Three Rivers School District

Code: KG-AR(3)
Reviewed/Revised: 10/16/06; 4/07/15
Orig. Code: KG-AR(3)

Fee Charges for use of District Facilities

In accordance with ORS 332.172 (3), "The District may establish a schedule of fees and collect fees pursuant to the schedule for use of school buildings and grounds and other facilities …."

As set forth in Policy KG, payments will be made to the Three Rivers School District and paid through the office of the principal.

Fees may be modified with agreement between the superintendent and the using organizations as necessary to meet the educational or facility requirements and needs. In the event the charge does not readily fit into one of the following categories, a fair and reasonable cost will be established by the superintendent.

The district and the requesting organization may agree to alternative forms of payment, including the performance of landscape maintenance, routine painting of exterior and interior surfaces, vacuuming, and cleaning of carpeting and other work surfaces, and any other activity for which a reasonable fee can be computed.

Group I Free Use: no fee shall be paid to the District by the organization

School-sponsored/connected groups; student and parent organizations.

Group II Reduced Fees: Groups granted a reduced rate

Non-profit, in-district education and recreational groups, school sponsored/ connected groups, youth organizations, public agencies, community organizations of civic or service nature (non-profits must report ID number).

Group III Regular Fees: Groups charged the regular rate

Private organizations, which exist primarily for the benefit of the membership: social clubs, classes taught individually for gain, church services, for-profit organizations, non-school related activities; out-of-district and/or private groups.

DELETE

Elementary School	**Group II**		**Group III**	
	School Day: Min two-hour charge	Non School Day: Min two-hour charge	Fee + Monitor, School Day	Fee + Custodial, Non-School Day
Gymnasium	$10/hour	$30/hour	$50	$75
Multi-Purpose/Cafeteria	$10/hour	$30/hour	$50	$75
Classroom	$10/hour	$30/hour	$25	$35
Library	$10/hour	$30/hour	$40	$50
Kitchen (requires food service employee, additional)	$25/hour	$50/hour	$75	$100
Outside Areas (no monitor)	No Charge	No Charge	$50	$50

Middle School	**Group II**		**Group III**	
	School Day: Min two-hour charge	Non School Day: Min two-hour charge	Fee + Monitor, School Day	Fee + Custodial, Non-School Day
Gymnasium	$10/hour	$30/hour	$50	$75
Multi-Purpose/Cafeteria/Commons	$10/hour	$30/hour	$50	$75
Classroom	$10/hour	$30/hour	$25	$35
Band/Choir	$10/hour	$30/hour	$40	$50
Library	$10/hour	$30/hour	$40	$50
Kitchen (requires food service employee, additional)	$25/hour	$50/hour	$75	$100
Fields (football/soccer/softball)	No Charge	No Charge	$50	$50

DELETE

High School	Group II		Group III	
	School Day: Min two-hour charge	Non School Day: Min two-hour charge	Fee + Monitor, School Day	Fee + Custodial, Non-School Day
Gymnasium	$10/hour	$30/hour	$50	$75
Multi-Purpose/Cafeteria/Commons	$10/hour	$30/hour	$50	$75
Classroom	$10/hour	$30/hour	$25	$35
Band/Choir	$10/hour	$30/hour	$40	$50
Library	$10/hour	$30/hour	$40	$50
Kitchen (requires food service employee, additional	$25/hour	$50/hour	$100	$150
Fields-North & Illinois Valley HS (Football, soccer, baseball, soccer)	No Charge	No Charge	$1	$1
Hidden Valley HS Turf Fields (Football, Soccer, Baseball, Softball)	$10/hour 7am-3:30pm $40/hour 3:30-10pm	$50/hour Open all day	$40/hour 7am-3:30pm $50/hour 3:30-10pm	$75/hour Open all day
Additional Fee for Lights on Football, Soccer, Track		$100		$125
District Office Grass Fields (Soccer)	$10/hour	$20/hour	$30/hour	$40/hour

1. Additional charge if lights are needed.
2. Additional charge for site supervision or custodial services when applicable.
3. Keys need to be returned after site supervisor has locked up.

Additional:

$100 refundable deposit if facility is clean and no damage has occurred. Check will be returned when keys are returned and facility has been checked by school personnel.
(Separate check is required)

Notes:

1. Custodial payroll rates are billed at the district's actual cost (per employee), fully burdened with taxes and benefits; if overtime is involved (as it would be for a head custodian, the billing rate will be increased accordingly.

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2. Food service payroll rates are billed at the district's actual cost (per employee), fully burdened with taxes and benefits; if overtime is involved (as it might be for a kitchen manager, the billing rate will be increased accordingly.

3. In addition to the fees/charges shown above, "long-term" users may be billed for incremental increases in utility bills experienced by the district. The charges for utilities will be discussed with using organizations prior to the signing of the Facility Use Agreement.

DELETE