EAST AURORA
SCHOOL DISTRICT 131

BUSINESS OFFICE
Administrative Center
310 Seminary Ave. Aurora, IL 60505
d131.org · (630) 299-5545

Date: 10/14/2026
To: Dr. Robert Halverson, Superintendent of Schools
East Aurora School District 131 Board of Education
From: Daniel Ulrich, Executive Director of Finance and Grants
Subject: Recommendation to Approve the Acceptance of the 2026 Dollar General Youth Literacy Grant

The Issue:
Public School Districts must authorize acceptance of grant funds from the Dollar General Literacy Foundation.

Justification:
The grant funds will enable Allen Elementary to strengthen literacy efforts.

Board Policy and Past Practices:
Pursuant to Board Policy 4:60, the Superintendent shall manage the district's purchases and contracts in accordance with State law, the standards set forth in the policy, and other applicable Board of Education policies.

Strategic Plan:
This recommendation supports Strategic Goal #4, Operational Excellence, which states the following: *East Aurora School District 131 will maximize grants to the fullest extent possible. (More than typical growth, community partnerships).*

Community Impact:
Grant funds will provide Elementary school students with the opportunity to engage in efforts to strengthen their literacy skills and promote a love for reading.

Supporting Data:
Dollar General Literacy Foundation – 2026 Youth Literacy Grant Procedures

Financial Impact:
The agreement awards $4,000 to Allen Elementary.

Timeline for Decision:
11/02/2026

DOLLAR GENERAL
LITERACY
FOUNDATION

September 10, 2026

Elizabeth Elsbree
Allen Elementary School
700 S. Farnsworth
Aurora, Illinois 60505

Dear Elizabeth,

The Dollar General Literacy Foundation is pleased to award your organization a grant in the amount of $4,000. We recognize the important role your organization plays in the lives of teachers, students and families. We hope these funds will help strengthen your literacy efforts.

Enclosed you will find your grant check along with several important reminders. Please review these documents carefully and note important dates and requirements.

Thank you for working to build brighter futures through your literacy efforts. We are proud to support your organization and wish you every success in the coming year.

Sincerely,

Denine Torr

Denine Torr
Executive Director

Proposal Type: Youth Literacy
Project ID#: YL-0163-03/2026
Grant Amount: $4,000
Project Title: Allen Loves Reading

DOLLAR GENERAL LITERACY FOUNDATION

GIVE. DREAM. HOPE.

2026 Youth Literacy Grant Procedures

Congratulations on being selected as a 2026 grant recipient. Below you will find helpful information on next steps for your grant. Please keep this document to reference throughout the grant period.

- Upon receiving your grant check, log into your online account and electronically acknowledge receipt of funding. The acknowledgement form is located in the top right corner under "My Account." Select "Manage My Applications" and complete the Acknowledgement Form under the grant you were awarded. You will also be emailed the direct link to complete this as well. You will electronically sign and date the form to signify that you have received your grant check.

- Please **bookmark** or save the website below to log into your online account. This website is not published as our grant cycle is closed, so it is important to save this link: **grantprograms.dgliteracy.org**

- Checks need to be cashed within 60 days of receipt. If you have not received your check within 30 days, please contact us.

- Your final report will be due by **May 13, 2027**. The timeline for reporting is September 2026 – May 2027. This report is completed via the online portal under the Manage My Applications tab.

- If any contact information for you or your organization changes, please let us know as soon as possible. This includes your email and mailing address.

- If your organization received a different amount of funding than requested, please adjust your budget to best serve your students. You can report these changes in your final report. No further action is required.

- Optional Social Media Engagement: Consider taking a photo of your students and/or teachers in front of your organization's logo/sign or building; or engaging in reading. Post to your social media channels using the copy below. Fill in the blank with how DGLF funding will impact your students and teachers this year.

  Thank you to @DollarGeneral Literacy Foundation for our 2026 youth literacy grant! Funding received will support our _____. #DollarGeneralLiteracyFoundation

  Also, be sure to email the picture to DGLF@dg.com for a chance to be included in our social media posts! Please be sure to have permission to share photos of any students and teachers.

- Our Public Relations team will be sending a press release to your local media outlet. In addition, a follow up email will be sent to you that will include a press release template for you. This can be posted on your website or used by your organization how you choose - it is not a requirement.

If you have any questions, please call the Dollar General Literacy Foundation hotline at 615-855-5201 or email DGLF@dg.com.

HOLD TO LIGHT TO VIEW TRUE WATERMARK IN PAPER HEAT SENSITIVE RED LOCK DISAPPEARS WHEN HEATED

34641

DOLLAR GENERAL LITERACY FOUNDATION
100 MISSION RIDGE
GOODLETTSVILLE, TN 37072

Fifth Third Bank

87-383/641

9/10/2026

PAY TO THE ORDER OF Allen Elementary School $ **4,000.00

Four Thousand and 00/100********** DOLLARS

Allen Elementary School

MEMO Youth Literacy Grant

AUTHORIZED SIGNATURE

Security features. Details on back.

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DOLLAR GENERAL LITERACY FOUNDATION 34641

Allen Elementary School 9/10/2026

Youth Literacy Grant 4,000.00

Cash - 5th 3rd - Bus. Youth Literacy Grant 4,000.00

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Allen Elementary School 9/10/2026

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