RIVERSIDE PUBLIC SCHOOL DISTRICT 96

3340 S. Harlem Ave. Riverside, IL 60546
708-447-5007
708-447-3252 *fax*
www.district96.org

November 5, 2026

SENT BY ELECTRONIC MAIL

Mr. Richard Doty
E-mail: rickldoty@gmail.com

Dear Mr. Doty:

On October 22, 2026, the District received your requests for records, pursuant to the Illinois *Freedom of Information Act*, 5 ILCS 140/*et seq*. On October 28, 2026, the District informed you that it was extending the timeline for its response to November 6, 2026. The requests were as follows:

Item 1 — Liability Coverage

(a) The declarations page(s) for the District's general liability coverage, whether an insurance policy or a risk-pool coverage document, in effect in May 2025 and May 2026, and the coverage provisions or exclusions in that coverage addressing off-premises activities, field trips, or student travel;

(b) any certificate of insurance, additional-insured endorsement, or proof of coverage the District received from WorldStrides or Lakeland Tours, LLC, for the period January 1, 2023 to the present;

(c) communications between the District and its insurer, risk pool, or insurance broker concerning WorldStrides or the D.C. trip, for the period January 1, 2023 to the present.

Item 2 — Field-Trip Records for the D.C. Trip

(a) Any field-trip request, approval form, or administrative approval for the D.C. trip, 2023–2026;

(b) blank copies of any permission, consent, medical, or emergency-contact forms distributed to families by District staff for the D.C. trip (blank templates only; I am not requesting completed student forms);

(c) records sufficient to show the time-and-attendance or leave code entered for District staff serving as chaperones on D.C. trip days, 2023–2026 (codes and dates only; names may be redacted if the District considers it necessary);

(d) records sufficient to show whether criminal background checks were required for, or conducted on, non-employee adult chaperones on the D.C. trip (I am not requesting background check results).

Item 3 — May 2025 Trip Incident

Records concerning the incident during the May 2025 D.C. trip in which a student was alleged to have damaged a window on a Ferris wheel or gondola, as described in Attachment A to the Board's October 8, 2026 decision on my Uniform Grievance Procedure complaint (p. 2): incident reports; communications with WorldStrides concerning the incident or any claim for payment; and any notice or communication to the District's insurer or risk pool, for the period May 1, 2025 through December

31, 2025, excluding the September 24, 2025 e-mail chain previously produced in response to my June 14, 2026 request. Student-identifying information may be redacted.

Item 4 — WorldStrides Participant Release and Forms

A blank copy of the WorldStrides "Participant Release and Binding Arbitration Agreement," or any other WorldStrides release, waiver, or terms document, in the District's possession, custody, or control for the 2026 or 2027 D.C. trip, and any records reflecting the collection or retention by District staff of signed WorldStrides release forms. I request blank forms only, not completed forms.

Item 5 — Payments from WorldStrides to the District

Records of any payment, reimbursement, or credit from WorldStrides or Lakeland Tours, LLC to the District, including substitute-teacher cost reimbursement, for the period January 1, 2023 to the present: invoices, receipts, remittance records, or deposit entries.

The District now timely responds to your FOIA request, in accordance with the *Illinois Freedom of Information Act* (5 ILCS 140/1, *et seq.*) as follows:

Request 1a: See attached responsive record. Please note the responsive records contain redactions of information exempt from production pursuant to FOIA Section 7(1)(b), "Private information," defined in FOIA Section 2(c-5) to mean "unique identifiers, including a person's social security number, driver's license number, employee identification number, biometric identifiers, personal financial information, passwords or other access codes, medical records, home or personal telephone numbers, and personal email addresses."

Request 1b: There are no records responsive to your request.

Request 1c: Your request is denied. Responsive records, to the extent they may exist, are exempt from disclosure pursuant to FOIA Section 7(1)(s), including "Insurance or self-insurance (including any intergovernmental risk management association or self-insurance pool) claims, loss or risk management information, records, data, advice, or communications."

Request 2a: There are no records responsive to your request.

Request 2b: See attached responsive records.

Request 2c: Your request is denied as unduly burdensome as responsive records, to the extent they exist, were produced in response to your September 21, 2026, request.

Request 2d: There are no records responsive to your request.

Request 3: With respect to your request for "incident reports related to May 2025 gondola incident on DC trip," there are no records responsive to your request.

With respect to your request for communications with Worldstrides regarding "the incident or any claim for payment," your request is denied as unduly burdensome as responsive records, to the extent they exist, were produced in response to your June 14, 2026, request.

With respect to your request for "any notice or communication to the District's insurer or risk pool," your request is denied. Responsive records, to the extent they may exist, are exempt from disclosure pursuant to FOIA Section 7(1)(s), including "Insurance or self-insurance (including any intergovernmental risk management association or self-insurance pool) claims, loss or risk management information, records, data, advice, or communications."

Request 4: With respect to your request for WorldStrides' "Participant Release and Binding Arbitration Agreement," there are no records responsive to your request.

With respect to your request for any other WorldStrides release, waiver, or terms document for the 2026 or 2027 trips, there are no records responsive to your request.

With respect to your request for records reflecting the collection or retention of WorldStrides forms by District staff, there are no records responsive to your request.

Request 5: There are no records responsive to your request.

The person responsible for the decisions above is the undersigned. You are hereby notified that you have the right to request a review of the decisions above by the Office of the Attorney General's Public Access Counselor, who can be contacted as follows:

Public Access Counselor, Office of the Attorney General
500 South 2nd Street, Springfield, Illinois 62701
Phone: (877) 299-3642 / Fax: (217) 782-1396
E-mail: publicaccess@atg.state.il.us

You also have the right to judicial review of this decision under Section 11 of *FOIA*, 5 ILCS 140/11.

If you have any questions regarding the content of this correspondence, please let me know.

Sincerely,

RIVERSIDE SCHOOL DISTRICT 96

By: Martha Ryan Toye
Dr. Martha Ryan-Toye, Superintendent
Freedom of Information Officer