KENYON-WANAMINGO SCHOOLS
Activity Fundraiser Request Form

- As described in School Board Policy 511, the district intends to meet the basic needs of all programs through its annual budgeting process. Fundraising may be approved by the board to enhance a program. The school board recognizes a desire and a need by some school sponsored student organizations for fundraising. The school board also recognizes the need for some constraint to prevent fundraising activities from becoming too numerous and overly demanding on employees, students and the general public.
- All school sponsored fundraising activities must be approved in advance by the superintendent or his/her designee. Participation in non-approved activities shall be considered a violation of school district policy and will be addressed through progressive disciplinary action.
- The board will review fundraiser requests at regular meetings in May, October, and March only.
- All requests must also align with guidelines of district policies 533–Wellness, 610–Field Trips, and 902–Facilities Use.

Name of School Sponsored Activity/Group: KW High School Winter Play

Advisor in Charge: Randy Hockinson

Start Date of Activity: 01/04/27 End Date of Activity: 03/07/27

Type of Activity/Fundraiser: Showcase Entertainment night

Identify the vendor/company involved: none

Is signing a contract/agreement involved? ___Yes X No Is contract/agreement attached? ___Yes ___No
(The superintendent is the only district employee with the authority to contract with another entity.)

Price of Admission/Fundraiser Item: Free will donations

Proceeds to be used for: Play expenses: set building, costumes, Makeup, royalties, props

Time–Does it involve school time? ___Yes X NO If "YES" How much? _____

Comments: _____

Advisor Name (Printed) Randy W. Hock[illegible] Student Officer Name: (Printed) _____

Advisor Signature: [signature] Date: 10-29-26

Student Officer Signature: _____ Date: _____

* *

Supervisor initial next to title.

✓ Approved ___Denied [signature] Principal/Administrator Date 11-4-26

✓ Accounting Procedures in Place DS Business Manager Date 11-9-26

✓ Approved ___Denied [signature] Superintendent Date 11/9/26

___Approved ___Denied _____ School Board Date _____

Revised 2026

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Name of School Sponsored Activity/Group: KW High School Winter Play

Advisor in Charge: Randy Hockinson

Start Date of Activity: 01/04/27 End Date of Activity: 03/07/27

Type of Activity/Fundraiser: Donations from community members

Identify the vendor/company involved: none

Is signing a contract/agreement involved? ___Yes X No Is contract/agreement attached? ___Yes X No
(The superintendent is the only district employee with the authority to contract with another entity.)

Price of Admission/Fundraiser Item: variable

Proceeds to be used for: Play expenses: set building, costumes, Makeup, royalties, props

Time–Does it involve school time? ___Yes X NO If "YES" How much? _____

Comments: _____

Advisor Name (Printed) Randy Wilhockinson Student Officer Name:(Printed) _____

Advisor Signature: Randy Hockinson Date: 10-29-26

Student Officer Signature: _____ Date: _____

* *

Supervisor initial next to title.

✓ Approved ___Denied Matt Ryan Principal/Administrator Date 11-4-26

✓ Accounting Procedures in Place DS Business Manager Date 11-9-26

✓ Approved ___Denied Patrick Hockinson Superintendent Date 11/9/26

___Approved ___Denied _____School Board Date_____

Revised 2026

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Name of School Sponsored Activity/Group: KW High School Winter Play

Advisor in Charge: Randy Hockinson

Start Date of Activity: 01/04/27 End Date of Activity: 03/07/27

Type of Activity/Fundraiser: Ads in play programs

Identify the vendor/company involved: none

Is signing a contract/agreement involved? ___Yes X No Is contract/agreement attached? ___Yes X No
(The superintendent is the only district employee with the authority to contract with another entity.)

Price of Admission/Fundraiser Item: variable

Proceeds to be used for: Play expenses: set building, costumes, Makeup, royalties, props

Time–Does it involve school time? ___Yes X NO If "YES" How much? _____

Comments: _____

Advisor Name (Printed) Randy Hockinson Student Officer Name:(Printed) _____

Advisor Signature: [signature] Date: 10-29-26

Student Officer Signature: _____ Date: _____

* *

Supervisor initial next to title.

✓ Approved ___Denied [signature] Principal/Administrator Date 11-4-26

✓ Accounting Procedures in Place DS Business Manager Date 11/9/26

✓ Approved ___Denied [signature] Superintendent Date 11/9/26

___Approved ___Denied _____ School Board Date _____

Revised 2026

Fundraising proposal for KW High School Winter Play 2026

Play planned: Dracula, A Vampire Story

Dates: March 5, 6, 7

Student participants: Grades 9-12, approximately 25 students

This is a non-musical play. It doesn't bring in as much box office revenue as a musical. We still need to purchase royalties, scripts, costumes, set pieces, props, microphones, and makeup.

All money raised in these fundraisers would go directly to the general school fund to help offset expenses.

Fundraising requested:

Ads in the program from businesses and individuals.

Donations from community members.

A Showcase of music and acting performances by students and alumni for paying patrons on Jan. 15.