REGIONAL OFFICE OF EDUCATION #4
Boone-Winnebago Counties
Scott Bloomquist, Regional Superintendent of Schools
Allison Pierson, Assistant Regional Superintendent
300 Heart Blvd ~ Loves Park, IL 61111 ~ 815-636-3040

Professional Services Agreement

This agreement is between Boone-Winnebago Regional Office of Education Professional Learning, Winnebago and Boone Counties, Illinois (ROE 4 or Contractor) and Harlem School District No. 122.

Harlem School District wishes to retain the services of ROE4 and its consultants to support Harlem School District No. 122's ESJ Committee Meetings between January 2027 and the final meeting in May 2027.

Format: In-person and virtual, determined in consultation with district administration
Program Location: TBD by Harlem School District No. 122
Number of Participants: TBD based on the specific event

Event	**Support Harlem District ESJ Committee Meetings January 1, 2027-May 2027**
Date	January 1, 2027 - May 31, 2027
Time	TBD
Other Specifications	Devon LaRosa will support the creation of content for the January 2027 through May 2027 ESJ Committee Meetings for Harlem School District. This includes premeeting with leadership, preplanning content prior to the meeting, delivering the content in person or supporting Harlem District staff in the delivery of content, as well as debriefing each monthly meeting to facilitate planning of the subsequent ESJ Committee Meeting. A link to the overview of the work can be found here.
Cost	**$5,000**
TOTAL	**Not to exceed the total amount of $5,000** *To be invoiced monthly as training is completed

Harlem School District #122 agrees to provide the following AV capabilities:

- Hookup components for laptop/PC to projector
- Stable internet access
- Google Apps access

- For events with over 35 participants, audio equipment may be required. If audio equipment (EX: microphone, speakers, etc) are not available, please let ROE 4 know.

In exchange for the products and services provided, Harlem School District #122 agrees to compensate ROE 4 as follows:

Professional Fee: Not to Exceed $5,000 between 1/1//27 and 5/31/27

Balance: Harlem School District #122 agrees to pay the balance of the Professional Fee within 30 days of delivery of events. Work performed will be billed monthly upon completion.

Termination: Services may be sooner terminated on the first to occur of the following:

(a) Contractor's successful completion of all services required under this Agreement;

(b) Written notice of termination by either party at least sixty (60) calendar days prior to the anticipated termination date;

(c) Mutual, written agreement of the parties; or

(d) by written notice of Harlem School District #122 to Contractor, upon Contractor's material breach of any of its obligations under this Agreement.

Upon termination of this Agreement as hereinabove provided, neither party shall have any further obligation hereunder except for obligations accruing prior to the date of termination and obligations, promises, or covenants contained herein which are expressly made to extend beyond the term of this Agreement.

Cancellation Terms: Should a partnering school elect to cancel the event within 30 business days of the scheduled event, the partnering school/district and ROE 4 agree to reschedule the event within the same fiscal year or partner shall remit 50% of the professional fee. Partnering districts may reschedule the event once; should they cancel a second time, the partnering school or district shall remit 75% of the presentation fee.

This constitutes the entire agreement between the parties.

By: Boone-Winnebago Regional Office of Education (Contractor)

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Scott Bloomquist
Regional Superintendent of Schools
Date: _____

_____

Allison Pierson
Assistant Regional Superintendent of Schools
Date: _____

By: Harlem District No. 122, Winnebago and Boone Counties, Illinois

Signature: _____
Terrell Yarbrough
Superintendent
Date: _____