TEMPLE COLLEGE
TEMPLE HUTTO TAYLOR

MEMORANDUM
Office of the Chief Information Officer

To: Dr. Ponce and the Board of Trustees

From: Caleb Hogue

Date: November 16, 2026

Re: Consideration for approval of the purchase and installation of additional Audio/Visual Equipment in the Workforce/Visual Arts Lobby from Avinext through the TIPS cooperative.

Staff Recommendation: Approval

The Board is asked to approve the purchase and installation of additional Audio/Visual Equipment in the Workforce/Visual Arts Lobby from Avinext through the TIPS cooperative.

TEMPLE COLLEGE
TEMPLE HUTTO TAYLOR

Purchase Approval

Description: Consideration for approval of the purchase and installation of additional Audio/Visual Equipment in the Workforce/Visual Arts Lobby from Avinext through the TIPS cooperative.

Recommendation: The Board is asked to approve the purchase and installation of additional Audio/Visual Equipment in the Workforce/Visual Arts Lobby from Avinext through the TIPS cooperative.

The Workforce Lobby has become an excellent meeting space for large groups in the Workforce/Visual Arts building. With the addition of the large DirectView LED screen and the speaking podium, this space has been utilized for visiting speakers, poster presentations, art gallery openings, and many other uses. In order to support these and many other functions in the future, this proposal would add permanent audio equipment with microphones to the space and allow for wireless video presentation to make the space more flexible. This would reuse and adjust the existing speakers in the space while providing four new microphones

The existing College-owned displays, furniture, infrastructure, and other equipment will continue to be used. The project also includes system design documentation, on-site training following installation and testing, and three years of on-site warranty coverage and support.

Proposals from three audio/visual solution providers were reviewed to evaluate potential solutions for this room. Based on the proposed system design, ability to meet the College's needs, recommendations from other colleges familiar with their work, and proximity to the College, Avinext was selected as the preferred vendor for the project. Avinext is based in College Station, Texas.

The Board of Trustees is asked to approve purchases of Audio/Visual Equipment and installation services in the amount of $46,420.30. The contract is offered through The Interlocal Purchasing System (TIPS) Contract 250106 Technology Solutions, Products and Services. This contract meets the College's requirements for competitive solicitations found in Texas Education Code 44. The Board of Trustees is also asked to give authority to the Chief Financial Officer to approve the contract and to approve any change orders up to the amount allowed by Texas Education Code 44.0411.

Funds Available:
_____ Budgeted
_____ Fund Balance
___X___ Other: Bond Funds

Approved:

_____ _____

Christina Ponce
President

Date

Avinext

YOUR TECHNOLOGY SOLUTIONS COMPANY

IT - Security - AV



Proposal

Workforce Lobby AV Upgrades

Temple College

2600 S First St
Temple, TX 76504

Presented to: **Caleb Hogue**

Presented by: **Jonathan Reed**
On 11/6/2026

1400 University Drive East
College Station, Texas 77840

979-846-9727
Sales@Avinext.com

Avinext.com

Executive Summary

The Workforce Lobby is a large open gathering space outside of the Michael Donahue Gallery- which is a split/combine classroom that features the AV rack for the Workforce Lobby. After this AV system was installed- a 135” DVLED was installed in the Lobby.

It has become a large gathering space, the customer has staged a lectern and portable powered speakers. This has led to hazards by cabling installed.

Avinext aims to resolve the cabling trip hazards by providing a wireless video solution for the DVLED, and tuning existing speakers in aims to allow for the portables to be removed.

Though the current space has different acoustical and material concerns, Avinext aims to create a seamless look and feel. The proposal provided outlines our plan to alleviate the concern for safety while enhancing the gathering space for future needs and usage.

Avinext

Your Technology and Managed Service Solution

With Avinext on your side, you receive the same knowledge, level of expertise, and impeccable service you might experience with providers from larger cities but with the friendliness of home—and all with faster response times.

Our Difference

PEOPLE

Our experienced and courteous Avinext professionals always put the customer first and become a vital part of your team. If you are not completely satisfied with our solutions, we WILL make it right!

EXPERTISE

For more than 35 years, our highly trained staff has provided unmatched technology expertise, striving to stay ahead of innovation so our customers always have access to the latest and greatest solutions.

APPROACH

We clearly communicate every solution we recommend, but only after we take the time to fully understand your business. We won't use any confusing jargon or hard-sell tactics, so you can be sure your service meets your specific needs.

Our Proven Process

COMPLIMENTARY CONSULTATION

Avinext learns more about your specific business, your challenges, and your objectives.

ASSESSMENT

Our experts conduct a comprehensive assessment to identify needs and opportunities.

PROPOSAL

Our proposal includes cost estimates, scope of work, and course of action.

EXECUTION

Implementation of the agreed upon plan.

ONGOING SUPPORT

We continue to care for and nurture your solution to minimize downtime and keep your business running at peak performance.

Repeat!

Why Us

OUR SOLUTIONS

Avinext solutions are tailored to your specific needs, whether you need a short-term audio-visual, security, or IT networking and infrastructure project or long-term managed services, we have the right solution for you.

IT

First class technology services with multiple options to remotely monitor IT infrastructure and end-user systems on a proactive basis.

SECURITY

Stay at the forefront of technology innovation with world-class security for equipment, for customized video, and access control management.

AV

Truly connect, whether reaching 1,000 people or one-on-one. Avinext provides AV solutions for a wide range of audiences and environments.

1400 University Drive East
College Station, Texas 77840

979-846-9727
Sales@Avinext.com

Avinext.com

Scope of Work

Video System

Video Inputs

- There's currently an HDMI taped across the floor to the customers' lectern, which is a direct input to the customers' wall mounted DVLED.
  - Avinext will provide a Wireless HDMI sharing device with USB-C puck, to eliminate the cabling trip hazard

Audio System

The goal is to update the QSC system and test the ceiling speakers already installed in the Workforce Lobby. Once tuned and tested, Avinext will provide the customer feedback for further ceiling speaker enhancements if required. Ideally this set up being tuned properly and easier to navigate on the Touch Panel for end users- will allow for the temporary powered speaker set up to be removed.

- The customers existing QSC Core 110F will remain as the system DSP
  - Avinext to update/test the DSP file
- The customers existing QSC Amplifier and speakers will remain
- The customers existing QLXD single channel mic receivers will remain apart of the split/combine classroom
- Due to rack space and mic channel needs, a different microphone series will be provided for the Lobby- as the QLXD does not offer a 4-channel chassis option:
  - (1) Shure ULXD Series Quad Channel Wireless Microphone Receiver will be installed
    - (2) SM 58 Handhelds will be provided
    - (1) ULXD1 Bodypack with Lapel will be provided
    - (1) ULXD8 Gooseneck will be provided
    - Field Antennas will be installed to promote reliable wireless signal coverage for the Lobby
    - (4) Rechargeable batteries and (2) dual battery charging stations will be provided

Control System

- The customer will provide DSP/Control code for Avinext to edit
- The customer will provide an Ipad for wireless end user interface, a GUI page for the Lobby features will be generated for wireless control in the lobby
  - Wi-Fi network coordination required with customer

Furniture and equipment

- The customers' existing rack & lectern/podiums will be utilized

Owner Responsibilities

- Owner to provide as-built schematics and code from previous vendor
  - Final project budget confirmation from Avinext once as-built is reviewed to verify compatibility in design

Project Assumptions

- OFE (Owner Furnished Equipment) is assumed to be in working order
  - Avinext will present a change order to remedy faulty owner equipment observed during project commissioning
- Out of scope additions or revisions after project acceptance are subject to change order presentation for parts & labor
- Assumes project installation will take place during standard business hours, Monday to Friday 8AM to 5PM
  - After-hours or weekend requests are subject to change order presentation
- The customer will provide their lift for working heights required in the project

Avinext Design Services

Avinext will document and update the entire system design document set to provide the best support for the system moving forward.

These design documents will be generated after this proposal is accepted, prior to system installation.

RCP	Elevations	System Schematics	Rack Elevations	As-Built Update
X	X	X	X	X

System Training

Silver training is included after system updates are completed:

- **Training: Silver**
  - ***One time** Scheduled on-site 2-hour training for 1-3 end users

Budget

QTY	Description	UNIT Price	Total Price
1	TIPS Contract 250106 Technology Solutions, Products and Services	$0.00	$0.00
1	Labor for AV Upgrades	$18,946.00	$18,946.00
1	Materials for AV Upgrades	$22,125.30	$22,125.30
1	Optional 3 Year On-Site Warranty	$5,349.00	$5,349.00
		SubTotal	$46,420.30
		Sales Tax	$0.00
		Total	$46,420.30

Avinext

Avinext Limited Installation Warranty

Avinext warrants labor for 30 days starting at substantial completion unless stated otherwise on the original invoice or Statement of Work. This warranty covers all equipment sold and installed by Avinext as part of the original installation. The limited warranty covers parts, labor, and standard shipping required to return the system to proper working condition. Extended warranty may be purchased and will be indicated on the original invoice or Statement of Work if applicable.



THE LIMITED WARRANTY COVERS THE FOLLOWING

- Improper workmanship directly associated with the installation of equipment by Avinext personnel
- Premature failure of equipment due to normal operation (as determined by Avinext and/or the manufacturer)

THE LIMITED WARRANTY DOES NOT COVER THE FOLLOWING

- Consumable items such as batteries
- Ground loop problems caused by faulty or dirty power
- Routine maintenance as recommended by the manufacturer or as conditions require
- Programming changes
- Firmware or software updates made available by the manufacturer after the original installation
- Requests for service due to operator error
- Service required as a result of negligence, misuse, or attempted repairs by anyone other than Avinext or the manufacturer
- Connections or dis-connections made by others
- Removal or reinstallation of equipment
- Damage caused by lightning, electrical surges, brownouts, overloaded circuits, or acts of God

The warranty statement above describes the Avinext Limited Installation Warranty and begins at substantial completion. However, this warranty does not change or modify the manufacturer's warranty in any way. Consult the owner's manual for details about the manufacturer's limited warranty.

For incidents where warranty status can only be determined by a service visit, Avinext will send a technician onsite to diagnose the problem.

If the problem is determined to be a non-warranty issue, Avinext will inform client of warranty status, seek authorization to proceed on billable work, and the customer will be responsible for paying for the initial service event to diagnose the problem regardless of whether they chose to repair the system. Avinext will require written authorization (and a PO if applicable) to complete the service work for problems deemed non-warranty. Standard service and travel rates apply. Avinext will make a best effort to restore system functionality as quickly as possible.

1400 University Drive East
College Station, Texas 77840

979-846-9727
Sales@Avinext.com

Avinext.com

OWNER FURNISHED EQUIPMENT

If owner is providing equipment (racks, furniture, electronics, etc.) to Avinext for installation, owner agrees to have equipment delivered to site or other agreed upon location in advance of commencement of work.

Failure to provide equipment in a timely manner may result in delays to the project schedule and completion.

WORKSITE RESPONSIBILITIES

Provide access to the work site during agreed upon times for work to be performed Monday thru Friday from 8am to 5pm.

Ensure that during agreed upon work times, client shall provide keys, ID badges, security clearance, parking, and access to loading docks as may be required by Avinext.

Client understands that if work is stopped at their request that it may result in changes to project schedule or result in rescheduling of the project.

Client shall inform Avinext of any work areas where it has knowledge or reason to believe that facility may have hazardous materials such as Asbestos, Lead, or PCB's.

ELECTRICAL, DATA, FIRE ALARM AND TELECOM PROVISIONS

Client acknowledges that Avinext is not a certified electrician and will not provide any electrical wiring and/or connections. All power connections will be the responsibility of owner unless otherwise specified in the scope of work. It is recommended to have security controllers directly wired to a circuit with battery backup.

Client also agrees to provide necessary Data, CATV, and/or Telecom connections required to connect to equipment as necessary, including switch ports and POE capacity.

Client is responsible for coordination with customer's Fire Alarm vendor for any code required system integration to fire alarm system and to have Fire Alarm vendor present for any required AHJ inspections.

Client is responsible for any required programming of client's existing phone system to integrate with Avinext installed systems.

PROJECT MANAGEMENT PROCESS

Changes are a common occurrence in any project. However, if not managed properly changes can create problems for both the client and Avinext. Common problems caused by changes are project delays, unanticipated cost increases, prolonged construction in work areas, reduced testing and training opportunities, etc.

Unless specifically defined in the Statement of Work, it is agreed that e-mail will serve as the preferred method for all communication relating to this project.

Client agrees to involve necessary personnel from their organization in the planning phases to ensure that sufficient input is gathered up front and incorporated into a final design.

Prior to acceptance of the scope of work, owner will identify a project manager to be a liaison between Avinext and owner's organization.

Client agrees that it is in everyone's best interest if communication between the parties is channeled through the designated Avinext project manager to avoid miscommunications between client, owner, and contractor.

Any changes requested by client shall be communicated via a written change order request by e-mail and said changes are not considered to be accepted until the designated Avinext contact has responded in writing, and any price changes or changes to the scope of work have been signed by both parties.

Client agrees that Avinext installation personnel will NOT be asked to change or modify the project while they are working onsite. Avinext installation personnel are NOT authorized to implement changes and have specifically been instructed not to do so.

Avinext

How to Get Service

CONTACT
Service Department

(979) 846-9727, option 1
Ticket@Avinext.com

Service Request

Please include the following information in your service request to expedite the processing of service:

1. **PRIMARY CONTACT**
   name, number and email
2. **EQUIPMENT MODEL**
   and serial number
3. **ORGANIZATION**
   or department name
4. **DETAILED PROBLEM DESCRIPTION**
   including what you were doing when the issue occurred
5. **ROOM AVAILABILITY**
   and contact for the facilities coordinator to expedite scheduling and ensure access to the equipment
6. **LOCATION**
   including building/room number and/or physical address



1400 University Drive East
College Station, Texas 77840

979-846-9727
Sales@Avinext.com

Avinext.com