PORT ORFORD-LANGLOIS SCHOOL DISTRICT 2CJ

Regular School Board Meeting Minutes & Agenda Record

Meeting Date: October 19, 2026 | **Meeting Time:** 5:00 p.m. | **Location:** Pacific High School Library & Zoom

Category	Attendance & Operational Summary
Board Members Present In-Person	Judy Miles (Board Chair), Korinn Hockett (Vice Chair), Carol Hacherl (Board Member)
Board Members Present Online	Angel Ashdown (Board Member)
Board Members Absent	Bob Brown (Board Member)
District Staff Present	Aaron Miller (Superintendent - Online); Bonita Stout (PHS Principal); Lisa Wendel (Driftwood Principal); Rusty Raymond (IT Dir.); Kari Senn (Admin Assistant); Tara Garratt (Business Mgr.)
Student Representative	Asher Jones-Dessert (Joined online during reports)

Meeting Proceedings

1. Call to Order & Pledge of Allegiance

Board Chair Judy Miles called the regular meeting of the Port Orford-Langlois School District Board of Directors to order at 5:00 p.m. Board Chair Miles led the assembly in the Pledge of Allegiance.

Staff and Visitors / Public Input Sign-Up

Board Chair Judy Miles welcomed all staff and visitors in attendance in person and via Zoom. Chair Miles invited anyone wishing to offer public input to sign up via Zoom chat or on the sign-up sheet with the Administrative Assistant. Board Policy BDDH guidelines were noted, specifying that public comments are limited to three minutes per speaker and personal complaints regarding personnel will be directed to administrative channels.

2. Agenda Changes

Superintendent Aaron Miller requested one addition to the printed agenda: the Oregon Department of Education (ODE) Integrated Programs Annual Report for 2024–2025 (Item 6.5 / 9.5).

- **Motion:** Carol Hacherl moved to update the agenda to include the ODE Integrated Programs Annual Report.
- **Second:** Korinn Hockett.
- **Action:** The motion passed unanimously.

3. Consent Agenda

The Board reviewed the Consent Agenda, which included:

- Approval of Minutes from the September 21, 2026 Regular Board Meeting.
- **Motion:** Carol Hacherl moved to approve the Consent Agenda as presented.
- **Second:** Angel Ashdown.
- **Action:** Hearing no discussion, the motion passed unanimously.

4. Public Input

Board Chair Judy Miles checked for public input requests. No individuals signed up or requested to speak in person, via Zoom, or on YouTube.

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Educational Spotlight

Driftwood Elementary – Step Up to Writing (Principal Lisa Wendel):
Principal Lisa Wendel presented on *Step Up to Writing*, a multi-sensory, explicit, and multimodal supplementary curriculum for Grades K–5 funded through Title I funds. It links closely with the Science of Reading and establishes consistent writing strategies across grade levels and subject areas.

- **Core Methodology:** Utilizes a traffic light color-coding framework:
    - **Green:** Topic / Introductory Sentences
    - **Yellow:** Key Ideas / Reasons
    - **Red:** Supporting Details / Evidence
    - **Green:** Restate Topic / Conclusion
- **Implementation & Professional Development:** Staff completed 6 hours of professional development. Teachers are incorporating daily sentence-building and text-structure strategies, with student progress benchmarked via pre-writing assessments and monitored through mid-year reviews and OSAS testing.

5. Reports

5.1 Student Representative Report

Student Representative Asher Jones-Dessert joined online and provided observations regarding student compliance with the phone ban policy and classroom rules. Chair Miles thanked Asher and outlined administrative channels (Principal Stout first, then Superintendent Miller) for operational concerns, while affirming the Board's role in supporting student voice.

5.2 Superintendent's Report

- **Community Support:** Expressed solidarity with the Bend community and Oregon educators following recent events.
- **Instructional Hours & Executive Order:** Updated the Board regarding state discussions on instructional hours. POLSD submitted justification regarding calendar nuances and emphasized preserving professional development and parent-teacher conference time.
- **Enrollment:** Reported strong and upward-trending enrollment, with additional Family Academy participants and new families moving into the district.
- **Long-Range Facilities Planning Committee:** Announced the committee meets October 20, 2026 (6:00 p.m. to 8:00 p.m.) to prioritize facility projects, baseline repairs, and structural maintenance.

5.3 Transportation / Maintenance Report

The Board reviewed the written report provided by Chad Berry. No questions were raised.

5.4 Financial Report

The Board reviewed the monthly financial report.

- Clarification was provided regarding a $5,000 expense for OSBA policy revisions, which Superintendent Miller confirmed falls within the current year's budget.
- Discussion was held regarding encumbrances, ending fund balances, and rolling over prior year balances upon completion of the annual audit.

5.5 Technology Report

- IT Tech Director Rusty Raymond addressed questions regarding Synergy attendance reporting.
- While automated system-generated letters are being configured, manual workarounds successfully provide daily/period attendance data for administrators.

5.6 Principal's Report – Pacific High School

- **Attendance & Discipline:** Positive trends in Friday attendance; zero detentions issued for tardies to date.

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- **Student Recognition:** Recognized Senior Angelee Galloway and 8th Grader Asher Jones (Rotary recognition), and Family Academy Student of the Month Lilith Comstock.
- **Testing:** SAT testing was administered with full participation from juniors and select seniors across 16 computers/Chromebooks; pre-ACT testing for sophomores is scheduled next.
- **Health Survey:** Opt-out permission slips were distributed for the upcoming Student Health Survey (Grades 6, 8, 11).

5.7 Principal's Report – Driftwood Elementary

- **Curriculum & Training:** Reported on ODE regional meetings regarding high-quality instructional materials frameworks and ESD collaboration.
- **Early Student Success Academy:** Continued partnership with Children's Institute to support *Wonders* curriculum alignment and literacy tools.
- **Interventions:** Active Tier 1 and Tier 2 reading and math supports across K–6, with Title I supporting K–5.

6. New Business

6.1 OSBA Policy Plus Package

Superintendent Miller presented a proposal to subscribe to OSBA's *Policy Plus* service at an annual cost of $1,795 (prorated for the remaining billing cycle) to integrate quarterly policy updates directly into POLSD's custom policy language.

- **Motion:** Carol Hacherl moved to approve subscribing to the OSBA Policy Plus package.
- **Second:** Korinn Hockett.
- **Action:** Motion passed unanimously.

6.2 2025–2026 Division 22 Compliance Report

Superintendent Miller presented the annual Division 22 Assurances of Compliance with Public School Standards for 2025–2026. POLSD is in full compliance across all required standards (966 hours for Grade 12; 990 hours for Grades 9–11; 900 hours for Grades K–8).

- **Motion:** Carol Hacherl moved to approve the 2025–2026 Division 22 Standards Compliance Report as presented.
- **Second:** Korinn Hockett.
- **Action:** Motion passed unanimously.

6.3 OSBA Elections & Resolution

The Board considered the OSBA official election ballot and governance actions:

- **Motion 1 (Proceed with Voting):** Carol Hacherl moved to proceed with casting votes tonight. Seconded by Angel Ashdown. Passed unanimously.
- **Motion 2 (OSBA Board Seat):** Carol Hacherl moved to cast the Board's vote for Jacqueline Crook for the OSBA Board position. Seconded by Korinn Hockett. Passed unanimously.
- **Motion 3 (Bylaw Changes):** Carol Hacherl moved to vote YES in favor of the recommended OSBA bylaw changes regarding committees and caucuses. Seconded by Angel Ashdown. Passed unanimously.

6.4 Horticulture Curriculum Proposal

The Board evaluated the curriculum proposal and core textbook recommendation for the Pacific High School Horticulture program (Wendy Tomko / Bonita Stout).

- **Motion:** Carol Hacherl moved to approve the Horticulture core textbook curriculum proposal.
- **Second:** Korinn Hockett.
- **Action:** Motion passed unanimously.

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6.5 ODE Integrated Programs Annual Report (2024–2025)

Superintendent Miller reviewed the 2024–2025 ODE Integrated Programs Annual Report covering Student Investment Account (SIA), High School Success (HSS), Early Literacy, and integration supports.

- **Motion:** Carol Hacherl moved to approve and accept the 2024–2025 ODE Integrated Programs Annual Report.
- **Second:** Korinn Hockett.
- **Action:** Motion passed unanimously.

7. Old Business

7.1 Remote / District Curriculum Approval Review Form

The Board reviewed the draft curriculum evaluation form created to standardize review steps (standards alignment, screening for religious/controversial content, administrative sign-offs).

- **Motion:** Angel Ashdown moved to approve the Curriculum Approval Review Form, with the modification of replacing the word "Homeschool" in the title with "POLSD" / District branding.
- **Second:** Carol Hacherl.
- **Action:** Motion passed unanimously.

8. Reocurring Business

8.1 Board Recognition

The Board reviewed and approved a thank-you card dedicated to District Maintenance and Grounds Staff recognizing their dedication to keeping school facilities safe, clean, and welcoming. Attending board members signed the card.

8.2 Board Calendar & Key Dates

- **October 26, 2026 (5:00 p.m. – 7:00 p.m.):** Board Work Session / Data Workshop at Pacific High School Library.
- **November 12–14, 2026:** OSBA Annual Convention in Portland, OR.
- **November 16, 2026:** Regular Board Meeting (includes Executive Session for Superintendent Evaluation Check-In #1).

9. First Reading of Policies

The Board conducted First Readings for policies listed on the agenda queue:

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Action Type	Selected Policy Items Reviewed
Marked for Deletion	Policy DD, DBA/DBB, DIC, DJC-AR (v1), DJCA & DJCA-AR, DK, DLA, EBAA, EBB-AR, EBBA-AR, ECA/ECAA, EF, EFA-AR, EFAL, EI, JFCHA, JHFC & JHFDA series, JL.
Tabbed for Research	Policy EHA (HIPAA / Health Insurance) — Held for research regarding self-insured plan language.
Approved on 1st Reading	Policy DBEA, DBK, DFA, DFE, DFEA, DGA, DH, DI, DIC, DID, DIE, DJ, DJ-AR, DJB, DJC-AR (v2), DJG, DL, DLB, DLC, DLC-AR, DM, DN, EB, EBAC & EBAC-AR, EBB, EBBA, EBBB, EBBC, EBC, EBCA, EBCB, EBCD, ECAB, ECD, EDC/KGF, EEA, EEAB, EEAC, EEACA, EEACC, EEACD, EEACE, EEAE, EEAE-AR, EEBB, EFA, EFAA, EFAA-AR, EGAAA & EGAAA-AR, EHB, EIA, JEA, JEA-AR (1 & 2), JGD, JHF, JHFCA, JHFE/GBNAB-AR (2), JHH, JN, JOA, JOD, JECBB, LBE-AR.

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- **Motion:** Carol Hacherl moved to approve the policies presented on First Reading as indicated, with Policy DD marked for DELETION, and holding Policy EHA (Item 9.68) for further research and a second reading next month.
- **Second:** Korinn Hockett.
- **Action:** Motion passed unanimously.

10. Second Reading of Policies

None.

11. Board Comments / Reports

11.1 Board members were reminded of the upcoming October 26 Work Session and OSBA Convention.

11.2 Carol Hacherl reminded the Board to initiate Superintendent evaluation planning with OSBA in December/January to maintain proper timelines.

12. Correspondence

None.

13. Future Agenda Items

- Second Reading of Policy EHA
- Superintendent Evaluation Process / Survey Discussion with OSBA.

14. Executive Session

None scheduled or held during this meeting. (Statutory authority reserved under ORS 192.660(2)(b), (d), (e), and (f) for future property, labor, conduct, or exempt records matters).

15. Adjournment

Hearing no further business, Board Chair Judy Miles called for adjournment. The meeting adjourned at 6:52 p.m.

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Judy Miles, Board Chair Aaron Miller, Superintendent

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