SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT No. 15
St. Francis, Minnesota
October 26, 2026
Regular Meeting - 6:30 p.m.
District Office
4115 Ambassador Blvd.
St. Francis MN 55070
M I N U T E S

The regular meeting was called to order by Board Chair Burr at 6:31 p.m. with the following members present: Directors, Rob Schoenrock, Annette West Chad Working, Jessica Bakken-Kleven, and Jake Humphrey, and Jill Anderson. Superintendent Karsten Anderson was present.

Call to Order – Pledge of Allegiance

Motion to approve the agenda
Motion was made by Ms. Anderson, second by Mr. Working to approve the agenda.
Motion carried 7-0.

Consideration of Visitors
Community member Richard Klabechek addressed the board.

Community member Nikki Kruse-Dye addressed the board.

Consent Agenda
Mr. Burr asked if any School Board member wanted to remove any items from the consent agenda.
Motion was made by Ms. Anderson, second by Mr. Working to approve the consent agenda.
Roll Call Vote:
Mr. Schoenrock: aye
Mr. Working: aye
Mr. Burr: aye
Ms. Bakken-Kleven: aye
Mr. Humphrey: aye
Ms. Anderson: aye
Ms. West: aye
Motion carried: 7-0.

A. THAT the Regular School Board Meeting Minutes of October 12, 2026 be approved as presented.
B. THAT the Routine Personnel Items be approved as presented.

NEW EMPLOYMENT									
Name	**Position**	**Replacement for**	**Site**	**Position Status**	**Days/ Year**	**Hrs / Day**	**Salary Level**	**Wage**	**Effective**
Abbott, Samantha	Helper Monitor	Unfilled Position	EBES	CONT	171	3	A11, Step 6	$18.25	10/19/26
Hall, Mikenna	Educational Assistant, SpEd	Sue Brown	SFHS	CONT	171	6.75	Level III, Step 11	$19.52	10/19/26
Hannu, Jordan	Education Assistant, SpEd	Shannon Smith	SFHS	CONT	171	6.75	Level III, Step 11	$19.52	10/22/26

INTERNAL TRANSFERS							
Name	**Current Position/ Location**	**Current Days/Hrs**	**Current Salary**	**New Position/ Location**	**Days/ Hrs**	**New Salary**	**Effective**
Mensink, Kari	Delivery Spec/OP Maintenance	261 3/5	21.22/ 22.97	Employee Data Coordinator	261/8	$57,500	10/19/26

LEAVES OF ABSENCE						
			Expected Duration		**Most recent assignment**	
Name	**Position**	**Location**	**From**	**To**	**Days/ Year**	**Hrs/ Day**
Beck, Karen	Educational Assistant	CCES	10/21/26	11/30/26 EXTENDED	171	6.5
Carda, Abigail	Teacher	SFES	09/28/26	01/01/27	261	8
Carlson, Timothy	Custodian	SFMS	04/09/26	10/22/26 EXTENDED	261	8
Jaffe, Julie	Educational Assistant	SFES	10/22/26	11/19/26	171	6.5
Tighe, Vincente	Custodian	SFES	09/29/26	10/13/26 RETURNED	261	8

RESIGNATION/RETIREMENTS/TERMINATIONS/DISCONTINUANCE OF POSITION				
Name	**Position**	**Site**	**Reason**	**Effective**
Arneson, Jack	Teacher	EBES	Resignation	10/02/26
Larter, Mark	Day Lead Custodian	EBES	Resignation	10/30/26

Reed, Hannah	Technology and Safety/Security Manager	DW	Resignation	02/23/27

C. THAT the Acknowledgement of Gifts be approved as presented.
D. THAT the Unaffiliated Document Update – Route Specialist, be approved as presented.
D. THAT the Extended Trip Request – Debate, be approved as presented.

Information Items and Reports

SFHS Student Council Report

Student Council representative Sydney Fiereck provided the board with an update on student council goings on. Ms. Fiereck answered questions from board members.

Transportation Report

Peggy Tesdahl, Transportation Supervisor provided a written report for the board. Ms. Tesdahl was unavailable for this evening's meeting. There were no questions from board members.

Human Resources Report

Brandon Nelson, Director of Human Resources, provided the board with an update of the Human Resources Department. Mr. Nelson answered questions from board members.

Administrative Report

Superintendent Karsten Anderson provided an update on administrative matters. Mr. Anderson answered questions from school board members.

Action Items

Approval of MSHSL Foundation Resolution

Motion was made by Ms. Anderson, second by Mr. Schoenrock to pass the MSHSL Resolution.
Roll Call Vote:
Mr. Schoenrock: aye
Mr. Working: aye
Mr. Burr: aye
Ms. Bakken-Kleven: aye
Mr. Humphrey: aye
Ms. Anderson: aye
Ms. West: aye
Motion carried: 7-0.

Upcoming Meetings and Preliminary Topics

Superintendent Anderson keeps a 12-month calendar with important issues to track

throughout the year. The calendar is included in the Board packet.

School Board Member Reports
Reports were provided by Directors Schoenrock, Working, Humphrey, Bakken-Kleven, West, Anderson, and Chair Burr.

Motion to adjourn made by Ms. Anderson, second by Mr. Working.
Motion carried: 7-0.

Meeting was adjourned at 7:21 PM.

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Rob Schoenrock, School Board Clerk