**BPS Facilities Committee Mtg. Minutes**

Thursday, Sept 3 @ 5:00 PM

Administration Conference Room

Attendance: Rebecca Rappold, Jennifer Wagner, James Evans, Brian Gallup, Donna Yellow Owl, Sandy Rivas, Tim P (on-line), Reid Reagan

Call To Order: 5:00pm

## ACTION ITEMS

**Tim** Confirm manufacturer change and send materials Send the manufacturer a link and a text to confirm adding the required playground component, discuss the possibility of bringing in the additional item, and clarify whether the budget entry (mentioned as $100,000) can be incorporated into the plan.

**Tim** Bring revised 3D sketch to next meeting. Bring the revised 3D sketch (scaled to the updated dimensions discussed) to the next meeting to review the playground layout and confirm placement after trailer/shed removal.

**Tim** Inspect site hazards and staging Conduct a site inspection to identify and document buried concrete, exposed poles, and other hazards; arrange for temporary caution tape/barriers and confirm scope for concrete removal or mitigation prior to installation.

Speaker A Provide HR materials at meeting Bring the HR-related materials referenced during the meeting and hand them over as discussed so they can be incorporated into the project files and shared with the team.

## Overview

- Babb Playground: manufacturer agreed to add a missing component; install tentatively on the 28th and expected to take ~1 week when crews start in October.
- Site safety & access: buried concrete/poles under sand require immediate mitigation (caution tape and cleanup) before play equipment goes in.
- Trailer / surplus: trailer removal and surplus process unresolved with potential cost/contract implications (reference to $100,000 in the conversation).
- BHS roof: leak issue appears resolved after testing; roof work has been ongoing for ~2 years and is now largely off the plate.
- BMS football field: work is in progress with weekend activity planned (mentions of Friday / Saturday openings and staged tasks).

## Babb Playground

- The playground project is active and the team reviewed the site layout and upcoming steps; the manufacturer acknowledged a physical problem and agreed to add a required piece.
- A near-term install date was discussed: the 28th was proposed as the install date, and when crews mobilize in October the on-site work was estimated to take about a week.
- The team flagged several on-site constraints that must be addressed before installation:
- Concrete chunks and poles are buried under the sand, creating hazard and removal complexity.
- A trailer and shed currently occupy parts of the planned area and must be removed or relocated before final layout work proceeds.
- The manufacturer and local contacts (Suzanne called the manufacturer) are engaged; the plan includes adding the missing item into the installation plan and discussing budget implications.
- Next outlook: finalize trailer/shed removal, confirm manufacturer schedule, and proceed with a one-week installation when crews arrive.

## Trailer / Surplus and Shed Removal

- The trailer was put up as surplus/bid; conversation noted contract and cost complications tied to surplus handling.
- The speaker described uncertainty about covering surplus costs and referenced $100,000 as a budgetary/contract figure discussed in relation to the trailer — this remains unresolved.
- Them over and contractor have had issues; removal responsibility is with the trailer owner but coordination and payments (e.g., Laura being paid) are part of the current friction.
- The shed also needs to be removed/relocated as part of clearing the playground footprint.
- Outlook: continue coordination with the mover/owner and the contracting team to secure removal before final playground construction.

## Site safety & Access

- Immediate safety action required: install caution tape around the work area to protect the public from buried concrete and exposed substructure.
- Buried concrete and protruding poles under sand complicate surfacing and will require excavation or mitigation prior to installing new play surfacing. Access and circulation are constrained by existing fences, lack of gates in some locations, and the trailer/shed placement; these affect routing equipment and staging.

- Community impacts were noted - the team intends to preserve community access where possible while clearing hazards.
- Outlook: perform a site hazard inspection, deploy temporary barriers/caution tape, and plan excavation or removal of concrete fragments before surfacing/installation.

## BHS Roof

- The roof that had been leaking was tested and did not leak yesterday, indicating repairs/mitigations are holding.
- This roof issue has been worked on for about 2 years; recent progress means the item is effectively off the active concern list for now.
- The team will continue to monitor and test the roof as needed, but immediate urgent action is reduced.

## MS Football Field

- Work on the middle school football field is ongoing; crews are active and the project is moving forward.
- The team discussed opening/inspecting parts of the field around Friday / Saturday and breaking tasks into staged segments to complete remaining items.
- Several sequential steps were planned (open area, document questions, follow up on smaller sub-tasks) to keep momentum and clarify outstanding items.
- Outlook: continue weekend activities, capture outstanding questions in writing, and follow up on any remaining small tasks during the next site visits.

## Next meeting & deliverables

- A 3D sketch and revised plan will be brought to the next meeting to clarify the playground footprint and remaining actions.
- The team will document questions and outstanding items (site hazards, trailer/shed removal, manufacturer confirmations) and use the next meeting to confirm schedules and responsibilities.