Wharton County Junior College

Paid Professional Assignment
Request Form

Date of Request 11/05/2026

Requesting Supervisor Darlene Giesalhart

PPA Recipient Amanda Wetz

Assignment Title EMS Program Lab Coordinator

Term Fall 2026

Assignment Description:

1. Monitor inventory, order supplies and equipment, and facilitate the distribution equipment and supplies for
the EMS Program.
2. Oversee equipment, repairs, and overall lab organization for the EMS Program.
3. Guide instructors as they prepare labs their classes.
4. Coordinate use of lab space for the EMS Program.

PPA Amount:

PPA Amount	Term (e.g. Month, Semester, Year)	Total
2400	Fall 2026	$2,400

Budget Number: 1110-14026-6092-102

Approvals:

Supervisor Darlene C. Giesalhart Digitally signed by Darlene C. Giesalhart Date: 2026.11.09 13:07:04 -06'00'

Vice President 11-9-26

President 11/09/26