TEMPLE COLLEGE
TEMPLE HUTTO TAYLOR

MEMORANDUM
Office of the Chief Information Officer

To: Dr. Ponce and the Board of Trustees

From: Caleb Hogue

Date: November 16, 2026

Re: Consideration for approval of the purchase and installation of additional Audio/Visual Equipment in the Harry B. Macey Conference Center from Avinext through the TIPS cooperative.

Staff Recommendation: Approval

The Board is asked to approve the purchase and installation of additional Audio/Visual Equipment in the Harry B. Macey Conference Center from Avinext through the TIPS cooperative.

Purchase Approval

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TEMPLE HUTTO TAYLOR

Description: Consideration for approval of the purchase and installation of additional Audio/Visual Equipment in the Harry B. Macey Conference Center from Avinext through the TIPS cooperative.

Recommendation: The Board is asked to approve the purchase and installation of additional Audio/Visual Equipment in the Harry B. Macey Conference Center from Avinext through the TIPS cooperative.

As the College has begun using the new facilities, additional audiovisual needs have been identified in the Harry B. Macey Conference Center. The existing 98-inch display at the center rear of the room does not provide adequate visibility throughout the space and is not replicated in the two outer divisible rooms. The proposed project adds three 110-inch rear confidence displays—one in each room—to improve presentation visibility for presenters and guests, particularly those seated at round tables. This project would also provide video and professional audio inputs at a convenient location to improve the space's usability for larger events.

The existing College-owned displays, furniture, infrastructure, and other equipment will continue to be used, and the replaced equipment will be repurposed for use in other classrooms. The project also includes system design documentation, on-site training following installation and testing, and three years of on-site warranty coverage and support.

Proposals from three audio/visual solution providers were reviewed to evaluate potential solutions for this room. Based on the proposed system design, ability to meet the College's needs, recommendations from other colleges familiar with their work, and proximity to the College, Avinext was selected as the preferred vendor for the project. Avinext is based in College Station, Texas.

The Board of Trustees is asked to approve purchases of Audio/Visual Equipment and installation services in the amount of $98,885.48. The contract is offered through The Interlocal Purchasing System (TIPS) Contract 250106 Technology Solutions, Products and Services. This contract meets the College's requirements for competitive solicitations found in Texas Education Code 44. The Board of Trustees is also asked to give authority to the Chief Financial Officer to approve the contract and to approve any change orders up to the amount allowed by Texas Education Code 44.0411.

Funds Available:
_____ Budgeted
_____ Fund Balance
___X___ Other: Bond Funds

Approved:

_____ _____
Christina Ponce Date
President

Avinext

YOUR TECHNOLOGY SOLUTIONS COMPANY

IT - Security - AV



Proposal

Conference Center

Temple College

2600 S First St
Temple, TX 76504

Presented to: **Caleb Hogue**

Presented by: **Jonathan Reed**
On 11/6/2026

1400 University Drive East
College Station, Texas 77840

979-846-9727
Sales@Avinext.com

Avinext.com

Executive Summary

This space is a large *Ballroom* type 3-way split combine AV system, that can accommodate up to 600 people when serving as a full 1-room system. It features a projection system as the primary display type for each room, and the entire system is the QSC platform.

Due to the size of the room and 1st/2nd Fl alignment, there are two AV racks interconnected over fiber. On the “presenter/projection screen” front side- there's a closet with a 45RU rack hosting the bulk of the AV equipment. At the “audience/confidence monitor” rear side- there's a pedestrian hallway and local to the room is “IDF 113” which is primarily a Telecom closet, with an additional AV switch for devices on that side of the room.

The customer would like some enhancements to the existing system such as larger fixed confidence monitor solutions, portable confidence monitors, updates to input/output locations, and fixing a failed Bluetooth input.

Equipment that will remain will be defined as OFE, Owner Furnished Equipment.

Technical Narrative

Video System

Video Inputs

- The OFE existing inputs will remain
- (1) QSC Encoder wall plate will be added at the back center of the room for a customer requested additional video input location

Video outputs

- The OFE Projection system will remain
- There are (3) wall plate locations, one local to each divisible room behind the lectern floor boxes- in which a “video out” Cat6 port is already staged
- 110” display solutions for each room (total of 3) to serve as a fixed, rear room confidence monitor are provided
  - QSC decoder included with each display

Audio System

- (1) QSC Dante networked wall plate will be installed at the rear of the room, local to the new HDMI Input wall plate
  - To route L/R XLR audio into the AV system (DJ input)
- (1) Bluetooth Wall plate at the front of the room will be replaced with a RDL Bluetooth wall plate
  - *The OFE QSC Bluetooth wall plate here isn’t working, and this model is discontinued. Avinext has standardized on the RDL solution since QSC does not offer a Bluetooth solution anymore*
  - End users connected device must stay within 10-FT of the Bluetooth wall plate for reliable connection
- The OFE Audio system will remain which includes
  - Speakers, Amplifiers, QSC I/O Expanders, QSC Core110F DSP, Assisted Listening System, and Wireless Mic System

Control System

- The customer will provide the DSP & Control code files for Avinext to update
- Existing Touch Panel GUI’s will be updated

Cameras

- The OFE Aver PTZ cameras will remain. These are supposed to be ai capable, but the customer has observed you have to “hold” a button the touch panel for it to work. Avinext will troubleshoot this and provide a change order if additional parts or licenses are required for automation of the ai tracking

Furniture and equipment

- The OFE lectern, & AV rack locations will remain

Owner Responsibilities

- Owner to provide campus lift for working heights
- Owner to provide QSC code access/passwords for updating of existing code
- Owner to purchase electrical contractor for high voltage project requirements
- Owner to purchase paint/patch drywall repair

Project Assumptions

- OFE (Owner Furnished Equipment) is assumed to be in working order
  - Avinext will present a change order to remedy faulty owner equipment observed during project commissioning
- Out of scope additions or revisions after project acceptance are subject to change order presentation for parts & labor
- Assuming project installation will take place during standard business hours, Monday to Friday 8AM to 5PM
  - After-hours or weekend requests are subject to change order presentation

Avinext Design Services

Full design services are included in the presented project budget.

These design documents will be generated after this proposal is accepted, prior to system installation.

RCP	Elevations	System Schematics	Rack Elevations	As-Built Update
X	X	X	X	X

System Training

- **Training: Gold**
  - ***One time** Scheduled 4-hour training for unlimited end users
  - Training presentation
  - Shadowed end user training

Budget

QTY	Description	UNIT Price	Total Price
1	TIPS Contract 250106 Technology Solutions, Products and Services	$0.00	$0.00
1	Labor for Conference Center	$30,416.00	$30,416.00
1	Materials for Conference Center	$17,744.48	$17,744.48
1	3 Year On-Site Warranty	$11,368.00	$11,368.00
1	110" Displays Option	$39,357.00	$39,357.00
		SubTotal	$98,885.48
		Sales Tax	$0.00
		Total	$98,885.48

Avinext

Avinext Limited Installation Warranty

Avinext warrants labor for 30 days starting at substantial completion unless stated otherwise on the original invoice or Statement of Work. This warranty covers all equipment sold and installed by Avinext as part of the original installation. The limited warranty covers parts, labor, and standard shipping required to return the system to proper working condition. Extended warranty may be purchased and will be indicated on the original invoice or Statement of Work if applicable.



THE LIMITED WARRANTY COVERS THE FOLLOWING

- Improper workmanship directly associated with the installation of equipment by Avinext personnel
- Premature failure of equipment due to normal operation (as determined by Avinext and/or the manufacturer)

THE LIMITED WARRANTY DOES NOT COVER THE FOLLOWING

- Consumable items such as batteries
- Ground loop problems caused by faulty or dirty power
- Routine maintenance as recommended by the manufacturer or as conditions require
- Programming changes
- Firmware or software updates made available by the manufacturer after the original installation
- Requests for service due to operator error
- Service required as a result of negligence, misuse, or attempted repairs by anyone other than Avinext or the manufacturer
- Connections or dis-connections made by others
- Removal or reinstallation of equipment
- Damage caused by lightning, electrical surges, brownouts, overloaded circuits, or acts of God

The warranty statement above describes the Avinext Limited Installation Warranty and begins at substantial completion. However, this warranty does not change or modify the manufacturer's warranty in any way. Consult the owner's manual for details about the manufacturer's limited warranty.

For incidents where warranty status can only be determined by a service visit, Avinext will send a technician onsite to diagnose the problem.

If the problem is determined to be a non-warranty issue, Avinext will inform client of warranty status, seek authorization to proceed on billable work, and the customer will be responsible for paying for the initial service event to diagnose the problem regardless of whether they chose to repair the system. Avinext will require written authorization (and a PO if applicable) to complete the service work for problems deemed non-warranty. Standard service and travel rates apply. Avinext will make a best effort to restore system functionality as quickly as possible.

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OWNER FURNISHED EQUIPMENT

If owner is providing equipment (racks, furniture, electronics, etc.) to Avinext for installation, owner agrees to have equipment delivered to site or other agreed upon location in advance of commencement of work.

Failure to provide equipment in a timely manner may result in delays to the project schedule and completion.

WORKSITE RESPONSIBILITIES

Provide access to the work site during agreed upon times for work to be performed Monday thru Friday from 8am to 5pm.

Ensure that during agreed upon work times, client shall provide keys, ID badges, security clearance, parking, and access to loading docks as may be required by Avinext.

Client understands that if work is stopped at their request that it may result in changes to project schedule or result in rescheduling of the project.

Client shall inform Avinext of any work areas where it has knowledge or reason to believe that facility may have hazardous materials such as Asbestos, Lead, or PCB's.

ELECTRICAL, DATA, FIRE ALARM AND TELECOM PROVISIONS

Client acknowledges that Avinext is not a certified electrician and will not provide any electrical wiring and/or connections. All power connections will be the responsibility of owner unless otherwise specified in the scope of work. It is recommended to have security controllers directly wired to a circuit with battery backup.

Client also agrees to provide necessary Data, CATV, and/or Telecom connections required to connect to equipment as necessary, including switch ports and POE capacity.

Client is responsible for coordination with customer's Fire Alarm vendor for any code required system integration to fire alarm system and to have Fire Alarm vendor present for any required AHJ inspections.

Client is responsible for any required programming of client's existing phone system to integrate with Avinext installed systems.

PROJECT MANAGEMENT PROCESS

Changes are a common occurrence in any project. However, if not managed properly changes can create problems for both the client and Avinext. Common problems caused by changes are project delays, unanticipated cost increases, prolonged construction in work areas, reduced testing and training opportunities, etc.

Unless specifically defined in the Statement of Work, it is agreed that e-mail will serve as the preferred method for all communication relating to this project.

Client agrees to involve necessary personnel from their organization in the planning phases to ensure that sufficient input is gathered up front and incorporated into a final design.

Prior to acceptance of the scope of work, owner will identify a project manager to be a liaison between Avinext and owner's organization.

Client agrees that it is in everyone's best interest if communication between the parties is channeled through the designated Avinext project manager to avoid miscommunications between client, owner, and contractor.

Any changes requested by client shall be communicated via a written change order request by e-mail and said changes are not considered to be accepted until the designated Avinext contact has responded in writing, and any price changes or changes to the scope of work have been signed by both parties.

Client agrees that Avinext installation personnel will NOT be asked to change or modify the project while they are working onsite. Avinext installation personnel are NOT authorized to implement changes and have specifically been instructed not to do so.

Avinext

How to Get Service

CONTACT
Service Department

(979) 846-9727, option 1
Ticket@Avinext.com

Service Request

Please include the following information in your service request to expedite the processing of service:

1. **PRIMARY CONTACT**
   name, number and email
2. **EQUIPMENT MODEL**
   and serial number
3. **ORGANIZATION**
   or department name
4. **DETAILED PROBLEM DESCRIPTION**
   including what you were doing when the issue occurred
5. **ROOM AVAILABILITY**
   and contact for the facilities coordinator to expedite scheduling and ensure access to the equipment
6. **LOCATION**
   including building/room number and/or physical address



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