City of Stewartville
City Council Regular Meeting Minutes
Stewartville City Hall
October 27, 2026

I. PLEDGE OF ALLEGIANCE

II. CALL TO ORDER - Mayor King called the meeting to order on October 27, 2026 at 6:00pm.

Present: King, Anderson, Arndt, Beyer and Oeltjen
Staff Present: City Administrator Schimmel, City Clerk Jefferson, Finance Officer Grabau, Public Works Director Hale, and Library Director Deprey

III. APPROVAL OF AGENDA

Motion made by Anderson, second by Oeltjen to approve the agenda. Unanimously approved.

IV. APPROVAL OF COUNCIL MEETING MINUTES

Motion made by Beyer, second by Arndt to approve the regular meeting minutes of October 13, 2026. Unanimously approved.

V. FINANCE AND BUDGET - Grabau provided an update on the software changeover. Discussion took place on the progress made.

Motion made by Beyer, second by Oeltjen to approve the Accounts Payable listings. Unanimously approved.

VI. MOTIONS AND GENERAL BUSINESS

A. **Snow Hauling Contract** - The City of Stewartville solicited bids for snow hauling services for the upcoming winter season. Two bids were received and reviewed by staff. Bucknell Construction Inc. provided a bid at $140 an hour with a two hour minimum. Yaggy Specialized Truck Service provided a bid at $115 an hour with a two hour minimum.

Motion made by Anderson, second by Beyer to award the snow hauling contract to Yaggy Specialized Truck Service. Unanimously approved.

B. **Snowplow Position** - The City advertised for a part-time snowplow driver. Public Works Director Hale recommended hiring Troy Koenig, noting that Koenig drove for the City last year and had a positive experience. Council discussion also took place regarding the number of applicants for the position.

Motion made by Beyer, second by Arndt to approve hiring Troy Koenig for on-call snow removal. Unanimously approved.

C. **Assessment of Current Services** - The City Council reviewed outstanding charges for utilities and property maintenance. Staff noted that Minnesota Statutes, Sections 444.075, Subdivision 3, and 429.101, along with City ordinance, authorize the assessment of unpaid charges. Following past practice, the assessments include the outstanding balance, 6% interest, and a $30 county recording fee. The affected property owners have been notified of their outstanding balances. Grabau noted that fewer property owners were included this year, but the outstanding amounts were higher.

Motion made by Beyer, second by Anderson to approve Resolution 26-19 Adopting Special Assessments for Current Services.

D. **2027 CIP** - Per Council direction to proceed with the initial steps for the 2nd Avenue SW and 4th Street SW project, the City has obtained a design contract from SEH outlining the proposed scope of work. The contract is billed hourly rather than as a lump sum.

The survey team has begun gathering topographic information. Engineering Technician, Dylan Koch, will complete the feasibility study in-house, with review from SEH, to help reduce project costs. Additional work will include soil borings, R-value testing, and televising the sanitary sewer to help determine the best approach for the proposed improvements. Discussion took place on the collaboration efforts with SEH. Hale noted that Koch would be doing the inspection and feasibility study. Discussion took place on the possibility of design work being done in house.

Motion made by Arndt, second by Beyer to approve the SEH design contract for 2nd Avenue SW and 4th Street SW. Unanimously approved.

VII. MAYOR, STAFF, AND CONSULTANTS REPORTS

A. MAYOR'S REPORT

- Sympathy to the Families of: Gary Boyum and Roger Mestad
- Halloween activities are in full swing! Stop out to City Hall on Friday from 2-5pm for trick or treating. You can find the additional businesses participating on the Chamber of Commerce's facebook page.
- Stop out to the American Legion this Saturday, October 31st for the Halloween kids party from 3:30-5:00pm.

- This weekend is Stewartville's first playoff game!
- The election is coming up next week - GO VOTE!
- Watch out for the little ghosts and goblins crossing the street next week. Slow down and take your time and watch out for the kids.
- Welcome back Deputy Kassel!

B. CITY ADMINISTRATOR'S REPORT
   - Schimmel showed process photos of the library expansion project. He noted that the parking lot would be getting blacktopped this week.

C. FINANCE OFFICER'S REPORT
   - No Report

D. PUBLIC WORKS DIRECTOR'S REPORT
   - Hale informed the Council that the leaf pickup machine is operational again. He also noted that this year had the longest mowing season on record for the City of Stewartville. Mayor King asked for an update on the water meter replacement project. Hale reported that Jacob Chopp had been completing the replacements independently and that crews would begin working on the project next month. Approximately half of the replacements have been completed.

E. CITY ENGINEER'S REPORT
   - No Report

F. LIBRARY DIRECTOR'S REPORT
   - Deprey informed the council that Dinosaur kits are available at the library next week. He explained that they have been working on light upgrades for their website and that the project was turning out nicely. He also noted that the library expansion project is ahead of schedule and that the two crews are full steam ahead. Discussion took place on the visions of the project. Deprey noted that there is going to be a lot of room for storage. Go Brewers!

G. FIRE CHIEF'S REPORT
   - No Report

H. POOL DIRECTOR'S REPORT
   - No Report

VIII. COMMITTEE, COMMISSIONS, AND BOARD REPORTS

A. CHAMBER OF COMMERCE
B. EDA/HRA - Mayor King explained that the EDA had their meeting at HALCON and that they had productive discussions on the workplan and focus areas of the EDA, along with the priorities of

housing within town. King also noted that the City is participating in a housing study.

C. FINANCE - No Report

D. LIBRARY - No Report

E. PARK BOARD - No Report

F. PERSONNEL - No Report

G. PLANNING AND ZONING - No Report

H. PUBLIC SAFETY - Deputy Kassel reminded residents to use good judgment, come to a complete stop at stop signs, and remain mindful of safety during Halloween. Discussion followed regarding the scooter issue in town. Bill explained that the discrepancies in the flyer involved battery wattage and speed limits. Councilmember Anderson noted that enforcement is difficult and expressed hope that parents would help address the issue. Deputy Kassel added that it may be difficult for law enforcement to stop the juveniles operating the scooters, as there may not be sufficient probable cause to initiate a traffic stop.

I. PUBLIC WORKS - No Report

J. RAEDI - No Report

K. ROCOG - No Report

L. TRANSIT ADVISORY COMMITTEE - No Report

IX. COMMUNICATIONS

X. OPEN MIC

XI. ADJOURN - 6:20pm

Motion made by Anderson, second by Oeltjen to adjourn the meeting. Unanimously approved.

Respectfully submitted,

Cassandra Jefferson
City Clerk