Southwest Independent School District

MEMO

Date: 11/4/2026

To: Mr. Brandon Crisp

From: Jacque Rodriguez

RE: Overnight Trip

Request SWISD Board or Trustees approval for an overnight trip for:

CAST Network Student Advisory	Esmeralda Rendon
ORGANIZATION	**SPONSOR**
	ADDITIONAL SPONSOR
Mexico City Trip	
EVENT	**ADDITIONAL SPONSOR**
	ADDITIONAL SPONSOR
December 14-18, 2026	
DATE(S) OF EVENT	5 / 3 / 2
	# OF STUDENTS / MALE / FEMALE
Mexico City, Mexico	Laila Hotel-Cuauhtemoc, Cuidad de Mexico, Mexico
LOCATION OF EVENT	**NAME OF HOTEL/MOTEL**
7:37 PM	8:01 AM
DEPARTURE TIME	**RETURN TIME**
Volaris Airline	$60.00 (for insurance)
MODE OF TRANSPORTATION	**ESTIMATED COST TO DISTRICT**

EXPLANATION OF ACTIVITIES:

The trip will provide the Student Advisory members with an international leadership experience that will encourage them to explore and immerse thmesleves in Mexican culture & history. In partnership with the U.S.-Mexico Foundation, students will learn about various isues in U.S.-Mexico policy while developing skills to benefit the indivdiual student and the wider world.

Signature of Requestor	Date
Administrator Signature	Date