GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304
FROM THE OFFICE OF HUMAN RESOURCES

TO: Dr. Andy Barrett

FROM: Dr. Adam Law

RE: November 09, 2026, Personnel Report

DATE: November 09, 2026

I request that the Board of Education approve the following personnel recommendations:

CERTIFIED STAFF

I. New Hires

Name	School	Position	Effective Date	FTE
Henkin, Brittany	WAS	Grade 2	11/9/2026	1.0

II. FMLA

Name	School	Position	Approximate Dates	School Year
Semyck, Elizabeth	MCS	Librarian	12/4/206 – 12/18/2026	26/27
Thomas, Sarah	HSS	Learning Behavior Specialist	3/22/2027 – 5/28/2027	26/27

SUPPORT STAFF

I. New Hires

Name	School	Position	Effective Date	School Year
Murad, Rana	WAS	Special Education Assistant	11/10/2026	26/27
Rojas, Kelsey	CESC	Custodian- On-Call	10/27/2026	26/27
Seter, Michell	TRAN	Bus Driver	11/2/2026	26/27

II. Retirement

Name	School	Position	Effective Date	School Year
Martin, Vincent	CESC	Grounds	12/1/2026	26/27

III. Reclassification/Transfer

Name	School	Position	Effective Date	School Year
Carter, Phillip	TRAN to CESC	Bus Washer to Grounds	11/2/2026	26/27
McGowan, Sarah	MCS	Lunchroom Supervisor to Reading Tutor/Lunchroom Supervisor	11/9/2026	26/27

ADMINISTRATORS

No update