WICHITA FALLS ISD BOARD OF TRUSTEES
November 16, 2026

Agenda Item:	Construction Method for Sheppard Elementary Project
Administrator Responsible:	Leah Horton, Chief Financial Officer
Attachments:	None.

___X___Action Needed ____ Future Action _____Information _____ Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees review the construction method and designate the methodology to be utilized for construction as related to the Sheppard Elementary Project, as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Explanation:

Per Policy CV(Local), "Prior to advertising, the Board shall determine the project delivery/contract award method to be used for each construction contract valued at or above $50,000."

Construction methods include the following Board Policies:
CVA – Competitive Bidding (Traditional Method)
CVB – Competitive Sealed Proposals (Traditional Method)
CVC – Construction Manager-Agent
CVD – Construction Manager-at-Risk
CVE – Design-Build
CVF – Job Order Contracts (not an option for this project)

The Board may select the method solely at the Board's discretion or may consider the district staff recommendation of the most advantageous method(s) expected to result in on-time and within budget results.

Competitive Sealed Proposal (CSP) (Traditional Method, Policy CVB) is a procurement method by which a district requests proposals, ranks the offerors, negotiates as prescribed (starting with the highest-ranking response), and subsequently contracts with a general contractor for the construction, rehabilitation, alteration, or repair of a facility. In selecting a contractor through competitive sealed proposals, a district shall follow the procedures provided by Government Code 2269, Subchapter D. Gov't Code 2269.151.

The CSP is preceded by a Request for Qualifications (RFQ) in which responding vendors are ranked based on qualifications and experience, without consideration of price. After the qualifications are evaluated and scored, the proposed project pricing is unsealed and scored/weighed against the lowest price, for the vendor ranking of all proposals. Per Texas Government Code §2269, after proposals are evaluated, scored and ranked, the district may negotiate only with the highest-ranked proposer for construction services. If a satisfactory agreement cannot be reached, negotiations are ended and the district may then proceed with the next highest-ranked proposer, in order, until a contract is finalized.

Fiscal Note:

None. The construction services recommendation will be provided to the Board for approval after the solicitation and evaluation are completed.