Browning Public Schools
Board Agenda Request
Meeting To Be Held: November 10, 2026



Recognition: ☐ Students ☐ Staff ☐ Parents

Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report

Action: ☒ Resignations ☐ Hiring ☐ Contract Service Agreements

☐ Travel Out-of-State ☐ Travel In State ☐ Approvals

☐ Termination ☐ Legal Matters ☐ Other:

This action request pertains to ☐ Elementary (only) ☐ High School/District Wide

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Date: November 5, 2026

To: Rebecca Rappold
Superintendent of Schools

From: Beverly Sinclair
Title: Director of Human Resources

Subject: Resignation

Description: The following resignation has been accepted by the Superintendent:

- Cara Guardipee, Teacher Assistant, BES, Effective 11/5/2026

Financial Impact: N/A

Attachment(s): N/A

Superintendent Action: ☐ Approved ☐ Denied ☐ Deferred Initial & date: _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Table to

Charmaine Arcand <charmainea@bps.k12.mt.us>

Fwd: Resignation BES TA

Rebecca Rappold <rebeccar@bps.k12.mt.us> Thu, Nov 5, 2026 at 11:31 AM
To: Charmaine Arcand <charmainea@bps.k12.mt.us>

---------- Forwarded message ---------
From: **Cara Guardipee** <carag@bps.k12.mt.us>
Date: Thu, Nov 5, 2026 at 11:16 AM
Subject: Resignation BES TA
To: Rebecca Rappold <rebeccar@bps.k12.mt.us>, Jessica Racine <jessicar@bps.k12.mt.us>
Cc: Bev Sinclair <bevs@bps.k12.mt.us>

Hi, to whom it may concern, I will be resigning from my position as Teacher Assistant at the Browning Elementary School. Effective immediately. As I'm returning back to school full time.
Thank you

