ROBSTOWN INDEPENDENT SCHOOL DISTRICT
AGENDA ACTION SHEET

Date: November 11, 2026

Subject: Low Attendance Waiver

Administrator Responsible: Diana L. Silvas

Position: Assistant Superintendent of Human Resources

A. Purpose of Agenda Item:

☐ Information Only ☒ Action Needed

B. Authority for this Action:

☐ Local Policy_____ ☒ Law or Rule_____

C. Strategic Objective, Goal, or Need Addressed:

D. Summary:

Districts or campuses can request a waiver to excuse any instructional days from ADA and FSP funding calculations that have attendance at least 10 percentage points below the last school year's overall average attendance, for the district or applicable campus due to inclement weather, health, or safety-related issues. See *Student Attendance Accounting Handbook* 3.8.1.4. In the waiver, your district must attach supporting documentation of low attendance for the day (including the reason for the low attendance rate) and the prior year's attendance report (showing the average for the year) for your district or applicable campus.

E. Alternatives Considered: N/A

F. Comments Received: N/A

G. Administrative Recommendation: That the Board approve the Low Attendance Waiver for October 2, 2026 to be submitted to TEA.

H. Fiscal Impact and Cost: N/A

I. Monitoring and Reporting Time Line: