _____Information _____Report

Administrative Information:
That the Wichita Falls Independent School District Board of Trustees provide direction regarding whether to utilize the existing competitively awarded Architectural and Engineering Services procurement or initiate a new project-specific Request for Qualifications (RFQ) for the Sheppard Elementary construction project, funded by the Department of War Education Activity (DoWEA), formerly the Department of Defense Education Activity (DoDEA), as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Explanation:
On January 20, 2026, the Board of Trustees approved the recommendation to proceed with architectural, engineering, and related services with BYSParchitects for non-bond construction projects on an as-needed, as-approved basis.

The original RFQ was publicly advertised in accordance with applicable requirements and resulted in ten (10) responses, with four (4) firms selected for interviews. The qualifications-based selection process followed Texas Government Code Chapter 2254 and included federal funding considerations and EDGAR compliance requirements.

In consideration of the federally funded Sheppard Elementary auditorium and storm shelter project, administration requests consideration of two procurement approaches for A/E Services related to this project:

Option	Description	Board Approval Process
Option 1 – Utilize Existing A/E Award	Proceed with BYSParchitects under the existing qualifications-based award and negotiate a project-specific agreement incorporating applicable federal requirements.	Present the negotiated project agreement and fees to the Board for approval.
Option 2 – Issue New Project-Specific RFQ	Conduct a new publicly advertised, qualifications-based solicitation specifically for the federally funded Sheppard Elementary project, open to all qualified firms.	Present the RFQ ranking and award recommendation for Board approval, followed by the negotiated project agreement and fees for separate Board approval.

Fiscal Note:
The resulting project agreement and fees will be submitted separately for Board consideration and approval prior to authorization of services to be provided.